

# CONTRACT ROUTING SHEET

Date Prepared: 4/23/09

Need Date: 5/6/09

**PROCESSING DEPARTMENT:**

Department: Human Services

Dept. Contact: Amy Higdon

Phone #: x4836

Department

Head Signature: *Janet Walker-Conroy*  
Janet Walker-Conroy

**CONTRACTOR:**

Name: Del Oro Caregiver Resource Center (DCRC)

Address: 5723A Marconi Ave.

Carmichael, CA 95608

Phone: 916-971-0893

**CONTRACTING DEPARTMENT:** Human Services

Service Requested: Vendor Agreement for Senior Daycare to receive reimbursement for DCRC eligible clients.

Contract Term: 7/1/09 - 6/30/10 Contract Value: Estimate \$20,000

Compliance with Human Resources requirements? Yes: x No:

Compliance verified by: Cheryl Dorosh 4/22/09

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: ✓ Disapproved:  Date: 4-28-09 By: *Walsh*

Approved:  Disapproved:  Date:  By:

EL DORADO COUNTY COUNSEL  
2009 APR 27 11:42 AM

**RISK MANAGEMENT:** (All contracts, MOU's and boilerplate grant funding agreements)

Approved: ✓ Disapproved:  Date: 4/29/09 By: *Costello*

Approved:  Disapproved:  Date:  By:

RECEIVED  
HUMAN RESOURCES  
09 APR 28 PM 3:58

Please provide a Certificate of Self-Insurance

PLEASE CALL AMY HIGDON AT x4836 FOR PICK-UP. THANKS!

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:

Approved:  Disapproved:  Date:  By:

Approved:  Disapproved:  Date:  By: