

COUNTY OF EL DORADO INTER-DEPARTMENTAL PROPERTY TRANSFER REQUEST	DATE 3/23/07 <i>W</i>
TRANSFER FROM (INDEX CODE) 720000	TRANSFER TO (INDEX CODE) 9998
DEPARTMENT: Water Agency	DEPARTMENT: Surplus
APPROVED (DEPT HEAD) <i>W.T. Holland</i>	APPROVED (DEPT. HEAD)

SPECIFIC LOCATION: (ADDRESS) 3932 Ponderosa Road, Suite 200, Shingle Springs SLT

Where in facility? In the back

PRIMARY CONTACT PERSON: Tami Scowcroft PHONE 6678

SECONDARY CONTACT PERSON: Cathy Monaghan PHONE 5392

COUNTY TAG #	DESCRIPTION	SERIAL/ VIN #	CONDITION
29330	PC Tower NEC Powermate ES Cd-Writer	94A03356US	Fair
none	Dell Docking Station & stand	00B0D00ECBF0	Fair
none	Compact corner plate 2.5"H Gray	179-CCD-2	Fair
26276	3M 9700 Overhead Projector	none	Fair
none	Porter Case	37550	Fair
none	Epson Stylus C84 Printer	FBLY073131	Poor

REMARKS: _____

AUDITOR RECORDS UPDATED BY _____ DATE _____

WHITE -AUDITOR YELLOW -"TO" DEPT PINK -"FROM" DEPT GOLD-GENERAL SERVICES

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS

INTERDEPARTMENT

POSTED TO EDCNET 3/26/07 *kw*

TRANSFER FROM (INDEX CODE)	TRANSFER TO (INDEX CODE)
DEPARTMENT: HUMAN SERVICES "PLACERVILLE"	DEPARTMENT:
APPROVED (DEPT HEAD) <i>John Keturian</i> DATE <i>4/13/07</i>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 937 Spring Street PLACERVILLE

Where in Facility? BASEMENT

FIRST CONTACT PERSON: MIGUEL MIRANDA PHONE: 621-6136

SECOND CONTACT PERSON: JANICE WARDEN PHONE: 621-6382

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
29603	i-Mac Indigo 350	YM03291GJWG	Good.
29703	i-Mac Indigo	YM034964JWG	Good.
29601	i-Mac Indigo	YM03292EJWG	Good.
30023	i-Mac Indigo	SYM05248AJWG	Good.
30028	i-Mac Indigo	SYM1420UAKLX	Good.
30952	i-Mac snow 600MB	RN14603JLFC	Good.
28847	i-Mac-333-strawberry	XB923028GSP	Good.
28693	i-Mac-333-grape	XB9181TH65L	Good.
28848	i-Mac-333-strawberry	XB923047GSP	Good.

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: _____
AUDITOR RECORDS UPDATED BY: _____
DATE: _____
ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.
WHITE (AUDITOR) YELLOW (TO DEPT) PINK (FROM DEPT) GOLD (PURCHASING)

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET 3/26/07 (w)

TRANSFER FROM (INDEX CODE)	TRANSFER TO (INDEX CODE)
DEPARTMENT: <u>HUMAN SERVICES PLACERVILLE</u>	DEPARTMENT:
APPROVED (DEPT HEAD) <u>John Ketonian</u> DATE <u>4/13/07</u>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 937 Spring Street Placerville

Where in Facility? BASEMENT

FIRST CONTACT PERSON: Miguel Miranda PHONE: 621-6136

SECOND CONTACT PERSON: Janice Warden PHONE: 621-6382

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
28692	i-Mac-233-bondi	XA8497VMEUL	Good.
28442	i-Mac-233-bondi	XB8452H8EUL	Good.
28849	i-Mac-333-tangerine	PT9159N665M	Good.
28441	i-Mac-233-bondi	XB8452A3EUL	Good.
29056	i-Mac-333-strawberry	RN9343XSGV2	Good.
28443	i-Mac-233-bondi	XB8451FLEUL	Good. -
28691	i-Mac-333-grape	XB9181W4G5L	Good. -
28854	i-Mac-333-grape	XB92112D65B	Good. -
30203	DELL-GX150(933 MHz)	BMNP01	Good. -

