

**REVIEW AND APPROVAL REQUESTED FOR:**

☐ Contract ☐ Amendment ☒ Resolution ☐ Ordinance ☐ Policy ☐ Other

**County Counsel  
REVIEW ROUTING SHEET**

Date Prepared: 5/19/25Need Date: 5/20/25**PROCESSING DEPARTMENT**

Department: Planning and Building  
Dept Contact: Kyle Zimbelman  
Phone: 530-621-5935  
Dept. Signature: Karen L. Garner  
Title: Director

Org Code: 3740000  
Funding Source: Federal Funds  
PL String: \_\_\_\_\_  
Legistar #: 25-0041

**CONTRACT INFORMATION**

CONTRACT #: \_\_\_\_\_

CONTRACT AMENDMENT #: \_\_\_\_\_

Contracting Department: \_\_\_\_\_

Contractor/Vendor Name: \_\_\_\_\_

Contract Term: \_\_\_\_\_ Contract Value: \_\_\_\_\_

*Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.*

**ORDINANCE/RESOLUTION/POLICY INFORMATION**TITLE / SUBJECT: Authorizing Director to Execute EEI Grant Agreement

NUMBER (If Assigned): \_\_\_\_\_

**DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL**

Resolution authorizing Director to execute agreements with the California Department of  
Transportation (Caltrans) for the Engage, Empower, Implement Grant

**COUNTY COUNSEL**

Approved ☒ Disapproved ☐ Date: 5/20/25  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_

By: Jefferson Billingsley Digitally signed by Jefferson Billingsley  
Date: 2025.05.20 10:53:58 -07'00'  
By: \_\_\_\_\_

**COMMENTS** \* With edits of 5/20/25.**CONTRACT AMENDMENT ONLY****HR APPROVAL**Compliance with Human Resources requirements? Yes: ☐ No: ☐

Compliance verified by: \_\_\_\_\_

**RISK APPROVAL**

Approved ☐ Disapproved ☐ Date: \_\_\_\_\_  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_

By: \_\_\_\_\_  
By: \_\_\_\_\_

**COMMENTS** \_\_\_\_\_