Contract #: 234-S1211

CONTRACT ROUTING SHEET

PROCESSING DEPARTMENT: Department: CAO/Risk Management	Date Prepared:	09.19.11	Need Date:	09.30.11 Dec 13, 2011
Dept. Contact: Janet Pamell			Name: Er	nployee Benefits Specialists,
Department Head Signature: Kundenty Kerr Phone:).
Service Requested: Services Agreement Approval Contract Term: Perpetual Contract Value: \$66,000/ year Compliance with Human Resources requirements? Yes: x No: Compliance verified by: Functional Moules Approved: Disapproved: Date: By: Approved: Disapproved: Date: By: Approved: Disapproved: Date: By: PLEASE FORWARD TO RISK MANAGEMENT. THANKS! RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: Approved: Disapproved: Date: By: Insurance certificates are not recessary. OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract). Departments: Approved: Disapproved: Date: By:			Phone:	
Contract Term: Perpetual Contract Value: \$66,000/ year Compliance with Human Resources requirements? Yes: x No: Compliance Verified by: Further Hawar Resources requirements? Yes: x No: COUNTY COUNSEL: (Must approve all contracts and MOU's) Approved: Disapproved: Date: By: Approved: Disapproved: Date: By: Sy: Sy: Sy: Sy: Sy: Sy: Sy: Sy: Sy: S				
Compliance with Human Resources requirements? Yes: x No: Compliance verified by: Furfield of the Countracts and MOU's) Approved: Disapproved: Date: By: Approved: Disapproved: Date: By: PLEASE FORWARD TO RISK MANAGEMENT. THANKS! RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: (All Contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: (All Contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: (All Contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: (All Contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: (Contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: (Contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: (Contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: (Contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: (Contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: (Contracts and MOU's except boilerplate grant funding agreements)	Service Requeste	ed: Services Agreement Approva	al	
Compliance with Human Resources requirements? Yes: x No: Compliance verified by: Furfield of the Countracts and MOU's) Approved: Disapproved: Date: By: Approved: Disapproved: Date: By: PLEASE FORWARD TO RISK MANAGEMENT. THANKS! RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: (All Contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: (All Contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: (All Contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: (All Contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: (Contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: (Contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: (Contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: (Contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: (Contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: By: (Contracts and MOU's except boilerplate grant funding agreements)	Contract Term:	Perpetual	Contract Value:	\$66,000/ year
Approved:	Compliance with	Human Resources requirements?	Yes: x	No:
Approved:	COUNTY COUNS	SEL: (Must approve all contracts	and MOU's)	
Approved: Disapproved: Date: By:			-	Bv.
PLEASE FORWARD TO RISK MANAGEMENT. THANKS! RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements) Approved: Disapproved: Date: 9/20/4 By: (Allen By: Willen By: Disapproved: Disapproved: Date: By: Willen By: W		Disapproved:		By:
Approved: Disapproved: Date: 9/20/11 By: Clev Approved: Disapproved: Date: 9/20/11 By: Clev Approved: Disapproved: Date: By: Disapproved: Date: By: Disapproved: Date: By: Disapproved: By: Disapproved: Date: Date: By: Disapproved: Date: D				
Approved: Disapproved: Date: 9/20/4 By: 4/20/4 By: 4/20			eveent heilernlete e	rept funding agreements)
Approved: Disapproved: Date: By: Treviance certificates are not recessary. OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract). Departments: Disapproved: Date: By:			α	
Departments: Approved: Disapproved: Date: By:	Approved:	Disapproved:	·	
Approved: Disapproved: Date: By:		VAL: (Specify department(s) part	icipating or directly	affected by this contract).
	· ———	Disapproved:	Date:	Rv:
			*	