



County of El Dorado

MEETING AGENDA

Board of Supervisors

Board of Supervisors
Department
330 Fair Lane, Building A
Placerville, California
530-621-5390
FAX 530-622-3645
www.edcgov.us/bos

Sue Novasel, Chair, District V
Brian K. Veerkamp, First Vice Chair, District III
John Hidahl, Second Vice Chair, District I
Shiva Frentzen, District II
Lori Parlin, District IV

Kim Dawson, Clerk of the Board of Supervisors
Don Ashton, Chief Administrative Officer
David Livingston, County Counsel

Tuesday, October 15, 2019

9:00 AM

330 Fair Lane, Placerville, CA

Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources
and historical heritage**

This institution is an equal opportunity provider and employer.

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<http://eldorado.legistar.com/Calendar.aspx>

To listen to open session portions of the meeting in real time, dial (530) 621-7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated. Please be advised that callers will experience silence anytime the Board is not actively meeting, such as during Closed Session or break periods.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, edc.cob@edcgov.us, preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on February 26, 2019, incorporated herein:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be extended.

Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue. It is the practice of the Board to allocate 20 minutes for public comment during Open Forum and for each agenda item to be discussed. (Note: Unless designated on the agenda, there is no Open Forum period during Special Meetings.)

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions:

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

9:00 A.M. - CALL TO ORDER**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

OPEN FORUM

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

CONSENT CALENDAR

1. [19-1508](#) Clerk of the Board recommending the Board approve the Minutes from the regular meeting of October 8, 2019.

GENERAL GOVERNMENT - CONSENT ITEMS

2. [16-0305](#) Chief Administrative Office recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of unprecedented tree mortality due to drought conditions and related bark beetle infestations. (Cont. 10/8/19, Item 2)
3. [19-1458](#) Chief Administrative Office recommending the Board order the Auditor-Controller to disburse \$61,280.88 to the Garden Valley Fire Protection District from its Development Impact Mitigation Fee Account.

FUNDING: Development Impact Mitigation Fees.

4. [19-1308](#) Chief Administrative Office, Facilities Division, recommending the Board:
 - 1) Make findings that it is more economical and feasible to contract out in accordance with Chapter 3.13, Section 3.13.030 of the County Contracting Out Ordinance to contract out for janitorial services for a facility outside the main government center locations;
 - 2) Authorize the Purchasing Agent to sign Agreement for Services 4292 with Pro-Line Cleaning Services, Inc., to provide janitorial services for the Public Safety Facility with a term of three years and a not-to-exceed amount of \$297,860;
 - 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 4292, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management; and
 - 4) Approve the attached budget transfer decreasing appropriations in the Sheriff's budget and increasing appropriations in Facilities in the amount of \$75,000 in Fiscal Year 2019-20 for costs related to the monthly custodial and potential as-needed custodial services. (4/5 vote required to approve budget amendment) (Cont. 10/8/19, Item 5)

FUNDING: General Fund.

Staff requesting this item be Continued to November 5, 2019.

5. [19-1477](#) Chief Administrative Office, Facilities Division, recommending the Board consider the following:
- 1) Authorize the Purchasing Agent to sign Facility Use Agreement 4373 between the County and the Marine Toys for Tots Foundation for use of the space at 299 Fair Lane, Placerville for a term between October 19, 2019 through December 31, 2019 for the purpose of storing and distributing donated Christmas gift items to less fortunate children throughout the community; and
 - 2) Make a determination that use of the County's property as described above provides a public benefit.

FUNDING: NA

6. [19-1472](#) Information Technologies Department recommending the Board:
- 1) Continue to waive formal bid requirements in accordance with Purchasing Ordinance 3.12.160, Exemptions from Competitive Bidding Process, section D; and
 - 2) Authorize the continued use of State of California Department of General Services (DGS) 1-17-70-01A, Supplement 6, for the acquisition of desktop computers and related equipment; and
 - 3) Authorize the Purchasing Agent to increase the countywide contract 2096 (blanket purchase order BP20180212) with Granite Financial Solutions, Inc. by \$100,000 for a total not-to-exceed amount of \$195,000 with no change in term through June 30, 2020.

