

# POTENTIAL EFFICIENCY ADJUSTMENTS

March 10, 2026 (Legistar File 26-0330)

**Based on the Board's direction on  
November 18, 2025 (Legistar file 25-1864)**

The Board directed the Chief Administrative Office to return to the Board with additional recommendations for adjustments that may improve efficiency at regular Board meetings.

**Although public comment protocol was discussed on November 18, 2025, today's item is unrelated to that change. An item will be brought to discuss public comment protocol on June 9, 2026.**



Coloma by  
Brittany White



# Overview

## Policy areas where potential efficiencies were identified:

- **Board Policy A-1** - Development and Distribution of Board of Supervisors Policies
- **Board Policy A-3** - Ordinances - New or Amended
- **Board Policy B-1** - Budget Control and Responsibility
- **Board Policy B-16** - Budget Policies

## Other areas where potential efficiencies were identified:

- Signature delegation on Access Agreements

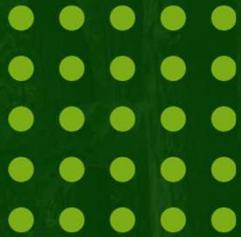
## Board Policy A-1 Development and Distribution of Board of Supervisors Policies

**Current:** Policies must be reviewed at least once every four years. This requires a Policy to be brought to the Board even when no changes are needed.



**Recommendation:** The “next review” language could be removed, allowing for policies to not have to go to the Board when no substantive changes are needed.

Staff would still continue to monitor and update policies, as needed. Any revisions would still be brought to the Board.



## Board Policy A-3 Ordinances- New or Amended



**Current:** Departments must seek conceptual approval from the Board prior to the development of any amended ordinance, even for minor or technical amendments that do not alter the intent or function of the ordinance.



**Recommendation:** An exemption can be added to the policy, exempting conceptual approval from the Board for minor amendments to existing ordinances.



Latrobe by  
Ben Wehrle



## Board Policy B-1 Budget Control and Responsibility

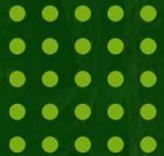
**Current:** County Policy is more strict than Government Code which allows for delegation of authority to the CAO to approve transfers and revisions of appropriations within a budget unit, provided that the total appropriations for the budget unit are not increased.



**Recommendation:** Revise the Policy to delegate authority to the CAO to approve transfers and revisions of appropriations within a budget unit when total appropriations for the budget unit are not increased.



Sly Park by  
Tyler Brown



# Board Policy B-16

## Budget Policies

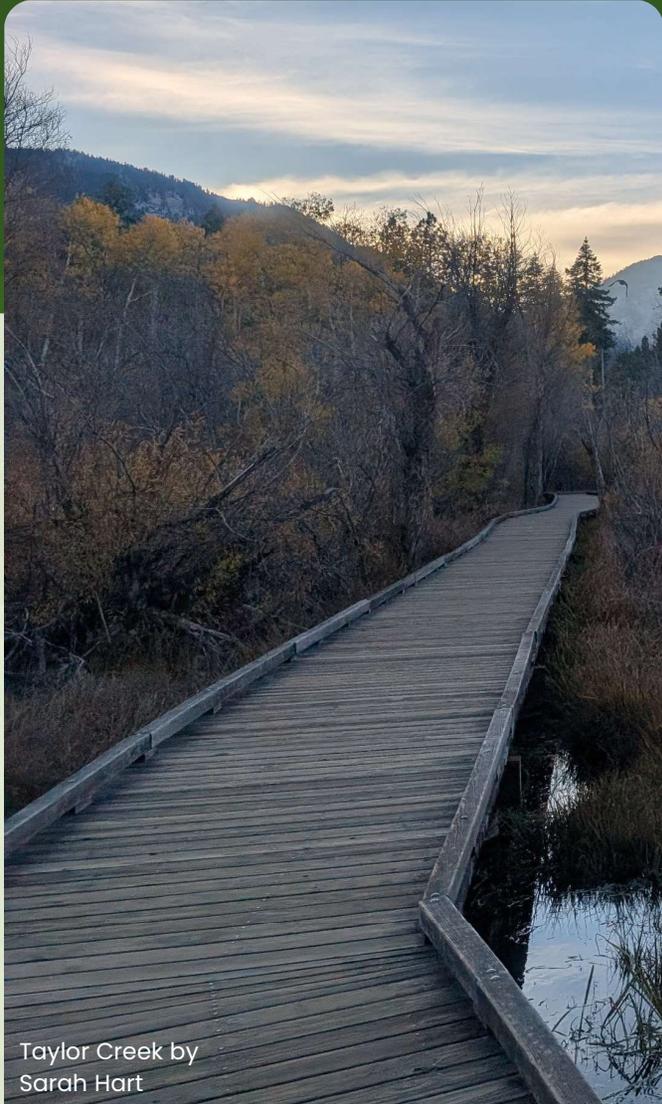
**Current:** County Policy is more strict than State law which allows for the limited delegation for approval of new fixed assets.

**Recommendation:** Delegation can be added to the Policy to delegate authority to the Chief Administrative Officer for approval of new fixed assets.

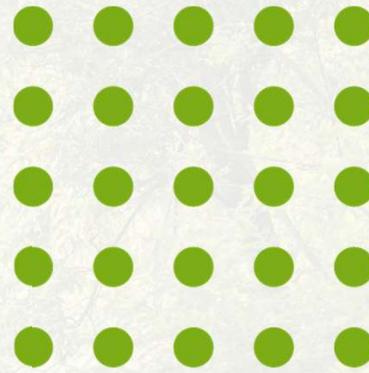


Echo Lake by  
Ruth Thompson





Taylor Creek by Sarah Hart



# Delegating Authority for Access Agreements

**Current:** The execution of right of Entry Agreements and Agreements for the Use of County Facilities have not been delegated by the Board and are brought to the Board for approval.



**Recommendation:** Delegate authority to the CAO and Assistant CAO to execute these agreements of behalf of the County.

# NEXT STEPS



Staff will return to the Board with updated Policies, incorporating any changes from today's discussion.



Fallen Leaf Lake by Joseph Reinholdt

