

**MEMO SHEET: BUDGET TRANSFER INFORMATION**

<b>Department Name*</b>	Department of Transportation	<b>Budget Transfer Type:</b>	<b>Transfer 1: BoS Approval</b>
<b>Clerk*</b>	Stephanie Lisius	<b>Document total*</b>	<b>\$ 15,317,640</b>
<b>Contact phone*</b>	5851		

**BUDGET TRANSFER HEADER**

<b>Prepared date*</b>	10/06/23	<b>Check Applicable*</b>	<input checked="" type="checkbox"/> One Time (after Adopted Budget)
<b>Fiscal year</b>	23/24		<input type="checkbox"/> Continuing (include in the Adopted Budget)
<b>Short Description*</b> <small>(10 characters)</small>	CIPXFER		
		<b>Legistar Item Number*</b>	23-1902 11/07/23
<b>* REQUIRED FIELDS</b>		<b>Project Strings Required:</b>	Yes

**By signing this memo I hereby certify that:**  
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.




<b>Authorized signature*</b>	
 BM	 Rafael Martinez (Oct 9, 2023 11:27 PDT)

**BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION\* (will be scanned into FENIX TCM)**

On June 6, 2023, Item 56, Legistar 23-0851, the Board adopted the 2023 CIP. The CIP is the long-range plan for all Department of Transportation (Transportation) individual capital improvement projects, including cost estimates, schedules, and funding sources. It provides strategic direction for capital projects over a current year, 5-, 10- and 20-Year horizon. The CIP is used as a planning tool and is updated annually as new information becomes available regarding Board priorities, funding sources, project cost estimates, and timing. During the year, changes to the projects in the CIP are inevitable due to inflation, scope changes, and the acceptance of grant funding. A number of changes have occurred since the Board adopted the 2023 CIP, necessitating a budget transfer to ensure that projects do not fall behind schedule and grant funding can be utilized in a timely manner.

**FOR AUDITOR'S OFFICE USE ONLY**

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____

<b>AUDITOR / CONTROLLER'S USE</b>		EL DORADO COUNTY APPROPRIATION TRANSFER ( 29125 GOV. CODE )				
<b>TRANSFER #</b>		<b>BUDGET TRANSFER REQUEST</b>		<b>DOCUMENT TOTAL</b>	<b>\$15,317,640.00</b>	
<b>JOURNAL #</b>		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL		<b>NUMBER OF LINES</b>	<b>17</b>	
<b>DATE</b>				<b>NET TOTAL</b>	<b>\$0.00</b>	
<b>INPUT BY</b>		BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL				
<b>TO BE COMPLETED BY DEPARTMENT</b>		<b>Budget Transfer Type:</b>	Transfer 1: BoS Approval			
<b>DEPT NAME</b>	Department of Transportation	<b>Legistar Number &amp; Date:</b>	23-1902 11/07/23			
<b>DEPT CONTACT &amp; EXT.</b>	Stephanie Lisius X 5851	 <u>LS</u>  <u>BM</u>  <u>Rafael Mendez</u> <small>2023 11-07 PDT</small>		<b>10/6/2023</b>	<b>PAGE 1 OF 1</b>	
		DEPARTMENT AUTHORIZATION SIGNATURE AND DATE		DATE		

**DIRECTIONS:**

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1				SEE IMPORT FILE				
2								
3								
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<p>_____</p> <p style="text-align:center;">JOE HARN, C.P.A. AUDITOR / CONTROLLER     DATE</p> <p>_____</p> <p style="text-align:center;">CHIEF ADMINISTRATIVE OFFICE - ANALYST     DATE</p> <p>_____</p> <p style="text-align:center;">CHIEF ADMINISTRATIVE OFFICER     DATE</p>	<p style="text-align:center;">APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <p>_____</p> <p style="text-align:center;">SIGNATURE: CHAIR, BOARD OF SUPERVISORS     DATE</p> <p>_____</p> <p style="text-align:center;">ATTEST: CLERK, BOARD OF SUPERVISORS     DATE</p>
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Document Total \$ 15,317,640.00 # of Lines 17 Net Total \$ -

Department Head Signature:  Oct 9, 2023 11:27 PDT

Trsf Type	Ref3 Always T	Tsfr Number	Org	Object	Project	Type (E or F)	Project Account	Description	Debit or Credit (D or C)	Amount
B	T		3670715	7000		E		INC OPERATING TRANSFERS OUT	D	\$ 1,516,804.00
B	T		3670715	7700		E		DEC APPROP FOR CONTINGENCY	C	\$ 1,516,804.00
B	T		3610100	2023		F	36100CIP -36BUDGET -36REV -36GENERAL	INC OPRTNG TRSFR IN EDH RIF	C	\$ 1,516,804.00
B	T		3610100	4300		E	36100CIP-36BUDGET-36EXP-36RRNO	INC PROF & SPECIAL SRVS	D	\$ 235,916.00
B	T		3610100	4302		E	36100CIP-36BUDGET-36EXP-36RRNO	INC CONSTRUCT CONTRACTS	D	\$ 1,280,888.00
B	T		3670718	7000		E		INC OPERATING TRANSFERS OUT	D	\$ 302,294.00
B	T		3670718	7700		E		DEC APPROP FOR CONTINGENCY	C	\$ 302,294.00
B	T		3610100	2014		F	36100CIP -36BUDGET -36REV -36GENERAL	INC OPRTNG TRSFR IN HY 50 TIM	C	\$ 302,294.00
B	T		3610100	4300		E	36100CIP-36BUDGET-36EXP-36RRNO	INC PROF & SPECIAL SRVS	D	\$ 302,294.00
B	T		3670720	7000		E		INC OPERATING TRANSFERS OUT	D	\$ 1,655,156.00
B	T		3670720	7700		E		DEC APPROP FOR CONTINGENCY	C	\$ 1,655,156.00
B	T		3610100	2019		F	36100CIP -36BUDGET -36REV -36GENERAL	INC OPRTNG TRSFR IN ZONE B	C	\$ 1,655,156.00
B	T		3610100	4302		E	36100CIP-36BUDGET-36EXP-36RRNO	INC CONSTRUCT CONTRACTS	D	\$ 1,655,156.00
B	T		3670764	7000		E		INC OPERATING TRANSFERS OUT	D	\$ 355,156.00
B	T		3670764	7700		E		DEC APPROP FOR CONTINGENCY	C	\$ 355,156.00
B	T		3610100	2020		F	36100CIP -36BUDGET -36REV -36GENERAL	INC OPRTNG TRSFR IN	C	\$ 355,156.00
B	T		3610100	4302		E	36100CIP-36BUDGET-36EXP-36RRNO	INC CONSTRUCT CONTRACTS	D	\$ 355,156.00
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