FUNDING: Countywide - varies by department.

7. [19-1441](#) Recorder-Clerk recommending the Board authorize the Chair to sign perpetual Memorandum of Understanding 3376 (384-M0610) Amendment XIV with the California Department of Justice in the amount of \$1,195 for Fiscal Year 2019-2020 for continued Electronic Recording Delivery System (ERDS) oversight of regulations, which allows the Recorder-Clerk continued secure use of electronic recording.

FUNDING: ERDS Special Revenue Fund.

LAND USE AND DEVELOPMENT - CONSENT ITEMS

8. [19-1393](#) Department of Transportation recommending the Board consider the following:
- 1) Accept the subdivision improvements for Promontory Village Center Lot 8, TM 13-1513, as complete; and
 - 2) Hold Performance Bond with Rider SUR23100054 in the amount of \$662,628.54 which is to be released after one (1) year if no claims are made; this amount guarantees against any defective work, labor done, or defective materials furnished; and
 - 3) Hold Laborers & Materialmens Bond SUR23100054 in the amount of \$3,813,974.84 for six (6) months to guarantee payments to persons furnishing labor, materials, or equipment; and
 - 4) Authorize the Clerk of the Board to release the respective Bonds after the required time periods.

FUNDING: Developer Funded.

9. [19-1398](#) Department of Transportation recommending the Board approve and authorize the Chair to sign the Third Amendment to Agreement for Services 323-S1711 with Black Fox Timber Management, Inc. extending the term of the Agreement to June 30, 2020, with no changes to the not-to-exceed amount or hourly billing rates.

FUNDING: California Disaster Assistance Act Funds (75% of eligible costs, plus 10% of the 75% for indirect and administrative costs - State), CAL FIRE Grant (25% of allowable costs with a maximum of \$306,175 - State), and the remaining is General Fund (Local).

LAW AND JUSTICE - CONSENT ITEMS**10. [19-1454](#)**

District Attorney recommending the Board consider the following:

- 1) Approve and authorize the acceptance of a grant award in the amount of \$272,667 from the California's Governor's Office of Emergency Services for the Sexual Assault Law Enforcement Specialized Units Program for the period of October 1, 2019 - September 30, 2020;
- 2) Approve and authorize the Chair to sign the Certification of Assurance of Compliance Violence Against Women Act;
- 3) Authorize the District Attorney to execute the Grant Award Agreement and required documents, including any extensions or amendments thereof which would not increase net county cost; and
- 4) Approve and authorize the Purchasing Agent to execute Amendment I to Agreement 3417 with The Center for Violence-Free Relationships in an amount not to exceed \$111,436 for the period covering October 25, 2018 through September 30, 2020, to provide one full-time Victim Advocate to the grant program.

FUNDING: California Governor's Office of Emergency Services Violence Against Women Act Services*Training*Officers*Prosecutors Formula Grant Program Funds.

END CONSENT CALENDAR

DEPARTMENT MATTERS (Items in this category may be called at any time)

11. [19-1479](#) Chief Administrative Office, Parks Division, recommending the following regarding the Latrobe Road Rail System Washout Repair Project:
- 1) Receive a presentation on four options and provide direction on an option for the repair project, with staff recommending approval of Option 4 (below); and
 - 2) If Option 4 is approved, it is recommended the Board approve the attached budget amendment for Fiscal Year 2019-2020 in the amount of \$132,674 allocating \$39,674 in Federal Emergency Management Agency funding and \$93,000 of local funds to the Chief Administrative Office, Parks and Trails Division, for work to be completed by the Department of Transportation. (Est. Time 15 Min.)