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**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET 3/26/07 kw

TRANSFER FROM (INDEX CODE)	TRANSFER TO (INDEX CODE)
DEPARTMENT: <u>HUMAN SERVICES, PLACERVILLE</u>	DEPARTMENT:
APPROVED (DEPT HEAD) DATE <u>John Retention</u> <u>4/21/07</u>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 937 Spring Street PLACERVILLE

Where in Facility? BASEMENT

FIRST CONTACT PERSON: MIGUEL MIRANDA PHONE: 621-6136

SECOND CONTACT PERSON: JANICE WARDEN PHONE: 621-6382

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
30033	DELL 6X150	8WP5K01	Good. -
30960	DELL 6X240 1.5GHZ	79M1611	Good.
30957	DELL 6X240 1.5GHZ	49M1611	Good. -
31997	DELL OPTIPLEX 6X260	185B921	Good. -
30328	1-Mac-500 snow	5YM125326LFB	Good. -
29442	iMac-400 blueberry	XA0090DXJ89	Good. -
CS187	1-Mac-350 blueberry	YM00880DHAJ	poor.
CS583	1-Mac-400 blueberry	XA0120SUJ89	poor.

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WHITE (AUDITOR)	YELLOW (TO DEPT)
PINK (FROM DEPT)	GOLD (PURCHASING)

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

SURPLUS

INTERDEPARTMENT

POSTED TO EDCNET

Yes 3/30/07

TRANSFER FROM (INDEX CODE)

601100

TRANSFER TO (INDEX CODE)

DEPARTMENT:

LIBRARY

DEPARTMENT:

APPROVED (DEPT HEAD)

DATE

3/30/07

APPROVED (DEPT HEAD)

DATE

SPECIFIC LOCATION (ADDRESS):

345 FAIR LANE PLACERVILLE, CA 95667

Where in Facility?

BASEMENT

FIRST CONTACT PERSON:

GRACY PARKS

PHONE:

5541

SECOND CONTACT PERSON:

DAVID TAYLOR

PHONE:

5951

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
# 28258 # 28265 # 28255 # 28210	DELL OPTIPLEX GX1 NT COMPUTERS	—	FAIR
N/A	1-BOX PS2 KEYBOARDS	N/A	FAIR
# 24755	SYMBOL LS2000 LASERGUN + STAND + DECODER BOX	N/A	FAIR
N/A	SYMBOL LS2000 MX + STAND/DECODER	S/N # D247660	FAIR
N/A	SYMBOL LS2000 LASERGUN + STAND/DECODER BOX	S/N # 134651	FAIR
# 23727 + STAND # 23481	SYMBOL LS2000 LASERGUN DECODER SYMBOL LINK LL390	N/A	FAIR
N/A	SYMBOL OMNILINK DECODER BOX	S/N # 403775	FAIR
N/A # 23480	SYMBOL LS2000 LASERGUN SYMBOL LINK LL390 DECODER	S/N # A076745 N/A	FAIR
N/A	BROWN SECRETARIAL CHAIR W. 5 WHEELS + ARM-RESTS	N/A	FAIR

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WHITE (AUDITOR) YELLOW (TO DEPT)

PINK (FROM DEPT) GOLD (PURCHASING)

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET 4/18/07 *kw*

TRANSFER FROM (INDEX CODE) <p align="center" style="font-size: 1.2em;">530534</p>	TRANSFER TO (INDEX CODE) <p align="center" style="font-size: 1.2em;">SURPLUS</p>
DEPARTMENT: <p align="center" style="font-size: 1.2em;">DHS / DSS</p>	DEPARTMENT:
APPROVED (DEPT HEAD) DATE <p align="center"><i>John R. [Signature]</i> 4/18/07</p>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 3057 Brown Rd Suite A

