

# CONTRACT ROUTING SHEET

Date Prepared: 9/19/13  
08/29/13

Need Date: 09/27/13  
10/9/13

**PROCESSING DEPARTMENT:**

Department: Sheriff's Office  
Dept. Contact: Tania Donnelly *TD*  
Phone #: 621-6636  
Department  
Head Signature: *[Signature]*

**CONTRACTOR:**

Name: Comcast  
Address: 3011 Comcast Place, Ste 5113  
Livermore, CA 94551  
Phone: \_\_\_\_\_

14 JAN 28 AM 8:25  
HUMAN RESOURCES DEPT.

**CONTRACTING DEPARTMENT:** Sheriff

Service Requested: Cable and Internet Services for Sheriff's Office of Emergency Services  
Contract Term: 6/10/13 - 06/09/16 Contract Value: 6,000  
Compliance with Human Resources requirements? Yes: \_\_\_\_\_ No: N/A  
Compliance verified by: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: \_\_\_\_\_ Disapproved:  Date: 9/17/2013 By: J. S. [Signature]  
Approved:  Disapproved: \_\_\_\_\_ Date: 2/4/14 By: [Signature]

*9/10 TD*

*Dept. has been without a contract since June 10 looking for internet insurance. Have been paying mkt to mkt. TC to [Signature] Mtg. w/ San Pedro to coordinate*

2014 JAN 28 PM 3:29  
EL DORADO COUNTY COUNSEL

*9/17 - Dept. to coordinate with Procurement + Contracts to establish a master agreement for cable and internet services. Perpetual agreement requires Board approval.*

*1/23/14 FCC regulates telecommunication - ask question of FIA / FCC or is it self regulating Comcast is ISP (Internet Service Provider - provides services of internet)*

*2/4/14 See Acceptable Use Policy - may be revised during term of agreement*

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: \_\_\_\_\_ Disapproved:  Date: 9/19/2013 By: [Signature]  
Approved:  Disapproved: \_\_\_\_\_ Date: 1/28/14 By: [Signature]

*see e-mail*  
[Redacted text]

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

*\* Business services terms and conditions  
2.2 No guarantees re. speed of internet access  
4.1 Service term - 1 yr unless stated otherwise  
4.2 Automatic 1 yr renewal periods  
5.1 60 day termination provision  
6.1 Limitation of liability / no warranties*

*2/4/14 TC w P. Dohi  
Article 7 Mutual Indemnity  
Order Form v/10 - contact change name to T. Donnelly to P. Dohi for consistency  
Identify P. Dohi as Co. Administrator*