



County of El Dorado

Board of Supervisors
330 Fair Lane, Building A
Placerville, California
530-621-5390
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www.edcgov.us/bos

MEETING AGENDA

Board of Supervisors

Brian K. Veerkamp, Chair, District III
Ron Mikulaco, First Vice-Chair, District I
Shiva Frentzen, Second Vice-Chair, District II
Michael Ranalli, District IV
Sue Novasel, District V

James S. Mitrising, Clerk of the Board of Supervisors
Larry T. Combs, Chief Administrative Officer
Robyn Truitt Drivon, County Counsel

Tuesday, September 1, 2015

9:00 AM

Board of Supervisors Meeting Room

ADDENDUM

Items No. 30 and 31 are hereby added to the Consent Calendar.

Item No. 32 is hereby added to Department Matters.

Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources
and historical heritage**

BOARD MEETING ROOM EQUIPPED WITH AN AUDIO INDUCTION LOOP ASSISTIVE LISTENING SYSTEM.

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<http://eldorado.legistar.com/Calendar.aspx>

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, edc.cob@edcgov.us.

Public comment will be received on each agenda item listed under Department Matters as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes, and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93) Except with the consent of the Board, individuals shall be allowed to speak to an item only once. Upon completion of public comment the matter shall be returned to the Board for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Board for a point of clarification or question by the Board. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. Public comment on items scheduled for Closed Session will be received promptly at 8:00 A.M. before the Board recesses to Closed Session. The Board reserves the right to waive said rules by a majority vote.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in the foyer of Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

9:01 A.M. - CALLED TO ORDER**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item with Department Matters. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

OPEN FORUM

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. The Board reserves the right to impose a reasonable limit of time afforded to any topic or individual speaker.

DEPARTMENT/SUPERVISOR REPORTS

CONSENT CALENDAR

1. [15-1025](#) Clerk of the Board recommending the Board approve the Minutes from the regular meeting of August 25, 2015.

GENERAL GOVERNMENT - CONSENT ITEMS

2. [15-0987](#) Chief Administrative Office, Procurement and Contracts Division, presenting a list of County surplus property and recommending the Board so declare and authorize disposal of same in accordance with the procedures outlined in the County's Purchasing Ordinance, Chapter 3.12 and Section 3.12.220 thereof.
3. [12-1497](#) Chief Administrative Office, Procurement and Contracts Division, recommending the Board authorize continuation of the current Agreement No. 324-S1311 with California State Association of Counties, Excess Insurance Authority (CSAC-EIA) for utilization of CSAC-EIA's contract with Ebix RCS (formerly Ebix BPO) for county-wide insurance certificate collection and monitoring services from July 1, 2015 through June 30, 2016.

FUNDING: Risk Management Internal Service Fund-Liability Sub Fund.

4. [15-0988](#) Chief Administrative Office, Procurement and Contracts on behalf of Information Technologies Department, recommending the Board approve the following:
 - 1) Waive formal bid requirements in accordance with Purchasing Ordinance 3.12.160 Section D;
 - 2) Authorize the Purchasing Agent to utilize the State of California's competitively bid Contracts No. 1-13-70-01B (Desktops), No. 1-13-70-02B (Laptops) and No. 1-13-70-05 (Monitors) for the acquisition of Computers: Desktops, Laptops, Monitors and Related Products for use by all County Departments;
 - 3) Authorize the Purchasing Agent to issue a blanket purchase order to the awarded State vendor, PC Specialists, dba Technology Integration Group in the amount of \$115,000 for a period of one year; and
 - 4) Authorize the Purchasing Agent to increase the blanket purchase order as necessary to accommodate budgeted department purchase through the awarded term.

FUNDING: Various (individual department budgets).

5. [12-1405](#) Chief Administrative Office recommending the Board approve and authorize the Purchasing Agent to execute Amendment II to Agreement No. 339-S1311 with the Superior Court of California, County of El Dorado, for the provision of alternate dispute resolution services, specifying a not to exceed amount for each remaining Fiscal Year, identifying rates for additional services, and increasing the not to exceed amount by \$75,058 for a total not to exceed amount of \$341,558 for services through June 30, 2017.

FUNDING: Alternate Dispute Resolution Special Revenue Fund.

6. [15-0979](#) Clerk of the Board, based upon the recommendation of the El Dorado Solid Waste Advisory Committee, recommending the Board accept the following resignation and make the following appointment to the El Dorado Solid Waste Advisory Committee:
- 1) Accept the resignation of Kevin Loewen, El Dorado Hills Community Service District Member; and
 - 2) Appoint Katrina Jackson, El Dorado Hills Community Service District Member, Term Expiration 06/24/2019.

7. [15-0895](#) Human Resources Department recommending the Board consider the following:
- 1) Approve and authorize the Chair to sign Side Letters of Agreement with the following bargaining units, to provide clarification to the Memorandum of Understanding (MOU) language regarding the discontinuance of the County's contribution for retiree health insurance, and allowing retirees hired after dates specified in each MOU to continue to participate in County-sponsored retiree health plan options at their own cost:
 - a) Operating Engineers, Local #3 - Trades and Crafts Association;
 - b) El Dorado County Criminal Attorneys' Association;
 - c) Operating Engineers, Local #3 - Corrections Association;
 - d) El Dorado County Deputy County Counsel Association;
 - e) El Dorado County Deputy Sheriffs' Association;
 - f) El Dorado County Law Enforcement Managers' Association;
 - g) El Dorado County Employees' Association, Local 1 - representing General, Professional and Supervisory Employees;
 - h) El Dorado County Managers' Association;
 - i) Operating Engineers, Local #3 - Probation Association; and
 - 2) Direct Human Resources to administer and implement the provisions of the Side Letters of the Agreements.

FUNDING: Retiree Health Fund and Retiree Participant Payments.

8. [15-0973](#) Human Resources recommending the Board consider the following:
- 1) Make findings that it is more feasible and economical to engage an outside Attorney for the provision of providing professional legal services on an "as requested" basis for the purpose of providing legal advice to the Civil Service Commission, in accordance with Ordinance 3.13.040; and
 - 2) Approve and authorize the Purchasing Agent to sign Amendment I to Agreement No. 498-S1511 with Meyers, Nave, Riback, Silver & Wilson to provide professional legal services on an "as requested" basis for the purpose of providing legal advice to the Civil Service Commission for the Human Resources department, ratifying the amended term of the Agreement to cover services previously rendered to include the month of April 2015 with no change to the termination date of April 30, 2016. The Amendment also increases the total not to exceed amount by \$36,644 for a total not to exceed amount of \$100,000 based on the departments estimated cost of services for the contract period.

FUNDING: General Fund.

9. [15-0921](#) Recorder/Clerk recommending the Board adopt and authorize the Chair to sign Resolution **150-2015** granting the first increase in copy and Clerk fees since 1993 and Marriage License fees since 2003, effective October 1, 2015.

FUNDING: General Fund Revenue.

HEALTH AND HUMAN SERVICES - CONSENT ITEMS

- 10. [14-1238](#) Health and Human Services Agency, Public Health Division, recommending the Board adopt and authorize the Chair to sign a Proclamation recognizing September 2015 as National Preparedness Month.

FUNDING: There is no funding associated with this Agenda item.

LAND USE AND DEVELOPMENT - CONSENT ITEMS

11. [10-0902](#) Community Development Agency, Transportation Division, recommending the Board approve and authorize the Chair to sign Amendment 5 to Subdivision Improvement Agreement AGMT 06-1047 with Toll Land XXIII Limited Partnership for Promontory Village No. 5 - Unit 3, extending the performance period to August 22, 2016.

FUNDING: N/A

12. [15-0676](#) Community Development Agency, Transportation Division, recommending the Board consider the following:
- 1) Approve and authorize the Chair to sign Task Order Amendment TO 598-S1311-02-02 for subdivision construction inspection services, issued to Parsons Brinckerhoff, Inc. under Agreement for Services No. 598-S1311, to increase the not-to-exceed amount of the Task Order by \$200,000 for a total not-to-exceed amount of \$550,000; and
 - 2) Approve and authorize the Chair to sign Task Order Amendment TO 597-S1311-03-05 for subdivision construction inspection services, issued to Caltrop Corporation under Agreement for Services No. 597-S1311, to increase the not-to-exceed amount of the Task Order by \$61,455 for a total not-to-exceed amount of \$641,455.

FUNDING: Developer Funded.