Where in Facility? inside or in shed

FIRST CONTACT PERSON: Jill Rubin PHONE: 7303

SECOND CONTACT PERSON: _____ PHONE: _____

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
N/A	1 Box misc. Typewriter supplies (ie. collection r. bbans)		
N/A	1 Box HP ink cartridges # 40, 15, 17, 23		
N/A	1 Box Floppy disc storage boxes		

PURCHASING USE ONLY	DATE
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WHITE (AUDITOR) YELLOW (TO DEPT)
 PINK (FROM DEPT) GOLD (PURCHASING)

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET 3-16-07 *[initials]*

TRANSFER FROM (INDEX CODE) <p align="center" style="font-size: 1.2em;">408210</p>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <p style="font-size: 1.2em;">Public Health</p>	DEPARTMENT:
APPROVED (DEPT HEAD) DATE <p style="font-size: 1.2em;">Gayle White 4/16/07</p>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 480 Locust Rd, Diamond Springs

Where in Facility? WLS JPA

FIRST CONTACT PERSON: Dan Francis PHONE: 642-0622

SECOND CONTACT PERSON: Richard Todd PHONE: X6505

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
25365	ER N-20 WE/SENSOR	20858927	POOR

PURCHASING USE ONLY	DATE
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 PINK (FROM DEPT) GOLD (PURCHASING)

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET 3-16-07 *W*

TRANSFER FROM (INDEX CODE) <p align="center" style="font-size: 1.2em;">40111</p>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <p style="font-size: 1.2em;">Public Health</p>	DEPARTMENT:
APPROVED (DEPT HEAD) DATE <p style="font-size: 1.2em;">Daryl Weibel 4/16/07</p>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 931 Spring ST

Where in Facility? Lab Storage Shed

FIRST CONTACT PERSON: Mike Deatherage PHONE: 6113

SECOND CONTACT PERSON: Jedre Murray PHONE: X6167

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
-	Vacuum pump		fair
-	E/A Plate washer		poor
22121	Microplate Reader		fair
Tag missing (25833)	PC 300 IBM Hardware	23TP403	poor
	OK: Data Printer		

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 PINK (FROM DEPT) GOLD (PURCHASING)

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET 3-16-07 *ken*

TRANSFER FROM (INDEX CODE) <u>402111 402111</u>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <u>Public Health</u>	DEPARTMENT:
APPROVED (DEPT HEAD) DATE <u>Bayrathel</u> <u>4/16/07</u>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): ~~929~~ 931 Springs St

Where in Facility? Resource Room

FIRST CONTACT PERSON: Phyllis Goldie PHONE: 6185

SECOND CONTACT PERSON: Jade Murray PHONE: 6167

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
—	Faxphone ^u	UWZ30806	Good
15898	Typewriter		Good
	Typewriter Steno		Poor

PURCHASING USE ONLY	DATE
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**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET 3-16-07

TRANSFER FROM (INDEX CODE) <p align="center" style="font-size: 1.2em;">403121</p>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <p style="font-size: 1.2em;">Public Health</p>	DEPARTMENT:
APPROVED (DEPT HEAD) DATE <p style="font-size: 1.2em;">[Signature] 4/16/07</p>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 1360 Johnson Blvd

Where in Facility? CLINIC Ste 103

FIRST CONTACT PERSON: KANDAS Rancour PHONE: 573-3169

SECOND CONTACT PERSON: Jackie Murray PHONE: X6167

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
9940	Gold file Cabinet	—	Good

PURCHASING USE ONLY	DATE
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 PINK (FROM DEPT) GOLD (PURCHASING)

