

**EL DORADO COUNTY  
BOARD OF SUPERVISORS  
AGENDA TRANSMITTAL  
Meeting of December 5, 2006**

**AGENDA TITLE: Cooperative Agreement with City of South Lake Tahoe for California Tahoe Conservancy Project Planning Grant Funds at the 56-Acre Recreation Area**

**DEPARTMENT: Board of Supervisors**

**DATE: 11.28.06**

**CAO USE ONLY**

**CONTACT: Supervisor Norma Santiago**

**PHONE: 621-6577**

**DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:**

On May 9, 2006, the Board of Supervisors approved a Memorandum of Understanding (MOU) with the City of South Lake Tahoe for a (\$25,000) planning grant through the California Tahoe Conservancy (CTC) to evaluate the feasibility of providing improvements and enhancements to the City/County owned 56-acre recreation area. A recent design competition (charette) resulted in the selection of a design team. The City and County can now proceed with a cooperative agreement that would facilitate the City's acceptance of project planning grant funds through the CTC. This agreement assigns the City and County day-to-day project management, including hiring consultants, setting schedules for project planning, cost management, review and approval of work products, and strategic direction and problem solving. In addition, the agreement identifies the City with primary responsibility for satisfying the administrative requirement of the approximately \$500,000 grant. This cooperative agreement simply allows the City to accept the funds at the CTC's December 8<sup>th</sup> Board of Directors' meeting. General Services will work with the City of SLT to provide expenditure protocols and grant management in accordance with the grant requirements in a future agreement. The City approved this agreement at their November 28<sup>th</sup> council meeting.

**RECOMMENDATION: Board approve Cooperative Agreement with City of South Lake Tahoe to accept Project Planning Grant Funds from the California Tahoe Conservancy for the South Lake Tahoe 56-Acre Recreation Area and directs General Services to work with the City to outline grant management and expenditure protocols in a future agreement.**

**CAO RECOMMENDATION:**

**Financial impact? ( ) Yes ( ) No**

**Funding Source: ( ) Gen Fund ( ) Other**

**BUDGET SUMMARY:**

**Total Est. Cost** \$ \_\_\_\_\_  
**Funding**  
**Budgeted** \$ \_\_\_\_\_  
**New Funding** \$ \_\_\_\_\_  
**Savings\*** \$ \_\_\_\_\_  
**Other** \$ \_\_\_\_\_  
**Total Funding Available** \$ \_\_\_\_\_  
**Change in Net County Cost** \$ \_\_\_\_\_

\* Explain

**CAO Office Use Only:**

**4/5's Vote Req'd.** ( ) Yes ( ) No  
**Change in Policy** ( ) Yes ( ) No  
**New Personnel** ( ) Yes ( ) No

**CONCURRENCES:**

**Risk Management**  
**County Counsel**  
**Other**

**BOARD ACTIONS:**

**Vote: Unanimous \_\_\_\_\_ Or**

**Ayes:**

**Noes:**

**Abstentions:**

**Absent:**

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**I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors.**

**Date:**

**Attest: CINDY KECK, Board of Supervisors Clerk**

**By:**

**Cooperative Agreement**  
**Between The**  
**City of South Lake Tahoe and County of El Dorado**  
**Regarding 56-Acre Recreation Area Planning Grant**

**Whereas**, the City of South Lake Tahoe (City) and County of El Dorado (County) agreed by Memorandum of Understanding (MOU) dated 9 May 2006, to work cooperatively on the 56-Acre Recreation Area Project (Project); and,

**Whereas**, the proposed Project is intended to enhance use and enjoyment of public lands for residents and visitors at South Lake Tahoe, the County of El Dorado and the State of California; and,

**Whereas**, the City and County previously agreed in the MOU to examine potential improvements for the Project and this initial planning exercise has now been substantially completed; and,

**Whereas**, the City and County agreed in the MOU to consider and evaluate alternative concepts for improvements to the Project; and,

**Whereas**, the City and County have successfully completed a design competition (charrette) to determine qualified design consultants to assist in this next phase of project planning; and,

**Whereas**, the City and County desire to continue to develop, evaluate, and refine proposed Project improvements and determine costs to build and maintain proposed facilities by working together on the development of alternative project concepts and project planning; and,

**Whereas**, funding for project planning is available through a grant from the California Tahoe Conservancy (Conservancy), which will include funding for public outreach, conceptual design alternatives, a preferred project concept, administrative support, and preliminary construction cost estimates (Project Planning); and,

**Whereas**, it is in the mutual best interest of the County and City to define their project management relationship with respect to the coordination of the Project Planning efforts.

56-Acre Planning Grant MOU

Now therefore, it is mutually agreed, that the City may receive the grant funding from the Conservancy to complete the Project Planning. The City of South Lake Tahoe is hereby designated as the entity with primary responsibility for satisfying the administrative requirement of the grant from the Conservancy, including but not limited to grant administration and fiscal control, accounting, record keeping, invoice preparation and approval.

The City Manager and the County shall each designate a primary staff member who will work cooperatively with the selected design consultant and mutually agreed upon project manager to assist in the coordination of the performance of the various tasks required to complete the Project Planning.

The parties agree that the City of South Lake Tahoe and El Dorado County shall jointly assume the responsibility for day-to-day project management, including hiring consultants, setting schedules for Project Planning activities, cost management, review and approval of work products, strategic direction and problem solving. No portion of the grant funds shall be spent until a written protocol governing expenditures is adopted by the City and County.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the \_\_\_\_\_ day of \_\_\_\_\_, 2006, by the following vote of said Board:

Ayes:

Noes:

Absent:

Attest:

Cindy Keck  
Clerk of the Board of Supervisors  
And Susan Alessi, City Clerk  
City of South Lake Tahoe

By: \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Chairman, Board of Supervisors

And,

By: \_\_\_\_\_  
Susan Alessi, City Clerk

\_\_\_\_\_  
Mayor, City of South Lake Tahoe

\_\_\_\_\_  
Date