

# CONTRACT ROUTING SHEET

Date Prepared: April 14, 2016

Need Date: ASAP

**PROCESSING DEPARTMENT:**

Department: Procurement & Contracts  
Dept. Contact: Ashley Wells  
Phone #: x5804  
Department Head Signature: [Signature]

**CONTRACTOR:**

Name: Municipal Resource Group, LLC  
Address: 675 Hartz Ave., Suite 300  
Danville, CA 94526  
Phone: 916-501-3748

**CONTRACTING DEPARTMENT:** Human Resources

Service Requested: Investigative services related to personnel matters.

Contract Term: Three (3) Years (no change) Contract Value: + approx. \$145,939.00 for a new NTE = \$210,000.00

Compliance with Human Resources requirements? Yes:  No:

Compliance verified by: Approved 4/14/16 by Julie Patton

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 4/20/16 By: [Signature]  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

EDDORADO COUNTY COUNSEL  
2016 APR 15 PM 1:05

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved:  Date: 4-22-16 By: [Signature]  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

EDC HR/RISK  
16 APR 21 PM 02:13

COMPLIANT IN FBIX. CAN.

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_