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET 04/06/07 *W*

TRANSFER FROM (INDEX CODE) <p align="center">250000</p>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <p align="center">Probation</p>	DEPARTMENT:
APPROVED (DEPT HEAD) DATE <i>Joseph Washel</i> <i>4-6-07</i>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 471 Pierroz Road, Placerville

Where in Facility? Forms Room

FIRST CONTACT PERSON: Cherylyn Story PHONE: 6083

SECOND CONTACT PERSON: Darci Prall PHONE: 6076

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
	1-Guest chair		Broken <i>W</i>
	1-Task Chair		Broken <i>W</i>
	1-two drawer, letter file		Broken <i>W</i>
	printer/fax/copier 1-HP Officejet		Broken <i>W</i>
	1-Brother Intellifax		Broken <i>W</i>
	2-GBC Shredmaster		Broken <i>W</i>
	2-Mountable Monitor Stands		Old
	5-five drawer, legal file		Old

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WHITE (AUDITOR) YELLOW (TO DEPT) PINK (FROM DEPT) GOLD (PURCHASING)

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS

INTERDEPARTMENT

POSTED TO EDCNET 4/19/07 kw

TRANSFER FROM (INDEX CODE) <u>414440</u>		TRANSFER TO (INDEX CODE)	
DEPARTMENT: <u>Mental Health</u>		DEPARTMENT:	
APPROVED (DEPT HEAD) <u>Sandra Branton</u>	DATE <u>4/10/2007</u>	APPROVED (DEPT HEAD)	DATE

SPECIFIC LOCATION (ADDRESS): 1120 Third Street South Lake Tahoe

Where in Facility? _____

FIRST CONTACT PERSON: Jacquelyn Norlie PHONE: 573-7800

SECOND CONTACT PERSON: Michelle Francik PHONE: 573-7800

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<u>donated / no item / tag</u>	<u>Desk</u>		<u>not good weak legs</u>
<u>no tag</u>	<u>2 drawer file cabinet</u>		<u>1 drawer does not open Scratched top</u>
<u>no tag</u>	<u>computer desk</u>		<u>broken wheel</u>
<u>no tag</u>	<u>microwave oven</u>		<u>does not work</u>
<u>donated items no tag</u>	<u>2 computers</u>		<u>old</u>
<u>11372</u>	<u>2 drawer file cabinet 1372</u>		<u>Scratched Top</u>
<u>no tag</u>	<u>small desk</u>		<u>drawers do not open</u>
<u>no tags</u>	<u>2 metal desks</u>		<u>1 good 1 bad corner</u>

PURCHASING USE ONLY	DATE
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REMARKS: <u>office is moving approx. May 1, 2007</u>
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WHITE (AUDITOR) YELLOW (TO DEPT)
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**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT POSTED TO EDCNET 4/10/07w

TRANSFER FROM (INDEX CODE) <u>421100</u>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <u>Env Mgmt</u>	DEPARTMENT:
APPROVED (DEPT HEAD) DATE <u>Geordi Silva April 10, 2007</u>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 2850 Fairlane Ct

Where in Facility? Basement

FIRST CONTACT PERSON: Jan Hunt PHONE: 7672

SECOND CONTACT PERSON: Tina Patterson PHONE: 5321

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<u>No TAG</u>	<u>View Sonic monitor Thyphus series G810</u>	<u>QV94418535</u>	<u>old works</u>
<u>No TAG</u>	<u>View Sonic monitor Professional series P775</u>	<u>KP75235769</u>	<u>old works</u>
<u>No TAG</u>	<u>Dell Monitor</u>	<u>MX-080466-47241</u>	<u>old works</u>
<u>No TAG</u>	<u>Dell Keyboard + Mouse</u>		<u>old works</u>

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**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET 4/10/07

