

RESOLUTION ROUTING SHEET

Date Prepared: 1/14/20

Need Date: 1/17/20

PROCESSING DEPARTMENT:

Department: Human Resources

Dept. Contact Name: Elizabeth Sorey Phone: x5124

Department Head Signature: [Signature]

Requesting Department: Human Resources Org Code: 0810000

Service Requested: Resolution Review

Description:
Executive Assistant Class spec revisions lateral reclassifications / Allocation changes

COUNTY COUNSEL:

Approved:

Disapproved:

Date: 1/16/20

By: [Signature]

County Counsel Comments:

HR APPROVAL: N/A (Resolution)

RISK MANAGEMENT: N/A (Resolution)

LEGISLATIVE COUNTY COUNSEL
2020 JAN 16 AM 8:55

PLEASE CALL x 5124 FOR PICK-UP...THANKS!