



COUNTY OF EL DORADO

Purchase Order

Fiscal Year 2024

Page: 1 of: 5

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # 24000154

BILL TO

Central Fiscal - IT
County of El Dorado
330 Fair Lane
Placerville, CA 95667

VENDOR

INSIGHT PUBLIC SECTOR INC
PO BOX 731072
DALLAS, TX 75373-1072
Fax: 800-804-0870

SHIP TO

See Shipping Information Below

Table with columns: Vendor Phone Number, Vendor Fax Number, Requisition Number, Delivery Reference, Date Ordered, Vendor Number, Date Required, Payment Terms, Department/Location, Item#, Description/PartNo, QTY, UOM, Unit Price, Extended Price. Contains two line items for Adobe Sign Renewal.

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VENDOR COPY

24-1523 A 1 of 6



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Page: 2 of: 5

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Purchase Order # **24000154**

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See Shipping Information Below

Vendor Phone Number		Vendor Fax Number		Requisition Number		Delivery Reference		
800-467-4448		800-804-0870		136		ADOBE SIGN RENEWAL w/ATTACH. A & PSLT		
Date Ordered	Vendor Number	Date Required	Payment Terms		Department/Location			
08/24/2023	4892		See Last Page		INFORMATION TECH			
Item#	Description/PartNo				QTY	UOM	Unit Price	Extended Price
5	Placerville, CA 95667 Email: <a href="mailto:KELLY.LAWRIE@EDCGOV.US">KELLY.LAWRIE@EDCGOV.US</a> Application Software, without Physical Media MATERIAL #65315747 ADOBE SIGN FOR ENTERPRISE SUB EACH SUB INCLUSIVE UP TO 15,000 TRANSACTIONS Coverage Dates: 28-AUG-2025 - 27-AUG-2026 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) Commodity Code: 20913 Application Software, without Physical Media Ship To: Information Technologies County of El Dorado 360 Fair Lane ADOBE SIGN RENEWAL Placerville, CA 95667 Email: <a href="mailto:KELLY.LAWRIE@EDCGOV.US">KELLY.LAWRIE@EDCGOV.US</a>				1.0	EA	\$29,457.41	\$29,457.41
6	Application Software, without Physical Media MATERIAL #65315954-ADO ADOBE SIGN FOR ENTERPRISE SUBSCRIPTION - PROFESSIONAL SERVICES (SEE ATTACHMENT SOW) - 12 MONTHS Coverage Dates: 28-AUG-2024 - 27-AUG-2025 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 6578.99 Discount: 10.450% Commodity Code: 20913 Application Software, without Physical Media Ship To: Information Technologies County of El Dorado 360 Fair Lane				1.0	EA	\$5,891.48	\$5,891.48

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NEXT PAGE**  
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PO BOX 731072
DALLAS, TX 75373-1072
Fax: 800-804-0870

SHIP TO

See Shipping Information Below

Table with columns: Vendor Phone Number, Vendor Fax Number, Requisition Number, Delivery Reference, Date Ordered, Vendor Number, Date Required, Payment Terms, Department/Location, Item#, Description/PartNo, QTY, UOM, Unit Price, Extended Price. Includes detailed description of Adobe Sign Renewal and legal disclaimers.

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24-1523 A 4 of 6



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Fiscal Year 2024

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See Shipping Information Below

Vendor Phone Number		Vendor Fax Number		Requisition Number		Delivery Reference		
800-467-4448		800-804-0870		136		ADOBE SIGN RENEWAL w/ATTACH. A & PSLT		
Date Ordered	Vendor Number	Date Required	Payment Terms		Department/Location			
08/24/2023	4892		See Last Page		INFORMATION TECH			
Item#	Description/PartNo				QTY	UOM	Unit Price	Extended Price
	PURCHASE OF SOFTWARE LICENSES AND/OR ANY SOFTWARE MAINTENANCE AND UPDATES. SOFTWARE, MAINTENANCE AND UPGRADE PROTECTION WHEN ELECTRONICALLY DOWNLOADED ARE NOT SUBJECT TO TAXATION PER THE STATE OF CALIFORNIA, CDTFA REGULATION SECTION 1502 OF TITLE 18 OF THE CALIFORNIA CODE OF REGULATIONS. SHOULD COUNTY OF EL DORADO EVER RECEIVE PHYSICAL MEDIA OR DOCUMENTATION RELATIVE TO THIS SOFTWARE AND/OR SOFTWARE MAINTENANCE AND/OR LICENSE UPDATES, THE COUNTY SHALL BEAR THE COST OF ANY APPLICABLE TAXES RELATIVE TO THIS TRANSACTION.							
	VENDOR CONTACT: DAMIEN TRAN <a href="mailto:DAMIEN.TRAN@INSIGHT.COM">DAMIEN.TRAN@INSIGHT.COM</a> 800-625-5468							

This Purchase Order has been signed electronically by a duly authorized representative of the County of El Dorado.

This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side hereof and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by the seller are objected to and hereby rejected unless otherwise stated.

Total Ext. Price	\$106,046.67
<b>PO Total</b>	<b>\$106,046.67</b>

VENDOR COPY

## STANDARD TERMS AND CONDITIONS

*By shipping on this Purchase Order Contract, Vendor warrants that they have read and agree to be bound by these terms and conditions.*

**1. Taxes:** County is exempt from payment of Federal Excise Tax; Federal tax should not be included in any prices contained herein.

**2. Alterations:** No alteration in any of the terms, conditions, delivery, price, quantities, specifications or services of this contract will be effective without prior written consent of the County.

**3. Failure to Deliver:** Time is of the essence and the contract is subject to cancellation for failure to deliver on time. If Vendor fails to deliver an article or service of the quality or quantity, in the manner or within the time called for by this contract: such article or service may be bought from any source by County. If a greater price than named in this contract is paid for such article or service, the excess cost will be charged to and collected from Vendor or sureties on its bond if bond had been required; or, the County may terminate the contract for default; or, the County may return deliveries already made and receive a refund. For any exception to the delivery date as specified in this contract, the Vendor shall give prior notification and obtain approval thereto from the County. Failure or refusal of Vendor to perform any work or service or do any act required under this contract shall constitute a default.

**4. Force Majeure:** Vendor shall not be liable for any delay or failure to deliver any or all the goods or services if that delay or failure is caused by labor disputes, strikes, war, riots, insurrection, civil commotion, fire, flood, accident, storm or any act of God. The County shall not be liable for failure to take delivery of the goods attributable to any of the causes specified in this paragraph if they render it commercially impractical for the County to receive the goods. When either Vendor or the County claims an excuse for nonperformance under this paragraph, they must give reasonable notice to the other party.

**5. Proposal, Quotation and Attachments:** This contract incorporates by reference on the face of this form, the provisions of any related bid request issued by County, any bid submitted by Vendor, or both. This contract incorporates by reference on the face of this form, the provision of any attachments. Vendor agrees that in the event of conflicting language between this contract and Vendor's printed form, the provisions of this contract shall take precedence. This section shall supersede any language in the Vendor's terms and conditions attempting to nullify County terms and conditions or to resolve language conflicts in favor of the Vendor's terms and conditions.

### **6. Warranty:**

**6.1 Warranty For Goods:** Vendor warrants that any and all goods covered by this contract will be (i) new and suitable for the use intended, unless otherwise specified; (ii) will conform to the drawings, specifications, samples, description and time provisions furnished by the County; (iii) of the grade and quality specified; (iv) free from defect in design, material and workmanship; and (v) in compliance with all applicable federal, state and local laws and regulations. At County's option, Vendor shall repair or replace the goods without charge within five (5) business days from being notified of the nonconformance with the foregoing warranties. If, after notice, the Vendor cannot promptly replace or repair the goods Vendor shall refund the full purchase price paid by County for such goods. Defective goods rejected by the County may, without prejudice to any other legal remedy (including, without limitation, incidental and consequential damages) be held at Vendor's risk and returned to Vendor at Vendor's expense. This warranty shall not be deemed to be waived by the County for any reason, including, without limitation, the County's acceptance of the goods or the County's failure to notify Vendor thereof. Further, the failure of the County to reasonably specify any defects in rejected goods shall not prevent the County from relying on the defect to establish a breach, even though the Vendor could have cured the defect on proper notification.

**6.2 Warranty for Services:** Vendor warrants to County that any and all materials and equipment incidental to services that are furnished under this contract will be new unless otherwise specified and that all services will be of good quality, free from faults and defects and in conformance with the contract. Neither final payment nor inspection of Vendor's services shall constitute an acceptance of services not done in accordance with this contract or relieve Vendor of liability in respect to any express warranties or responsibilities for faulty material or workmanship. Upon request of County, Vendor shall immediately remedy any defects in the services, materials and/or equipment and pay for any damage resulting therefrom. The County shall have the unqualified option to make any needed replacement or repairs itself or to have such replacement or repairs done by the Vendor. In the event the County elects to have said work performed by the Vendor, the Vendor agrees that the repairs shall be made and such materials as are necessary shall be furnished and installed within a reasonable time after the receipt of demand from the County; however, in no event shall such period exceed fifteen (15) calendar days. If the Vendor shall fail or refuse to comply with its obligations under this section, the County shall be entitled to all costs and expenses, including attorney's fees, reasonably incurred by reason of the said failure or refusal.