TRANSFER FROM (INDEX CODE) <u>BOARD OF SUPERVISORS 010000</u>		TRANSFER TO (INDEX CODE) SURPLUS / GENERAL SERVICES	
DEPARTMENT: <u>BOARD OF SUPERVISORS</u>		DEPARTMENT: SURPLUS / GENERAL SERVICES	
APPROVED (DEPT HEAD) <u>Cindy Keck</u>	DATE <u>4/10/07</u>	APPROVED (DEPT HEAD)	DATE

SPECIFIC LOCATION (ADDRESS): 330 FAIR LANE - BOARD OF SUPERVISORS

Where in Facility? FRONT HALLWAY

FIRST CONTACT PERSON: MARCIE MACFARLAND PHONE: 621-6687

SECOND CONTACT PERSON: KATHRYN TYLER PHONE: 621-5395

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
NONE	CHAIR	N/A	BROKEN SAFETY ISSUE VED N/A POSTIT
NONE	BINDERS	N/A	GOOD/FAIR
NONE	CALENDAR BASES	N/A	GOOD

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 PINK (FROM DEPT) GOLD (PURCHASING)

COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST

SURPLUS INTERDEPARTMENT POSTED TO EDCNET 3/28/07

TRANSFER FROM (INDEX CODE) 601100		TRANSFER TO (INDEX CODE)	
DEPARTMENT: LIBRARY		DEPARTMENT:	
APPROVED (DEPT HEAD) <i>Jeannette Amor</i>	DATE 3/28/07	APPROVED (DEPT HEAD)	DATE

SPECIFIC LOCATION (ADDRESS): **345 FAIR LANE PLACERVILLE**

Where in Facility? **Basement**

FIRST CONTACT PERSON: **GARY PARKS** PHONE: **#5541**

SECOND CONTACT PERSON: **DAVID TAYLOR** PHONE: **#5951**

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
N/A	1-BOX ASSORT. POWER CABLES	N/A	Good
GREEN (all)	7- GATEWAY VX700 MONITORS	S/N P004251797 S/N P004251927 # P004251926 P004252329	P004252337 ALL P004251567 P004252333 - Good
GREEN	1- GATEWAY VX720 17" MONITOR	S/N# P007085072	- Good
GREEN (all)	2- DELL DIOZSTM MONITORS	S/N# 8496683 S/N# 8491859	- Good
GREEN (all)	3- 17" VS-7c COLOR MONITORS	S/N# 1745BAB09003429 # 1745AAB17012521	- Good #1745BAB09003432
# 28209	1- DELL OPTIPLEX GX-1 NT COMPUTER	S/N# HCONB	FAIR
# 32366	1- GATEWAY BACKMOUNT NT SERVER	S/N# KKB2037U0166	- Poor
# 25011	1- SYMBOL LASERGUN + STAND + DECODER BOX	S/N# B313720	- Poor
N/A	1- LUXENT TECH ISDN PORTMASTER OFFICE ROUTER	S/N# 1H04162	- Good
N/A	1- ADTRAN TSULT	S/N# L835AG317	- FAIR
N/A	1- US ROBOTICS 56K MODEM	S/N# 2258919R02E	FAIR

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**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS

INTERDEPARTMENT

POSTED TO EDCNET 3/29/07 kw

TRANSFER FROM (INDEX CODE) <u>030000</u>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <u>AUDITOR-CONTROLLER</u>	DEPARTMENT: <u>SURPLUS</u>
APPROVED (DEPT HEAD) DATE <u>Bob Toscano</u> <u>3/29/07</u>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 360 FAIR LANE, BLDG B

