



County of El Dorado

Chief Administrative Office


330 Fair Lane
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Tiffany Schmid
Chief Administrative Officer

Phone (530) 626-5530

DATE: October 1, 2024

TO: Karen L. Garner
Planning & Building Director

FROM: Tiffany Schmid
Chief Administrative Officer 

SUBJECT: Fee Waiver Request – 2024 Ullr Fest

I have reviewed the fee waiver request from the Sierra Educational Foundation for Temporary Use Permit (TUP) fees for a fundraiser scheduled for November 2, 2024, at the Tahoe Valley Campground at 1175 Melba Drive in South Lake Tahoe.

The TUP fees of \$1,958.54 include \$985 for Planning fees, \$86 for Environmental Management fees, and \$856 for Department of Transportation fees. The only fee not recommended to be waived is the technology fee of \$31.54, as this fee is typically not waived as it is nominal on the project level.

Per Policy B-2, Section III (B), *The Chief Administrative Officer shall have the discretion and authority to waive all or a portion of the fees for projects that meet these criteria up to \$1,000. Fee waivers over \$1,000 shall require the approval of the Board of Supervisors.*

I concur with your request to bring an item to the Board of Supervisors to consider a TUP fee waiver of \$1,927, as the project is proposed by a non-profit organization that will provide a substantial public benefit, under Section II, B(3) of the Policy.

c: Rafael Martinez, Department of Transportation Director
Jeffrey Warren, Environmental Management Director