**7. Termination:** At any time and without cause, the County shall have the right, at its sole discretion, to terminate this contract by giving seven (7) calendar days written notice to Vendor. In the event of such termination, Vendor shall only be entitled to payment for those goods that have been delivered and accepted by the County or services satisfactorily rendered through the date of termination.

**8. Invoice:** Purchase Order number must appear on all invoices, packing lists, shipping notices, and any correspondence. Invoices must be fully itemized. A separate invoice shall be provided for each Purchase Order.

**9. Payment Terms & Cash Discounts:** Payment shall be made at the prices stipulated herein for goods or materials delivered or services rendered. Payment on partial deliveries or services may be made when requested by the Vendor and approved by the County. Payment shall be made within forty-five (45) days following County's receipt of itemized invoices. For any cash discount specified in this contract, time will be computed from the date of completed delivery of the goods or the completion of the performance of services as specified, or from the date that correct invoices are received, whichever is later. For the purpose of earning the discount, payment shall be deemed to have been made on the date of mailing of the County warrant or check.

**10. Assignment:** This contract may not be assigned in whole or in part without the prior written consent of the County.

**11. Independent Capacity:** In the performance of this contract, agents and employees of the Vendor shall act in an independent capacity and not as officers, employees or agents of the County.

**12. Indemnity:** The Vendor shall defend, indemnify and hold the County harmless against and from any and all claims, suits, losses, damages and liability for damages of every name, kind and description, including attorneys fees and costs incurred, brought for, or on account of, injuries to or death of any person, including but not limited to workers, County employees and the public, or damages to property or any economic or consequential losses, which are claimed to or in any way arise out of, or connected with the Vendor's services, operations or performance hereunder, regardless of the existence or degree of fault or negligence on the part of the County, the Vendor and employee(s) or any of these, except for the sole or active negligence of the County, its officers and employees, or as expressly proscribed by statute. This duty of Vendor to indemnify and save County harmless includes the duties to defend set forth in California Civil Code Section 2778.

**13. Nondiscrimination:** Vendor shall comply with all applicable federal, state and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, pregnancy, disability or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this contract are incorporated by this reference.

**14. Infringement:** The Vendor agrees to defend and hold the County, its officers, agents, employees and volunteers harmless from any and all actions, suits, liabilities, penalties, settlements, losses, damages, costs, charges, attorney's fees, and all other expenses which may arise directly or indirectly from any claim that any of the products or services supplied by Vendor infringes any patent, copyright, trade secret, trademark, or other intellectual property right.

**15. Applicable Law and Forum:** This contract shall be construed and interpreted according to the substantive law of the State of California excluding the law of conflicts. Any action arising out this contract shall be brought in El Dorado County, California and shall be resolved in accordance with the laws of the state of California.

**16. Funding:** Funds for this contract are available on a fiscal year basis. Should sufficient funds not be budgeted and appropriated for the payment of goods or services described herein, this contract shall be cancelled in its entirety without penalty or expense to the County of any kind, except for payment for those goods that have been delivered and accepted by the County or services satisfactorily rendered through the date of termination.

**17. Business License:** It is unlawful for any person to furnish supplies or services or transact any kind of business in the unincorporated territory of El Dorado County without possessing a County business license unless exempt under County Code Section 5.08.070. Contact Tax Collector's Office, 360 Fair Lane, Placerville, CA 95667, telephone (530) 621-5800, for further information.

**18. Inspection, Acceptance, and Returns:** Goods or services shall be subject to County inspection, approval, and acceptance notwithstanding any prior payment for such goods or services. No goods shall be deemed accepted until County had reasonable opportunity to inspect said goods or services. If rejected as nonconforming or defective, County reserves the right to return product within thirty (30) days of receipt by the County for credit or refund without a shipping or restocking fee, or to request a replacement by a specified date. Substitutions are not permitted except upon specific written authorization of County. Defective product or product under warranty may not always be returned in the original package.

**19. Permits, Licenses, and Other Requirements.** Vendor shall comply with all applicable federal, state, and other laws, rules, regulations, ordinances, and orders in the performance of this contract. Vendor shall be in full compliance with all permit or licensing requirements in connection with the sale, shipment, and/or installation of the goods or performance of the services herein.

**20. Insurance.** When specified herein and/or when specified by bid or quote documents that are incorporated herein by reference, failure to maintain the required insurance coverage shall be deemed a material breach of this contract.

**21. Severability.** If any provision of this contract is declared by a court of competent jurisdiction to be invalid or unenforceable, the remaining provisions will continue in full force and effect, without being impaired or invalidated in any way.