



Date: December 16, 2013

To: Board of Supervisors
Department Heads

From: Terri Daly, Chief Administrative Officer

A handwritten signature in black ink, appearing to read "Terri Daly", is written over a horizontal line.

Subject: County Christmas Singers

More than 20 years ago, the tradition of the County Christmas Singers began.

Choir participants practice together on their lunch hour each week for several weeks in preparation of their performance before the Board of Supervisors at the last Board Meeting in December and at other county facilities the following day. It is a highly anticipated event each year both by the singers and their county family audiences.

Another tradition started at the same time allowing for county employees to participate in these performances on county time, without being required to use any form of personal leave or suffer a loss in pay.

This memo is meant to memorialize this past practice and the county's intent to continue to allow up to seven hours of county time to perform in this event with prior supervisory approval.

All caroling is performed in the lobby of each county facility, other than the Board Chambers, and does not interfere with services to the public.

Thank you for your cooperation. Feel free to contact me should you have any questions.