

February 17, 2016

Revised: September 6, 2016



Melanie Young  
El Dorado County  
Auditor/Controller Department  
360 Fair Lane  
Placerville, CA 95667

In regards to: Funds needed from Index Code# 8963117; \$372,730.96

Dear Melanie Young,

Please release funds from index code # 8963117, in the amount of \$372,730.96, for the Promontory Lease payment and 2% Project Administration Fee (July 2015-January 2016) as approved by the El Dorado Hills Community Services District Board of Directors in the FY2016 Park Impact Fee Capital Projects budget and Nexus Study. The District would like these funds wired to our account at Umpqua Bank at your earliest convenience. Wire instructions are as follows:

Umpqua Bank  
3880 El Dorado Hills Blvd.  
El Dorado Hills, CA 95762

Bank Account # 4200580  
Routing # 121141819

Should you have any questions in regards to this wire transfer please contact Sherry Shannon at (916) 614-3221 or Katrina Jackson at (916) 614-3234. Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script that reads "Kevin Loewen".

Kevin Loewen  
Parks and Planning Director

## FY 2015- 2016 CAPITAL PROJECT BUDGET

**FUNDING SOURCES**

General Fund

Park Impact Fees

Landscape and Lighting Assessment Districts

Donations

GF

PIF

LLAD

Donations

344,800

-

-

**CAPITAL PROJECTS**

Prior  
Years  
Funding

2015-16  
Request

Total

**Veteran's Memorial**

25,617

25,617

Administration and inspections

**Promontory Lease Payment**

3,264,208

344,800

344,800

3,609,008

Payments due October and May

**Reid White Jr. Memorial Ponds**

20,000

20,000

Removal of aquatic growth, site inspection, clear exit culvert

**CSD Programmable Signage**

100,000

100,000

Sitework and installation of signs (3)

**North Commercial LLAD Landscape Improvements**

200,000

200,000

Turf removal and new planting installation

# General Ledger

## Detailed Trial Balance

User: sherrys  
 Printed: 02/17/2016 - 8:13AM  
 Period: 01 to 07, 2016

*July 2015 - January 2016*



El Dorado Hills  
 COMMUNITY SERVICES DISTRICT

Account Number	Description	Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
018	Impact Fees					
REVENUE						
018-0-00-0000-3100	Property Tax Revenue	0.00				
	018-0-00-0000-3100 Totals:	0.00	0.00	0.00	0.00	0.00
	018-0 REVENUE Totals:	0.00	0.00	0.00	0.00	0.00
018-3						
018-3-31-3200-3100	Property Tax Revenue	2,329,000.00				
12/31/2015 GL	6 101 Park Impact Fees cash collected and interest earned :			0.00	390,688.00	
1/31/2016 GL	7 101 Park Impact Fees cash collected and interest earned :			0.00	1,005,860.00	
	018-3-31-3200-3100 Totals:	2,329,000.00	Var: 932,452.00	0.00	1,396,548.00	-1,396,548.00
	018-3 REVENUE Totals:	2,329,000.00	0.00	0.00	1,396,548.00	-1,396,548.00
	REVENUE Totals:	2,329,000.00	0.00	0.00	1,396,548.00	-1,396,548.00
	018 Totals:	2,329,000.00	0.00	0.00	1,396,548.00	-1,396,548.00
	Report Totals:	2,329,000.00	0.00	0.00	1,396,548.00	-1,396,548.00

*x 2%*

*27,930.96*

*CSD Project Administration*

## DETERMINATION OF TOTAL COST PER UNIT (2013 \$)

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This section presents the determination of the total costs per unit in 2013 dollars in order to establish the justification of park impact fee collection by the District since 2013.

### PER CAPITAL COST COMPONENTS (2013 \$)

The figure below summarizes the per capita cost components calculated in the previous section and includes an additional 3 percent for annual County and District administration of the park impact fee program. As shown, the sum of the seven per capita cost components is \$861.13 for the Serrano development and \$3,595.18 for all other development within the District. The Serrano development is identified separately because the development built its own park system and, therefore, is not subject to the park facilities component of the park impact fee.

