

REVIEW AND APPROVAL REQUESTED FOR:

☒ Contract ☐ Amendment ☐ Resolution ☐ Ordinance ☐ Policy ☐ Other

**County Counsel
REVIEW ROUTING SHEET**

Date Prepared: 1/15/25Need Date: 1/30/25**PROCESSING DEPARTMENT**Department: Treasurer-Tax CollectorDept Contact: Beverly JackmanPhone: x5823

Department: _____

Head Signature: K E Coleman Digitally signed by K E Coleman
Date: 2025.01.16 12:03 -0800Org Code: 0400000Funding Source: Treasury/General Fund

PL String: _____

Legistar #: TBD**CONTRACT INFORMATION**CONTRACT #: 9342

CONTRACT AMENDMENT #: _____

Contracting Department: Treasurer-Tax CollectorContractor/Vendor Name: RT Lawrence CorporationContract Term: 1 yearContract Value: \$150,000*Note - HR & RISK review will take place during Fenix Contract workflow - except for contract amendments.***ORDINANCE/RESOLUTION/POLICY INFORMATION**

TITLE / SUBJECT: _____

NUMBER (If Assigned): _____

ADDITIONAL DETAILS AND NOTES FOR COUNTY COUNSEL

Purchase of upgraded OPEX Scanner, computer and extractor for scanning checks directly to the bank. The current system is at the end of its life. This is a sole-source vendor. A Non-Competitive Purchase Request Justification has been approved. Vendor has requested 30-day payment terms.

COUNTY COUNSEL

<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date: <u>1/30/25</u>	By: <u>Janeth D. SanPedro</u>	<small>Digitally signed by Janeth D. SanPedro Date: 2025.01.30 18:12:57 -0800</small>
<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date: _____	By: _____	

COMMENTS
