

**COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST**

SURPLUS       INTERDEPARTMENT      POSTED TO EDCNET \_\_\_\_\_

TRANSFER FROM (INDEX CODE) <p align="center" style="font-size: 1.2em;">241110</p>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <p align="center" style="font-size: 1.2em;">Sheriff</p>	DEPARTMENT: <p align="center" style="font-size: 1.2em;">Surplus</p>
APPROVED (DEPT HEAD)      DATE <p style="font-size: 1.2em;">mmf      Joshua W</p>	APPROVED (DEPT HEAD)      DATE

SPECIFIC LOCATION (ADDRESS): \_\_\_\_\_

Where in Facility? \_\_\_\_\_

FIRST CONTACT PERSON: Sherry Buhlman      PHONE: 621-5690

SECOND CONTACT PERSON: Mary Pierce      PHONE: 621-5691

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
-	GLOCK 22 .40 CAL	DRT 533	Good

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: _____
AUDITOR RECORDS UPDATED BY: _____
DATE: _____
<b>ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.</b>
WHITE (AUDITOR)                      YELLOW (TO DEPT) PINK (FROM DEPT)                      GOLD (PURCHASING)