

DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS

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**COPY**

DATE: April 28, 2008 **ACLA Letter No.** 08-05

TO: All County Lead Agencies

SUBJECT: SUBSTANCE ABUSE AND CRIME PREVENTION ACT (SACPA) OF 2000
and SUBSTANCE ABUSE OFFENDER TREATMENT PROGRAM (OTP)
FISCAL YEAR 2008-09 PLAN AND APPLICATION- RELEASE
OF GUIDE AND TEMPLATES

REFERENCE: Title 9, California Code of Regulations; and Health and Safety Code
Sections 11999.4-11999.13

This letter transmits the updated guide and templates for submitting the county plan under the Substance Abuse and Crime Prevention Act (SACPA) of 2000 and the application for the Substance Abuse Offender Treatment Program (OTP) for Fiscal Year (FY) 2008-09.

The Office of Criminal Justice Collaboration (OCJC) revised both SACPA and OTP requirements for FY 2008-09 submissions. The revisions were made to streamline the process for completing the plan and application.

The Department of Alcohol and Drug Programs (ADP) will release FY 2008-09 preliminary allocations in a separate ACLA letter so that counties may complete the expenditure sections of the plan and the application. Deadline for submission is 30 days after ADP notifies the county of its preliminary FY 2008-09 allocation amount. Allocation and distribution of SACPA and OTP funds will be contingent upon enactment of the FY 2008-09 State Budget, ADP approval, and submission of required Board of Supervisors approval.

If you have questions on submission of your county SACPA plan and OTP application, contact your SACPA County Liaison or OCJC at (916) 445-7456 or SACPA@adp.ca.gov.

Sincerely,

MILLICENT GOMES
Deputy Director
Office of Criminal Justice Collaboration

Attachments: FY 2008-09 SACPA County Plan and OTP Application Guide
Exhibit A, FY 2008-09 SACPA County Plan and OTP Application Template
Exhibit B, OTP Decline of Funds Form
Exhibit C, OTP Application Template (For counties currently without OTP)



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<http://www.flexyourpower.ca.gov>

**Department of Alcohol and Drug Programs
Office of Criminal Justice Collaboration**

**GUIDE to the
Fiscal Year 2008–09
SACPA County Plan and OTP Application
DUE: 30 days after ADP notifies the county of its preliminary
FY 2008-09 allocation amount.**

This document provides instruction for preparing and submitting the county plan/application to request funds under the Substance Abuse and Crime Prevention Act of 2000 (SACPA) and the Substance Abuse Offender Treatment Program (OTP).

In preparing the plan and application, it is the county's responsibility to ensure all SACPA expenditures are allowable as outlined in Sections 9530 and 9531, Chapter 2.5, Title 9, California Code of Regulations. OTP funds must be spent in accordance with All County Lead Agency (ACLA) letters pertaining to OTP and applicable statutes and regulations.

Plan/application components are listed on the next page. The contents include a description of the templates to use in completing the county's plan and application and can be accessed through ACLA letter 08-05.

For assistance in preparing the plan or application, contact your SACPA County Liaison or OCJC at (916) 445-7456 or SACPA@adp.ca.gov.

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