



County of El Dorado

Board of Supervisors
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Minutes - Final Board of Supervisors

Brian K. Veerkamp, Chair, District III
Ron Mikulaco, First Vice-Chair, District I
Shiva Frentzen, Second Vice-Chair, District II
Michael Ranalli, District IV
Sue Novasel, District V

James S. Mitrisin, Clerk of the Board of Supervisors
Pamela Knorr, Chief Administrative Officer
Robyn Drivon, County Counsel

Tuesday, March 17, 2015

9:00 AM

El Dorado Hills Firehouse
1050 Wilson Boulevard, El Dorado Hills, CA (A.M. Session)
and

Child Support Services Meeting Room
3883 Ponderosa Road, Shingle Springs, CA (P.M. Session)

Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources
and historical heritage**

BOARD MEETING ROOM EQUIPPED WITH AN AUDIO INDUCTION LOOP ASSISTIVE LISTENING SYSTEM.

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<http://eldorado.legistar.com/Calendar.aspx>

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, edc.cob@edcgov.us.

Public comment will be received on each agenda item listed under Department Matters as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes, and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93) Except with the consent of the Board, individuals shall be allowed to speak to an item only once. Upon completion of public comment the matter shall be returned to the Board for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Board for a point of clarification or question by the Board. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. Public comment on items scheduled for Closed Session will be received promptly at 8:00 A.M. before the Board recesses to Closed Session. The Board reserves the right to waive said rules by a majority vote.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in the foyer of Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

9:02 A.M. - CALLED TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Supervisor Mikulaco led the Pledge of Allegiance to the Flag.

Present: 5 - Supervisor Mikulaco, Supervisor Veerkamp , Supervisor Frentzen, Supervisor Ranalli and Supervisor Novasel

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

A motion was made by Supervisor Frentzen, seconded by Supervisor Novasel to Adopt the agenda and Approve the Consent Calendar with no changes.

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item with Department Matters. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

15-0392 OPEN FORUM (See Attachment)

Public Comment: R. Meyers, D. Roberts, J. Ranslier, L. Weitzman, J. Hidahl, C. Laberston, J. Ledowski, L. Parlin, K. Smith, E. VanDyke, L. Patanni, S. Taylor, W. Jones, R. Turroff

DEPARTMENT/SUPERVISOR REPORTS

Creighton Avila from the Chief Administrative Office announced the El Dorado National Forest Proposed Action for Over-Snow Vehicle Use Designation. Information is available on the county website.

Supervisor Mikulaco commented on the Southeast Connector Joint Power Authority and eminent domain. No debt can be incurred by the county without approval from the Board and JPA. There is no plan to have a large bond to pay for this.

Supervisor Frentzen thanked the El Dorado Hills Fire department, looks forward to having meetings in other parts of the county, potentially in the evening when there are items of larger public interest. 600 Jobs at Blue Shield moved to Rancho Cordova, what could our county have done to help prevent this?

Supervisor Novasel also thanked the El Dorado Hills Fire department for use of their facility. Thanked the public for attending and feels it is critical for the county to create a Commission for Women.

Supervisor Ranalli commented that it is a pleasure to have today's meeting in El Dorado Hills and supports holding meetings in other areas of the county given proper logistics and appropriate agenda items. Watershed improvement program in collaboration with Rural County Representatives of California and Sierra Nevada Conservancy in the near future.

Supervisor Veerkamp commented that the Board Chair is invited to the annual Chamber Showcase luncheon. An Interim Water Agency director was appointed. He attended a meeting of the El Dorado Water and Power Authority regarding a water rights application. He met with CalTrans involving new roadway projects. The Governor's office is focusing funding on projects that are not related to roadway projects such as high speed rail.

CONSENT CALENDAR

1. **15-0324** Clerk of the Board recommending the Board approve the Minutes from the regular meeting of the Board of Supervisors on March 10, 2015.

This matter was Approved on the Consent Calendar.

2. **15-0285** Chief Administrative Office, Procurement and Contracts, recommending the Board consider the following:
- 1) Award Bid No. 15-425-023 for the purchase of office furniture to the low qualified bidders, Office Depot of Sacramento, CA; Sierra Office Supplies of Sacramento, CA.; and Seats and Stations of Roseville, CA.;
 - 2) Authorize the Purchasing Agent to issue multiple blanket purchase orders to the same three bidders in the total amount of \$350,000.00, for a twenty-four month (24-month) award period following Board approval; and
 - 3) Authorize the Purchasing Agent to increase the blanket purchase order on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget.

This matter was Approved on the Consent Calendar.