FIGURE 10 – PER CAPITA COST COMPONENTS (2013 \$)

Cost Components	Per Capita Costs	
	District	Serrano <sup>1</sup>
Park Development	\$2,654.42	\$0.00
Community Centers	\$479.98	\$479.98
Aquatic Centers	\$149.97	\$149.97
Administrative Facilities	\$109.19	\$109.19
Maintenance Facilities	\$96.91	\$96.91
County Administrative Fee (1%)	\$34.90	\$8.36
District Administrative Fee (2%)	\$69.81	\$16.72
<b>Total Cost per Capita</b>	<b>\$3,595.18</b>	<b>\$861.13</b>

Notes:

<sup>1</sup> The Serrano Development is identified separately because the development built its own park system and, therefore, is not subject to the park development component of the park impact fee.



40340

*Handwritten signature*  
4/22/16

**City National Bank**  
**2100 Park Place, Suite 150**  
**El Segundo, CA 90245**  
**Attention: Loan Servicing #354**

**INVOICE**

**DATE:** March 15, 2016  
**TO:** El Dorado Hills Community Services District  
1021 Harvard Way  
El Dorado Hills, CA 95762  
Attn: Accounts Payable

**APPROVED**  
*Handwritten signature*  
4/25/2016

**INVOICE ITEMIZATION**

**RE:** Lease Agreement #06-021-AF  
Dated April 20, 2006 and Amended 8-1-2013 for lower interest rate.

**LESSOR:** Public Property Financing Corporation of CA  
Contact Municipal Finance Corporation, phone: 805-267-7140

**ASSIGNEE:** City National Bank

**PROPERTY:** Construction of sports fields, playground areas and maintenance building at Promontory Park

\*\*\*\*\*

**PAYMENT DUE ON: May 1, 2016**

**MAKE CHECK PAYABLE TO: CITY NATIONAL BANK**

\*For payment: City National Bank's remittance address is on the top of the invoice.  
\*Municipal Finance Corporation administers the invoicing for City National Bank regarding this agreement, so please *pay from this invoice* and disregard any computer-generated invoices that you may receive from City National Bank.  
\*Please make a copy of this invoice and submit it with the payment.  
\*If wire instructions are needed, please call Municipal Finance Corporation (805-267-7140)

**TOTAL AMOUNT DUE: \$172,400.00**

149,972.80  
062-3-34-3600-5300 22,427.20  
062-3-34-3600-5305



**City National Bank**  
**2100 Park Place, Suite 150**  
**El Segundo, CA 90245**  
**Attention: Loan Servicing #354**

**INVOICE**

**DATE:** September 15, 2015  
**TO:** El Dorado Hills Community Services District  
1021 Harvard Way  
El Dorado Hills, CA 95762  
Attn: Accounts Payable

**INVOICE ITEMIZATION**

**RE:** Lease Agreement #06-021-AF  
Dated April 20, 2006 and Amended 8-1-2013 for lower interest rate.  
**LESSOR:** Public Property Financing Corporation of CA  
Contact Municipal Finance Corporation, phone: 805-267-7140  
**ASSIGNEE:** City National Bank  
**PROPERTY:** Construction of sports fields, playground areas and maintenance building at Promontory Park

\*\*\*\*\*

**PAYMENT DUE ON: November 1, 2015**

**MAKE CHECK PAYABLE TO: CITY NATIONAL BANK**

\*For payment: City National Bank's remittance address is on the top of the invoice.  
\*Municipal Finance Corporation administers the invoicing for City National Bank regarding this agreement, so please *pay from this invoice* and disregard any computer-generated invoices that you may receive from City National Bank.  
\*Please make a copy of this invoice and submit it with the payment.  
\*If wire instructions are needed, please call Municipal Finance Corporation (805-267-7140)


**TOTAL AMOUNT DUE: \$172,400.00**

062-0-00-0000-5300 148,084.72  
062-0-00-0000-5305 24,315.28

**APPROVED**  
*Brent L. [Signature]*  
10/1/2015



THIS CHECK HAS A SECURITY FEATURE. PLEASE HOLD IT UP TO THE LIGHT TO VIEW.