FUNDING: Local and state discretionary funding initially (100%). Department of Transportation staff working with the Federal Emergency Management Agency and the California Office of Emergency Services to obtain reimbursement, with local funds coming from Parks Project Savings in the Accumulative Outlay Fund, SPTC JPA, and Ponderosa Quimby Fund; potential General Fund impact depending on option selected.

12. [19-1539](#) Chief Administrative Office requesting the Board:
- 1) Discuss whether the County should support and fund the participation of Department Heads in the American Leadership Forum, and if so, provide direction to the Chief Administrative Office regarding the level of support that should be provided; and
 - 2) Consider and approve funding for one Department Head to attend the American Leadership Forum in Fiscal Year 2019-2020. (Est. Time: 20 Min.)

FUNDING: There is no funding associated with this Board item, but if the Board chooses to fund the participation of Department Heads, the current cost is \$13,500.

13. [19-1396](#) Department of Transportation recommending the Board approve and authorize the Chair to sign Resolution **169-2019** setting for election a measure to consider a special tax for the purpose of snow removal equipment acquisition and services in the South Shore Snow Removal Zone of Benefit 501 within County Service Area 3, noting that the measure will be submitted to the zone electorate on the ballots distributed for the Presidential Primary Election to be held March 3, 2020. (Est. Time: 20 Min.)

FUNDING: County Service Area Zone of Benefit Special Taxes.

14. [19-1429](#)

Planning and Building Department recommending the Board:

- 1) Award Request for Proposal 19-905-081 for the provision of imagery services, to Planet Labs, Inc., which will be used for geographic information systems to provide updated satellite imagery of the County with the primary use of identifying illegal cannabis cultivation;
- 2) Make findings that it is more feasible and economical to contract for the provision of imagery services with Planet Labs, Inc.;
- 3) Authorize the Planning and Building Department to negotiate a 3-year Agreement for Services with Planet Labs, Inc., in an amount not to exceed \$492,975;
- 4) Authorize the Purchasing Agent to execute said Agreement, contingent upon County Counsel and Risk Management review, including minor revisions as required; and
- 5) Authorize the Chair to execute an amendment to the Fiscal Year 2019-2020 Adopted Budget, increasing expense for the first year of the Agreement and budgeting cannabis tax revenue sufficient to cover the first year cost (4/5 vote required). (Est. Time: 15 Min.)

FUNDING: Commercial Cannabis Tax. (General Fund)

10:00 A.M. - TIME ALLOCATION

15. [19-1469](#) Department of Transportation recommending the Board receive a presentation on County Service Areas and Zones of Benefit. (Est. Time: 1 Hr.)

FUNDING: County Service Area Zones of Benefit.

11:00 A.M. - TIME ALLOCATION

16. [19-1540](#) Supervisor Novasel recommending the Board approve and authorize the Chair to sign a Proclamation to recognize Veterans Day and to honor our veterans, observed on November 11, 2019. The Proclamation will be presented during the Annual Veterans Day ceremony at the El Dorado County Veterans Monument on Monday, November 11, 2019, at 11:00 a.m. Supervisor Novasel respectfully invites the members of the community to attend this ceremony. (Est. Time: 5 Min.)

17. [19-1346](#) Community & Economic Development Advisory Committee (CEDAC) recommending the Board:
- 1) Receive and file a presentation on CEDAC's Annual Report and recommended Action Plan; and
 - 2) Approve the recommended Action Plan. (Est. Time: 30 Min.)

FUNDING: N/A

ITEMS TO/FROM SUPERVISORS**CAO UPDATE****ADJOURNMENT**

CLOSED SESSION

18. [19-1544](#)

Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator: County Negotiator: Director of Human Resources and/or designee. Employee organizations: Operating Engineers Local 3 representing employees in the Trades & Crafts and Corrections Bargaining Units. (Est. Time: 10 Min.)

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.