

Attachment A
 Summary of Proposed Deletions
 Board of Supervisors Policy Manual

Policy Number	Title	Date Adopted	Revised Date	Reason for Deletion
A-2	Administrative Procedures	12/22/1987		The Chief Administrative Office does not issue "Administrative Procedures" as envisioned in Policy A-2.
A-3	Ordinances - New or Amended	12/22/1987		It is not practical for departments or individuals to seek conceptual approval by the Board for new or amended ordinances in advance of review by County Counsel.
A-4	County Legislative Policy	9/10/1991		This policy was adopted when the county had a more resources to adopt and pursue a robust legislative agenda.
A-5	Grant Endorsements for Non-County Agencies	11/8/1988		It is not clear that county departments receive many requests from non-county agencies for endorsement of grant applications to warrant this policy.
A-7	Printing Services to Non-County Agencies	2/1/1976	12/22/1987	The print shop does not receive requests for printing services from non-county organizations.
A-8	Microfilming	12/22/1987		Microfilming technology is no longer used.
A-9	Records Management Program	5/9/1989		This policy provides direction for standardized filing which is no longer practical or relevant given the use of document imaging.
A-12	Employee Suggestions Award Program	11/19/1991		This program is dormant and the county no longer has resources to make it viable.
A-18	Energy Conservation Policy	6/5/2001		This policy is unenforceable and impractical given the diversity of buildings and HVAC systems.
B-6	County Fee Policy--Automatic Adjustment Factors Cost Analysis	7/30/1991		This policy has not been followed and is perhaps not reflective of the Board's more recent perspectives on county fees.
B-7	Treatment of Requests from Non-Profit Agencies	10/22/1991	3/31/1992	The county is not in a financial position to entertain funding requests from non-profit agencies.
B-10	Grand Jury Annual Report--Publication of Annual Report and Board of Supervisors Response	5/25/1999		The Grand Jury newspaper tabloid is not a practical or cost-effective method for distribution of Grand Jury reports and county responses, especially now that reports are accessible via the internet.
C-1	Contracts with Other Counties	11/8/1988		It is not clear what problem this policy solves.
C-9	Williamson Act Contract Compliance--Annual Review of Agricultural Preserves	7/19/1988		Ag Department procedures to streamline the verification process render this policy unnecessary.
E-1	Personnel Policies	12/22/1987		Human Resources no longer has resources to update the Personnel Management Book.
E-2	Use of Jail Inmate Workers	12/22/1987		This policy is unwarranted because the Sheriff's Office appropriately maintains its own policies on the use of inmate workers.
F-2	Construction Change Orders	12/3/1985		This policy conflicts with current contract process regarding change orders.
F-3	Parking at County Facilities	8/2/1977	9/19/1989	This policy describes parking related issues that are no longer applicable.

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F-6	Development and Financing of County Office Spaces	8/21/1989		The guidelines provided in this policy are no longer relevant given the current fiscal conditions.
G-2	Tree Trimming-- Tree Control on County-Maintained Roads	12/22/1987		A policy such as this is more appropriate as a departmental policy.
G-4	Road and Drainage Project Change Orders	12/22/1987		This policy conflicts with current contract process regarding change orders.
G-5	Road and Drainage Projects Amendments and Task Orders for Consultant Agreements	8/1/1989		This policy is not reflective of current pricing or contract processes.
H-1	Written Communications to Board From Non-County Agencies & Individuals	12/22/1987		This policy is potentially problematic in that it allows any individual or organization to place items on the Board's agenda.
H-2	Agenda Items for Board of Supervisors from County Offices	11/8/1988		This policy is not reflective of the electronic agenda system currently in place.
H-3	Evening Board of Supervisors Meeting	3/21/1995		The Board does not routinely hold evening meetings. This policy is no longer needed as it is understood that the Board must act as a Board to alter its meeting schedule.
H-4	Board Referrals and Departmental Reports Back to the Board	1/29/2002		This policy describes a process the Board no longer adheres to.
I-1	Appointments to Boards, Commissions & Committees	12/22/1987		Although the intent of this policy is relevant, it is doubtful that members of the public seeking appointment will be aware of the process for appointment described.
J-3	Planning Ordinances Not Including Urgency Ordinances	4/3/1990		The process described here is not consistent with current practice and expectation.