13. [15-0981](#)

Community Development Agency, Administration and Finance Division, recommending the Board consider the following actions pertaining to the Update Pavement Maintenance/Management Program at the Placerville Airport, CIP No. 93131; and the Update Pavement Maintenance/Management Program at the Georgetown Airport, CIP No. 93534:

- 1) Provide grant award acceptance and approval of a Federal Aviation Administration Grant Agreement and Terms and Conditions of Accepting Airport Improvement Program Grants in an estimated amount of \$37,004 for the Placerville Airport from the United States Department of Transportation, Federal Aviation Administration, and authorize the Community Development Agency Director, or his designee, to execute all associated documents (P&C No. 138-F1611), subject to review and approval by County Counsel;
- 2) Provide grant award acceptance and approval of a Federal Aviation Administration Grant Agreement and Terms and Conditions of Accepting Airport Improvement Program Grants in an estimated amount of \$32,405 for the Georgetown Airport from the United States Department of Transportation, Federal Aviation Administration, and authorize the Community Development Agency Director, or his designee, to execute all associated documents (P&C No. 139-F1611), subject to review and approval by County Counsel;
- 3) Provide grant award acceptance and approval for a State of California, Department of Transportation, Aeronautics Division Airport Improvement Program Matching Grant in an estimated amount of \$1,850 for the Placerville Airport, if successful, and authorize the Community Development Agency Director, or designee, to execute all associated documents (P&C No. 141-F1611), subject to review and approval by County Counsel; and
- 4) Provide grant award acceptance and approval for a State of California, Department of Transportation, Aeronautics Division Airport Improvement Program Matching Grant in an estimated amount of \$1,620 for the Georgetown Airport, if successful, and authorize the Community Development Agency Director, or designee, to execute all associated documents (P&C No. 142-F1611), subject to review and approval by County Counsel.

FUNDING: Federal Aviation Administration Grants (90%) and Accumulated Capital Outlay Fund (10%). (Federal Funds)

14. [15-0951](#) Community Development Agency, Transportation Division, recommending the Board approve and authorize the Chair to sign the Bike Path Improvement Agreement for West Valley Village (Blackstone) Class I Bike/Pedestrian Trail Phase 1 and 2 AGMT 14-53912 with West Valley, LLC. Condition No. 61 of the Valley View Specific Plan Conditions requires the Developer to construct the Class I Bike/Pedestrian Trail.

FUNDING: Developer Funded.

15. [15-0695](#) Community Development Agency, Administration and Finance Division, recommending the Board take the following actions pertaining to the Crack Seal and Remark Runway 5-23, Taxiways, Aprons and Taxilanes Project at the Placerville Airport, Contract No. PW 15-31096, CIP No. 93129, P&C No. 044-C1699:
- 1) Award the Construction Contract to the lowest responsive, responsible bidder, subject to Federal Aviation Administration review and approval; said bidder to be determined after the bid opening scheduled for August 10, 2015;
 - 2) Approve and authorize the Chair to sign the Construction Contract, subject to review and approval of the final Contract Documents by County Counsel and Risk Management;
 - 3) Authorize the Community Development Agency Director, or designee, to sign an Escrow Agreement, if requested by the Contractor and in accordance with Public Contract Code Section 22300, for the purpose of holding Contract retention funds;
 - 4) Provide grant award acceptance and approval of the Federal Aviation Administration Grant Agreement and Terms and Conditions of Accepting Airport Improvement Program Grants in an estimated amount of \$276,752 (depending on awarded bid amount) from the United States Department of Transportation, Federal Aviation Administration, and authorize the Community Development Agency Director or his designee to execute all associated documents, subject to review and approval by County Counsel; and
 - 5) Provide grant award acceptance and approval for a State of California, Department of Transportation, Aeronautics Division Airport Improvement Program Matching Grant in an estimated amount of \$13,837 (depending on awarded bid amount), if successful, and authorize the Community Development Agency Director, or designee, to execute all associated documents, subject to review and approval by County Counsel. (Cont. 8/25/15, Item 10)

FUNDING: Federal Aviation Administration Grant (90%) and Accumulated Capital Outlay Fund (10%). (Federal Funds)

16. [15-0990](#) Community Development Agency, Development Services Division, submitting for approval Final Map (TM04-1391-F3) for Carson Creek Unit 1, Phase A creating a total of 134 residential lots, ranging in size from 4,725 to 13,781 square feet, and 32 lettered lots on property identified by Assessor's Parcel Numbers 117-570-01 through 117-570-09 located on the south side of Golden Foothill Parkway 0.41 mile west of the intersection with Latrobe Road in the El Dorado Hills Area and recommending the Board consider the following:
- 1) Approve the Final Map for Carson Creek Unit 1, Phase A Subdivision; and
 - 2) Approve and authorize the Chair to sign the Agreement to Make Subdivision Improvements (Supervisorial District 1). (Cont. 8/25/15, Item 14)

FUNDING: N/A (Developer funded subdivision improvements).

