

ASSIGNMENT

DATE: 3/9/98

CONTRACT NUMBER STPUD MOU
Outreach Program

ATTORNEY Jom P.

DEPT./INDEX NO. 523000

CONTRACT ROUTING SHEET

BY: _____

SUBMITTED BY:

DEPARTMENT Community Services

CONTACT PERSON John Litwinovich

CONTACT PHONE # 6163

CONTRACTOR:

NAME South Tahoe Public Utility District

1275 Meadow Crest Drive
ADDRESS South Lake Tahoe, CA 96150

PHONE # 530-544-6474

1. ORIGINATING DEPT

HAZARDOUS-ROUTE TO RISK MGT.

NON-HAZARDOUS-ROUTE TO COUNTY COUNSEL

BY: Jasara

DATE: 3/9/98

2. COUNTY COUNSEL REVIEW

DISAPPROVED

BY: Thomas P. Parker

DATE: 3/10/98

COMMENTS: See attached memorandum. JPL

APPROVED

BY: _____

DATE: _____

COMMENTS: _____

1a. RISK MANAGEMENT REVIEW OF HAZARDOUS CONTRACTS

APPROVED DISAPPROVED

BY: _____

DATE: _____

COMMENTS: _____

RECEIVED
MAR 9 2 03 PM '98
COUNTY OF EL DORADO CALIFORNIA

3. COUNTY APPROVAL

BOARD OF SUPERVISORS

SIGNED BY CHAIRMAN ON: _____

MAILED BY BOARD OFFICE ON: _____

BY: _____

PURCHASING

SIGNED BY PURCHASING AGENT ON: _____


RISK MANAGEMENT is exempt from review if the contract is non-hazardous. Following County Counsel review contract should be returned to submitting department.

COMMENTS: _____

INTEROFFICE MEMORANDUM

COUNTY COUNSEL

TO: John Litwinovich
Community Services Director

FROM: Thomas R. Parker 
Deputy County Counsel

DATE: March 10, 1998

RE: Review of Memorandum of Understanding ("MOU") with South
Tahoe Public Utility District ("STPUD") for Helping Hands
Outreach Program

I have reviewed the attached MOU with STPUD for the abovementioned program in the South Lake Tahoe region. I have the following comments:

1. What is the district criteria for the program and should it be attached to the MOU to insure that all parties know what kind of program recipients will be served?
2. Should there be a sum certain (if one exists) for the "available funds" to be used for the program per paragraph 2(c)? Or is the amount available always changing such that a sum certain cannot be identified?
3. Please note that the program symbol ("H³O") is cited as "H₂O" in paragraph 2(a), a typographical error I suspect.

Please contact this office if you have any questions regarding this matter.

TRP
Memoform.wpd


EL DORADO COUNTY

DEPARTMENT OF COMMUNITY SERVICES

John Litwinovich
Department Director

937 Spring Street
Placerville, CA 95667
(530) 621-6150
3368 Lake Tahoe Blvd. Suite 202
South Lake Tahoe, CA 96150
(530) 573-3490

MEMO

TO: El Dorado County Board of Supervisors
FROM: John Litwinovich, Community Services Director 
DATE: March 11, 1998
SUBJ: Response to County Counsel Comments on Agenda Item

Title: South Tahoe Public Utility District Helping Hands Outreach (H²O) Program MOU

Comment #1:

MOU Section 1a. states that "District shall establish and provide to Department eligibility criteria for applicants to the Helping Hands Outreach (H²O) Program at the Program inception and shall amend this criteria as necessary."

Comment #2:

The funding level is based on donations. MOU Section 1f. states that "District shall provide Department with a mutually agreeable notification of the amount of funds available within the Helping Hands Outreach (H²O) Program."

Comment #3:

It has been confirmed that this is a typo.

EL DORADO COUNTY
AGENDA TRANSMITTAL
MEETING OF MARCH 24, 1998

AGENDA TITLE: South Tahoe Public Utility District Helping Hands Outreach (H2O) Program MOU		
DEPARTMENT: Community Services ✓	DATE: 3/11/98	CAO USE ONLY
CONTACT: John Litwinovich	PHONE: 621-6163	<i>CLB 3/14/98</i>

DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:

Community Services recommends the Board authorize Department Director John Litwinovich to execute an MOU, and any amendments thereto, with The South Tahoe Public Utility District (District) for Community Services to provide specified administrative services for the District's Helping Hands Outreach (H2O) Program which assists eligible Tahoe residents with payment of water and sewer utilities.

CAO RECOMMENDATION:

CAO CONCURS

Financial Impact? (X) Yes () No	Funding Source: () Gen Fund () Other
<p>BUDGET SUMMARY:</p> <p>Total Est. Cost \$ <u>0</u></p> <p>Funding</p> <p>Budgeted \$ _____</p> <p>New Funding \$ _____</p> <p>Savings* \$ _____</p> <p>Other \$ _____</p> <p>Total Funding Available \$ _____</p> <p>Change in Net County Cost \$ <u>0</u></p> <p>* Explain - No costs in 97-98</p>	<p>CAO Office Use Only:</p> <p>4/5's Vote Req'd: () Yes (✓) No</p> <p>Change in Policy () Yes (✓) No</p> <p>New Personnel () Yes (✓) No</p> <p style="text-align: center;">CONCURRENCES:</p> <p>Risk Management _____</p> <p>County Counsel _____</p> <p>Other _____</p>

BOARD ACTIONS: MAR 24 1998 - APPROVED AND AUTHORIZED DIRECTOR OF SAID DEPARTMENT TO EXECUTE MEMORANDUM OF UNDERSTANDING.

Vote: Unanimous _____ Or _____

Ayes: SHULTZ, NUTTING, BRADLEY, NIELSEN, UPTON

Noes: NONE

Abstentions: NONE

Absent: NONE

I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors.

Date: _____

Attest: DIXIE L. FOOTE, Board of Supervisors Clerk

By: _____

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 MAR 16 11 56 AM '98
 BOARD OF SUPERVISORS
 EL DORADO COUNTY