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Director

State of California—Health and Human Services Agency  
California Department of Public Health



ARNOLD SCHWARZENEGGER  
Governor

October 14, 2009

Dear Local Health Department Colleague:

The purpose of this letter is to provide an expedited process for LHDs to request 25% of their allocation of federal PHER Phase III H1N1 Supplemental Funds.

On April 28, 2009, the Governor issued a Proclamation of Emergency which included orders requiring CDPH to take all necessary actions to respond to H1N1 outbreak. This order was reissued on October 5, 2009. The Governor ordered that the California Department of Public Health (CDPH) enter into such contracts as it deems appropriate to provide services, material, personnel and equipment to supplement the extraordinary preventive measures implemented by Local Health Departments. Based on the imminent need to plan and prepare for an escalation of H1N1 and the administration of vaccinations to large segments of the California population, this contract letter serves as a mechanism for expeditious release of federal Public Health Emergency Response (PHER) Phase III H1N1 supplemental funds to Local Health Departments (LHD) to plan, prepare for, and respond to an H1N1 Influenza pandemic.

Federal H1N1 Supplemental Funds that are included in this expedited release plan are:

- Centers for Disease Control and Prevention (CDC), Public Health Emergency Response (PHER) Phase III

LHDs that sign the enclosed letter agree to spend funds in accordance with the 2009-10 Local Guidance and to follow the timeline for submission of workplans and budgets for each funding stream. A formal agreement will be drafted when workplans and budgets have been submitted and approved.

CDPH is working to finalize a PHER Phase III Local Guidance by October 21, 2009.

LHDs that want to participate in this process to expedite the release of federal H1N1 Supplemental Funds should return the signed agreement to CDPH as soon as possible but no later than October 30, 2009. Once the signed agreement is received, CDPH will issue payment of the initial 25% of each applicable funding stream. Attachment A of the agreement includes local allocations for PHER Phase III.

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LHDs that do not participate in this expedited release plan for H1N1 will receive their full allocation through the usual Comprehensive 2009-10 Local Guidance process.

Please contact your Regional Project Officer if you have any questions regarding this agreement.

Sincerely,



Elisabeth H. Lyman, Deputy Director  
Public Health Emergency Preparedness

Enclosure