17. [15-0991](#) Community Development Agency, Development Services Division, submitting for approval Final Map (TM04-1391-F-4) for Carson Creek Unit 1, Phase B creating a total of 47 residential lots, ranging in size from 6,620 to 14,850 square feet, and 6 lettered lots on property identified by Assessor's Parcel Numbers 117-570-01 and 117-570-05 located on the south side of Golden Foothill Parkway 0.41 mile west of the intersection with Latrobe Road in the El Dorado Hills Area and recommending the Board consider approving the Final Map for Carson Creek Unit 1, Phase B Subdivision (Supervisorial District 1). (Cont. 8/25/15, Item 15)

FUNDING: N/A (Developer funded subdivision improvements).

LAW AND JUSTICE - CONSENT ITEMS

18. [15-1036](#) Public Defender recommending the Board adopt and authorize the Chair to sign a Proclamation recognizing Dave Rogers for over 27 Years of Service to the County of El Dorado.
19. [15-0653](#) Sheriff's Office recommending the Board approve and ratify the Sheriff's signature on the Amendment to the Domestic Cannabis Eradication and Suppression Program grant funding from Letter of Agreement 2015-24, No. 486-F1511 with the United States Department of Justice Drug Enforcement Administration increasing the amount from \$80,000 to \$94,000 for the period January 1, 2015 to December 31, 2015, to defray costs relating to the eradication and suppression of illicit marijuana.
- FUNDING:** United States Department of Justice Drug Enforcement Administration.
20. **14-1417** El Dorado County Sheriff's Office of Emergency Services recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of drought conditions. (Cont. 8/25/15, Item 16)

END CONSENT CALENDAR

10:00 A.M. - TIME ALLOCATION**LAW AND JUSTICE - 10:00 A.M. TIME ALLOCATION**

21. [15-1034](#) Public Defender recommending the Board adopt and authorize the Chair to sign a Proclamation recognizing Michael Atwell for over 20 Years of Service to the County of El Dorado. (Est. Time: 5 Min.)

HEALTH AND HUMAN SERVICES - 10:00 A.M. TIME ALLOCATION

22. [15-1011](#) Health and Human Services Agency (HHS) recommending the Board:
1) Adopt and authorize the Chair to sign a Proclamation in recognition and appreciation of Wanda Demarest's 26 years of dedication to public service and excellence in the Community Services Division; and
2) Authorize the Board's signatures on recognition letter, joining HHS in wishing Wanda all the best in her retirement from El Dorado County. (Est. Time: 5 Min.)

GENERAL GOVERNMENT - 10:00 A.M. TIME ALLOCATION

23. [15-0928](#) Chief Administrative Office, Economic Development Division, recommending the Board receive a presentation by the Tahoe Chamber of Commerce from their 2014 trip to Park City, Utah, highlighting livable communities and tourism. (Est. Time: 45 Min.)

FUNDING: N/A

24. [08-1322](#) Supervisor Veerkamp recommending the Board adopt a Proclamation recognizing September 11, 2015, as "Lest We Forget Day" to remember the victims of September 11, 2001, and to honor and thank our local firefighters, law enforcement personnel, emergency rescue workers, military servicemen and women, and volunteers in these fields who work diligently to ensure that we may live our lives in safety and freedom. (Est. Time: 10 Min.)

END 10:00 A.M. - TIME ALLOCATION

DEPARTMENT MATTERS

GENERAL GOVERNMENT - DEPARTMENT MATTERS

25. [15-1032](#) Chief Administrative Office recommending the Board consider the following:
- 1) Receive and file the Initial Draft Response to the 2014/15 Grand Jury Final Report; and
 - 2) Provide direction to staff regarding any changes to include with the Final Response.