3. **08-1716** Health and Human Services Agency, Community Services Division, recommending the Board approve an amendment to the By-Laws, on minor changes, of the El Dorado County Community Action Council, which acts as an advisory council to the Board and the Agency on issues affecting low income residents of the County.

This matter was Approved on the Consent Calendar.

4. 15-0214

Health and Human Services Agency, Mental Health Division, recommending the Board consider the following:

- 1) Approve and authorize the Chair to sign Agreement for Services 382-S1511 with New Morning Youth and Family Services, Inc., for the provision of the Parenting Skills project for the term commencing upon execution through June 30, 2017 with a maximum contractual obligation of \$125,000;
- 2) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 382-S1511, including amendments that do not increase the maximum dollar amount or term of the Agreement and contingent upon approval by County Counsel and Risk Management; and
- 3) Approve and authorize the Director of the Health and Human Services Agency to sign a termination letter, pursuant to Article XX, Section D, "Default, Termination, and Cancellation" in Agreement for Services 383-S1410 with New Morning Youth and Family Services, Inc., to be automatically terminated effective upon execution of Agreement for Services 382-S1511 with New Morning Youth and Family Services.

FUNDING: Mental Health Services Act.

This matter was Approved on the Consent Calendar.

5. 14-1417

El Dorado County Sheriff's Office of Emergency Services recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of drought conditions. (Cont. 3/10/15, Item 11)

This matter was Approved on the Consent Calendar.

6. 15-0328 Sheriff's Office recommending the Board approve and authorize the Chair to:
- 1) Sign a Budget Transfer for the purchase of new Fixed Asset items;
 - 2) Add the following items to the Fiscal Year 2014/15 Fixed Asset List as noted:
 - a) Two (2) 40ft used storage containers, \$7,600, General Fund Jail;
 - b) One (1) complete locker system, \$13,000, General Fund Jail;
 - c) One (1) ice machine , \$4,000,General Fund Jail;
 - d) One (1) meat slicer, \$4,500, General Fund Jail;
 - e) One (1) food cutter, \$5,300,General Fund Jail;
 - f) One (1) computer projection unit, \$3,100,General Fund Jail;
 - g) One (1) rifle scope, \$1,550, General Fund Operations;
 - h) One (1) Utility monitor and package for Sergeant's car, \$2,890, General Fund Operations;
 - i) Three (3) Truck Security Boxes, \$4,920, Civil Equipment Special Revenue Fund Support Services;
 - j) Four (4) truck vaults, \$6,400, General Fund Operations;
 - 3) Remove the following items from the Fiscal Year 2014/15 Fixed Asset List, Jail :
 - a) One (1) dough divider, \$5,000;
 - b) One (1) cylindrical scrubber, \$3,000;
 - c) One (1) industrial floor buffer, \$2,200;
 - d) Eight (8) pneumatic door locks, \$15,500; and
 - 4) Allow for the savings of \$1,630 in purchased items and \$25,700 in items being removed from the Fiscal Year 2014/15 Fixed Asset List to be applied to the new purchases listed above.

FUNDING: General Fund and Civil Special Revenue Fund.

This matter was Approved on the Consent Calendar.

7. 15-0240 Surveyor's Office recommending the Board consent to, but reject an Irrevocable Offer of Dedication (IOD 14-011) from the Dan and Sheralyn Di Re Family Trust dated July 18, 1996, for a drainage easement located on a portion of Assessor's Parcel Number 118-480-02.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

8. **15-0263** Surveyor's Office recommending the Board consent to, but reject an Irrevocable Offer of Dedication (IOD 15-002) from Blackstone Master Association, A California Non-Profit Mutual Benefit Corporation, for a drainage easement located on a portion of Assessor's Parcel Numbers 118-570-08 and 118-160-14.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

9. **15-0264** Surveyor's Office recommending the Board adopt Resolution of Vacation **037-2015** for Abandonment of Easement 15-002 (AOE 15-002) to abandon a portion of the drainage easement on Lot 2 of "Plat of Green Valley Acres Unit No. 1," recorded at Book C of Subdivisions at Page 72, identified as Assessor's Parcel Number (APN) 126-211-11, requested by Bill Martinelli.

FUNDING: N/A

Resolution of Vacation 037-2015 was Adopted upon Approval of the Consent Calendar.

10. **15-0350** Supervisor Veerkamp recommending the Board approve and authorize the Chair to sign a letter of support for the El Dorado Winery Association's effort to secure a Specialty Crop Block Grant from the California Department of Food and Agriculture.

This matter was Approved on the Consent Calendar.