Where in Facility? UPSTAIRS BY FILING CABINETS

FIRST CONTACT PERSON: BOB TOSCANO PHONE: 5458

SECOND CONTACT PERSON: KEELY GONZALEZ PHONE: 5421

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<u>29999</u>	<u>17" VIEWSONIC MONITOR</u>	<u>A0701111515</u>	<u>POOR</u>
<u>N/A</u>	<u>KEYBOARD TRAY</u>		<u>FAIR</u>
<u>N/A</u>	<u>IBM LAPTOP / AC ADAPTER</u>	<u>A9700220S</u>	<u>POOR</u>
<u>N/A</u>	<u>DELL QUIETKEY KEYBOARD</u>	<u>GYUR43SK</u>	<u>FAIR</u>
<u>N/A</u>	<u>DELL KEYBOARD</u>	<u>TH-025PG6-37171-23H-4965</u>	<u>FAIR</u>
<u>N/A</u>	<u>DELL KEYBOARD</u>	<u>TH-025PG6-37171-23E-5684</u>	<u>POOR</u>
<u>N/A</u>	<u>IBM KEYBOARD</u>	<u>0597138</u>	<u>POOR</u>
<u>N/A</u>	<u>DELL KEYBOARD</u>	<u>TH-025PG6-37171-23F-1520</u>	<u>FAIR</u>
<u>N/A</u>	<u>DELL KEYBOARD</u>	<u>TH-025PG6-37171-23F-1585</u>	<u>FAIR</u>

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: _____
AUDITOR RECORDS UPDATED BY: _____
DATE: _____
ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.
WHITE (AUDITOR) YELLOW (TO DEPT) PINK (FROM DEPT) GOLD (PURCHASING)

Handwritten notes at the bottom of the page.

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS

INTERDEPARTMENT

POSTED TO EDCNET 3/29/07

TRANSFER FROM (INDEX CODE) <u>030000</u>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <u>AUDITOR-CONTROLLER</u>	DEPARTMENT: <u>SURPLUS</u>
APPROVED (DEPT HEAD) <u>Bob Toscano</u> DATE <u>3/29/07</u>	APPROVED (DEPT HEAD) _____ DATE _____

SPECIFIC LOCATION (ADDRESS): 360 FAIR LANE, BLDG B

Where in Facility? UPSTAIRS BY FILING CABINETS

FIRST CONTACT PERSON: BOB TOSCANO PHONE: 5458

SECOND CONTACT PERSON: KEELY GONZALEZ PHONE: 5421


COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<u>N/A</u>	<u>DELL KEYBOARD</u>	<u>TH-025PGG-3717H 1C7-2950</u>	<u>FAIR</u>
<u>N/A</u>	<u>DELL KEYBOARD</u>	<u>TH-025PGG-3717I- 23E-1101</u>	<u>FAIR</u>
<u>N/A</u>	<u>DELL KEYBOARD</u>	<u>TH-025PGG-3717I- 23F-1082</u>	<u>FAIR</u>
<u>N/A</u>	<u>DELL KEYBOARD</u>	<u>TH-025PGG-3717I- 23E-1A573</u>	<u>FAIR</u>
<u>N/A</u>	<u>DELL QUIETKEY KEYBOARD</u>	<u>TH-095FEM-3717I- 1CP-0767</u>	<u>POOR</u>
<u>N/A</u>	<u>DELL KEYBOARD</u>	<u>TH-25PGG-3717I- 23E-13869</u>	<u>FAIR</u>
<u>N/A</u>	<u>DELL KEYBOARD</u>	<u>TH-25PGG-3717I- 23F-1434</u>	<u>FAIR</u>
<u>N/A</u>	<u>DELL KEYBOARD</u>	<u>TH-25PGG-3717I- 23E-13823</u>	<u>FAIR</u>
<u>N/A</u>	<u>TAPE DRIVE</u>	<u>M00058200</u>	<u>POOR</u>

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: _____
AUDITOR RECORDS UPDATED BY: _____
DATE: _____
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WHITE (AUDITOR) YELLOW (TO DEPT) PINK (FROM DEPT) GOLD (PURCHASING)

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3-29-07

COUNTY OF EL DORADO PROPERTY TRANSFER REQUEST			
p SURPLUS		p INTERDEPARTMENT	
TRANSFER FROM (INDEX CODE) <u>023100</u>		TRANSFER TO (INDEX CODE) <u>Surplus</u>	
DEPARTMENT: <u>Risk Mgmt</u>		DEPARTMENT:	
APPROVED (DEPT HEAD) 	DATE <u>3/29/07</u>	APPROVED (DEPT HEAD)	DATE