FUNDING: N/A

26. **15-1033** Chief Administrative Office recommending the Board adopt and authorize the Chair to sign Resolution **151-2015** to create a standing Annual Audit Committee responsible for:
- 1) Establishing the method for selecting a public accounting firm to conduct the annual audit of the County's financial statements;
 - 2) Making a recommendation to the Board for the award of the contract for the Annual Audit; and
 - 3) Reviewing the Annual Audit findings and responses and make recommendations to the Board, if appropriate.

FUNDING: N/A

END DEPARTMENT MATTERS

5:00 P.M. - TIME ALLOCATION

GENERAL GOVERNMENT - 5:00 P.M. TIME ALLOCATION

27. [15-1020](#) Supervisor Frentzen and Economic Development Manager recommending the Board consider the following:
- 1) Receive presentations regarding an overview of the state of broadband infrastructure and quality of service in El Dorado County;
 - 2) Discuss the contours and benefits of a proposed El Dorado County broadband strategy;
 - 3) Consider and approve the request for a Technical Advisory Committee to work on the broadband issue; and
 - 4) Consider a supplemental appropriation that would serve as match dollars for an upcoming Economic Development Agency grant to fund the planning project. (Est. Time 2 Hrs.)

CAO UPDATE

ITEMS TO/FROM SUPERVISORS

ADJOURNED AT P.M.

CLOSED SESSION

28. [15-1049](#) **Conference with Legal Counsel - Significant Exposure to Litigation**
pursuant to Government Code Section 54956.9(d)(2). Number of
potential cases: (1). (Est. Time: 15 Min.)

29. [15-1048](#) **Pursuant to Government Code Section 54957- Public Employee
Performance Evaluation.** Title: County Counsel. (Est. Time: 30 Min.)

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience. Only those speakers that provide this required number of hard copies will be permitted to proceed with a visual presentation.

Persons interested in serving on any Board of Supervisors ADVISORY BOARD, COMMITTEE, OR COMMISSION are encouraged to complete and submit an Application Form to the Clerk of the Board of Supervisors. The application is available online at: <http://www.edcgov.us/BOS/Forms.aspx> or at the Board of Supervisor's office, 330 Fair Lane, Placerville, CA.

Digital Recordings of regular, Tuesday Board of Supervisors meeting are BROADCAST ON CABLE TV as follows:

West Slope - Comcast - Channel 15, Wednesday at 1:00 P.M. (day after Tuesday meeting) and Tuesday at 7:00 A.M. (One week after previous Tuesday Meeting)

ANNOUNCEMENTS

There will be no Board meeting on September 8, 2015.

The Board will hold Budget Hearings on September 14 and 16, 2015.

There will be a special meeting for the Board on September 21, 2015.

ADDENDUM**CONSENT CALENDAR****GENERAL GOVERNEMENT - CONSENT ITEMS**

30. [15-1055](#) Supervisor Ranalli recommending the Board authorize the Chair's signature on comment letter in support of the Sierra Nevada Conservancy's Draft Strategic Action Plan.

LAND USE AND DEVELOPMENT - CONSENT ITEMS

31. [15-0510](#) Community Development Agency, Transportation Division, recommending the Board adopt and authorize the Chair to sign Resolution **152-2015** sanctioning the extended closure of Sawmill Road from U.S. 50 to Incline Road through September 18, 2015 to allow for the realignment and reconstruction of Sawmill Road between U.S. 50 and Incline Road pursuant to Contract Change Order 1 on the Sawmill 2B Bike Path and Erosion Control Project, CIP No. 95192, Purchasing Contract No. 017-C1599.

FUNDING: Funding for the proposed Board action is provided by California Active Transportation Program grant funds (61%), California Tahoe Conservancy grant funds (8%), United States Forest Service grant funds (4%), Regional Surface Transportation Program funds (12%) and Tahoe Regional Planning Agency Air Quality and Water Quality Mitigation funds (15%). (Federal Funds)

Please see other side

DEPARTMENT MATTERS**GENERAL GOVERNMENT - DEPARTMENT MATTERS****32. [15-1022](#)**

Chief Administrative Office recommending the Board consider the following:

- 1) Find that the purchase of the KME Custom pumper truck in January 2015 was a purchase for which the fee was collected; and
- 2) Direct the Auditor-Controller to transfer \$169,859 from the Diamond Springs/EI Dorado Fire District's Development Impact Fee account to the District's operating account to partially reimburse the District for the purchase of a new engine in January, 2015.

FUNDING: Diamond Springs/EI Dorado Fire District Development Impact Mitigation Fees.