**EL DORADO HILLS  
COMMUNITY SERVICES DISTRICT**  
1021 HARVARD WAY  
EL DORADO HILLS, CA 95782  
(916) 933-6624

Uniqua Bank

000039410

OCT21 10:10A


Pay ONE HUNDRED SEVENTY-TWO THOUSAND FOUR HUNDRED AND XX / 100

To the order of

CITY NATIONAL BANK  
LOAN SERVICING #354  
2100 PARK PLACE SUITE 150  
EL SEGUNDO, CA 90245

Date  
10/16/2015

Amount  
\$172,400.00



SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈000039410⑈ ⑆121141819⑆ 993102656⑈

462

**EL**

Listed below are the security features of this check on the document which meet or exceed industry guidelines.

<p><b>Security Features:</b></p> <ul style="list-style-type: none"> <li>• Chemical Protection Paper</li> <li>• Thread/Seal</li> <li>• Microprinting "100"</li> <li>• Umlauts™</li> <li>• Fluorescent Paper</li> <li>• Check Security Screen</li> <li>• Heat Sensitive Ink</li> </ul>	<p><b>Results of Inkjet Evaluation:</b></p> <ul style="list-style-type: none"> <li>• Non-atomized ink drops, the size of a human hair or less.</li> <li>• Randomly arranged spacing of droplets.</li> <li>• Droplet size of 10-15 microns and 10-15 microns.</li> <li>• Average of 1000 droplets per inch.</li> <li>• Inkjet is not visible.</li> <li>• Inkjet is not visible when viewed under UV light.</li> <li>• Inkjet is not visible when viewed under IR light.</li> <li>• Inkjet is not visible when viewed through a clear plastic film.</li> <li>• Inkjet is not visible when viewed through a clear plastic film.</li> </ul>
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**CITY NATIONAL BANK**  
**CITY NATIONAL BANK CENTER**  
**CITY LOAN CENTER**  
For Credit to Customer Use Only

MCK-1/16/15/15





February 17, 2016

Melanie Young  
El Dorado County  
Auditor/Controller Department  
360 Fair Lane  
Placerville, CA 95667

In regards to: Funds needed from Index Code# 8963117; \$42,604.16

Dear Melanie Young,

Please release funds from index code # 8963117, in the amount of \$42,604.16, for the 2015 fiscal year 2% Project Administration Fee as approved in the El Dorado Hills Community Services District Nexus Study. The District would like these funds wired to our account at Umpqua Bank at your earliest convenience. Wire instructions are as follows:

Umpqua Bank  
3880 El Dorado Hills Blvd.  
El Dorado Hills, CA 95762

Bank Account # 4200580  
Routing # 121141819

Should you have any questions in regards to this wire transfer please contact Sherry Shannon at (916) 614-3221. Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Kevin Loewen', is written over a light blue horizontal line.

Kevin Loewen  
Parks and Planning Director

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# General Ledger

## Detailed Trial Balance

User: sherrys  
 Printed: 02/17/2016 - 8:11AM  
 Period: 01 to 12, 2015



Account Number	Description	Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance		
018	Impact Fees							
REVENUE								
018-0-00-0000-3100	Property Tax Revenue	750,000.00						
1/31/2015 GL 7 104	Cash collected and interest earned			0.00	434,610.07			
4/30/2015 GL 10 111	Park Impact Fees cash collected and interest earned ;			0.00	345,150.00			
6/30/2015 GL 12 136	Park Impact Fees cash collected and interest earned ;			0.00	1,350,447.93			
	018-0-00-0000-3100 Totals:		Var: -1,380,208.00	750,000.00	0.00	0.00	2,130,208.00	-2,130,208.00
	018-0 REVENUE Totals:			750,000.00	0.00	0.00	2,130,208.00	-2,130,208.00
	REVENUE Totals:			750,000.00	0.00	0.00	2,130,208.00	-2,130,208.00
	018 Totals:			750,000.00	0.00	0.00	2,130,208.00	-2,130,208.00
	Report Totals:			750,000.00	0.00	0.00	2,130,208.00	-2,130,208.00

x 2 =

CSD Project Administration # 42,604,16  
 FY 2015

## DETERMINATION OF TOTAL COST PER UNIT (2013 \$)

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This section presents the determination of the total costs per unit in 2013 dollars in order to establish the justification of park impact fee collection by the District since 2013.

### PER CAPITAL COST COMPONENTS (2013 \$)

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Notes:

<sup>1</sup> The Serrano Development is identified separately because the development built its own park system and, therefore, is not subject to the park development component of the park impact fee.