SPECIFIC LOCATION: (ADDRESS) 330 Fair Ln, Placerville
 Where in Facility? Risk Mgmt, spare cubicle
 FIRST CONTACT PERSON: Debby Halcomb PHONE 5568
 SECOND CONTACT PERSON Danna Mullins PHONE 6060

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
—	<u>Asron Chair-green</u>	—	<u>broken</u>

CENTRAL SERVICES USE ONLY DATE	
POSTED	<u>3/29/07</u>
PICKUP BY CS	
BOARD LETTER	
PICKUP BY VENDOR	
COPY TO AUDITOR	

REMARKS: _____ _____ AUDITOR RECORDS UPDATED BY _____ DATE _____ ALL PARTS OF FORM GO TO GENERAL SERVICES AT START OF PROCESS. UPON COMPLETION DISTRIBUTION WILL OCCUR WHITE (AUDITOR) YELLOW (TO DEPT.) PINK (FROM DEPT) GOLD (CENTRAL SERVICES)
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**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET 3/9/07W

TRANSFER FROM (INDEX CODE) <u>030000</u>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <u>AUDITOR CONTROLLER</u>	DEPARTMENT: <u>SURPLUS</u>
APPROVED (DEPT HEAD) DATE <u>Bob Toscano</u> <u>3/9/07</u>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 360 FAIR LANE, BLDG B

Where in Facility? AUDITOR'S MAIN OFFICE

FIRST CONTACT PERSON: BOB TOSCANO PHONE: 5458

SECOND CONTACT PERSON: KEELY GONZALEZ PHONE: 5421

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<u>29997</u>	<u>IBM AS40</u>	<u>S/N 23GP523</u>	<u>DOOR-HARD DRIVE</u>
<u>29994</u>	<u>IBM AS40</u>	<u>S/N 23GP853</u>	<u>" " "</u> REMOVED
<u>31269</u>	<u>DELL GX240N</u>	<u>S/N D9Z1H11</u>	<u>" " "</u>
<u>30604</u>	<u>DELL GX240N</u>	<u>S/N B7DM611</u>	<u>" " "</u>

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: _____

AUDITOR RECORDS UPDATED BY: _____

DATE: _____

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WHITE (AUDITOR) YELLOW (TO DEPT)
 PINK (FROM DEPT) GOLD (PURCHASING)

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS ^{9:37} MAR - INTERDEPARTMENT POSTED TO EDCNET 3/1/07 law

TRANSFER FROM (INDEX CODE) <u>030000</u>	TRANSFER TO (INDEX CODE) <u>SURPLUS</u>
DEPARTMENT: <u>Auditor-Controller's Office</u>	DEPARTMENT:
APPROVED (DEPT HEAD) <u>[Signature]</u> DATE <u>3/1/07</u>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): 360 Fair Lane Bldg B Placerville Ca 95667

Where in Facility? Kgonzalez Cubicle

FIRST CONTACT PERSON: Keely Gonzalez PHONE: (530) 621-5421

SECOND CONTACT PERSON: _____ PHONE: _____

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
Green	Victor 1560-4	017705239	Broken
Green	Victor 1560-4	037607387	Broken
Green	Victor 1560-4	036809096	Broken
None	SHARP Compet CS-2880	12008316	Broken
Green	Victor 1560-4	034907403	Broken
Green	Victor 1560-4	028308273	Broken
Green	Victor 1560-4	017705237	Broken
NONE	Bates 224XHD Stapler	NA	Fair
NONE	Bates 224XHD Stapler	NA	Fair

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
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WHITE (AUDITOR) YELLOW (TO DEPT)
 PINK (FROM DEPT) GOLD (PURCHASING)