END CONSENT CALENDAR

9:30 A.M. - TIME ALLOCATION

- 15-0411** Public Comment on Monthly Staff Update (see link to the left)

Public Comment on the Monthly Staff Update - S. Taylor, D. Throne

David Defanti of the Community Development Agency, Long Range Planning Division, provided a general overview of the Targeted General Plan Amendment and Zoning Ordinance update (TGPA-ZOU) process. The County is required to review the General Plan every 5 years.

After some discussion between the Board, the Clerk of the Board, County Counsel and several members of the public, the Board elected to hear public comment on the Monthly Staff Update.

No action was taken.

- 11. 15-0341** Supervisor Mikulaco recommending the Board receive a presentation from Fire Chief Dave Roberts of the El Dorado Hills Fire Department. (Est. Time 30 Min.)

Public Comment: K. Payne, J. Hidahl

El Dorado Hills Fire Chief Dave Roberts gave a presentation to the Board regarding the department's approach to providing fire related services to the community.

DEPARTMENT MATTERS

- 12. 15-0332** Chief Administrative Office, Economic Development Division, recommending the Board consider the following:
- 1) Receive and file a presentation on the Economic Development Division Program; and
 - 2) Provide preliminary direction to staff on future priorities for the Program.

FUNDING: N/A

A motion was made by Supervisor Ranalli, seconded by Supervisor Novasel to:

- 1) Receive and file the materials as presented today and direct staff to continue to coordinate Economic Development activities with the Strategic Plan priorities in preparation of the Annual Budget; and**
- 2) Direct staff to return to the Board with a fiscal analysis regarding the hotel TIM fee deferral program.**

Yes: 5 - Mikulaco, Veerkamp, Frentzen, Ranalli and Novasel

A quorum of the Board may be present for lunch at the El Dorado Hills Firehouse (same location as the meeting).

A quorum of the Board may attend a tour of the Senior Center at 990 Lassen Lane in El Dorado Hills.

1:30 P.M. - TIME ALLOCATION (This portion of the meeting was held at the Child Support Services Meeting Room)

- 13. 14-1322** Chief Administrative Officer recommending the Board discuss components of a strategic plan and the steps to developing the County Strategic Plan. (Cont. 3/3/15, Item 10)

A motion was made by Supervisor Ranalli, seconded by Supervisor Novasel to adopt the structure of a 3-year Strategic Plan with an annual review.

Yes: 5 - Mikulaco, Veerkamp, Frentzen, Ranalli and Novasel

Sherman Fox, Human Resources - Training and Organizational Development Specialist, led the discussion with the Board on the components of the Strategic Plan with Department Heads in attendance. The goal-setting teams previously identified, briefed the Board on the key concepts that support the Strategic Goals: Infrastructure, Economic Development, Public Safety, Effective Services and Financial Sustainability. The Board approved the key concepts as presented and recommended the goal-setting teams continue to develop the key concept objectives through cross collaboration between each team. This matter will be brought back to the Board for further consideration leading up to the adoption of a Strategic Plan.

CAO UPDATE

No update.

ITEMS TO/FROM SUPERVISORS

Supervisor Mikulaco thanked everyone for their attendance and participation at this morning's session in El Dorado Hills and recognized the El Dorado Hills Fire Department for the use of their facility and for the outstanding lunch. He encourages additional regular Board meetings be held in individual Supervisorial Districts, Supervisor Frentzen agreed.

Supervisor Veerkamp thanked Supervisor Mikulaco for arranging today's morning session and thanked the Fire Department for their hospitality.

Supervisor Ranalli also extended his thanks to Supervisor Mikulaco for arranging today's morning session and also appreciates all the time invested by the Strategic Plan Goal-Setting teams thus far.

ADJOURNED AT 3:10 P.M.

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual, Power Point or transparencies presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience. Only those speakers that provide this required number of hard copies will be permitted to proceed with a visual presentation.

Persons interested in serving on any Board of Supervisors ADVISORY BOARD, COMMITTEE, OR COMMISSION are encouraged to complete an application form (available in the office of the Clerk of the Board of Supervisors, or online) and submit same to the board, committee or commission, to the County Department which supports the board, committee or commission, or to the Clerk of the Board of Supervisors.

Digital Recordings of regular, Tuesday Board of Supervisors meeting are BROADCAST ON CABLE TV as follows:

West Slope - Comcast - Channel 15, Wednesday at 1:00 P.M. (day after Tuesday meeting) and Tuesday at 7:00 A.M. (One week after previous Tuesday Meeting)

ANNOUNCEMENTS

Board of Supervisor's Special Meeting on March 30, 2015.

The Board of Supervisor's Regular Meeting on April 21, 2015 has been cancelled.