



RESOLUTION NO.

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

WHEREAS, in accordance with Section 602 of the County of El Dorado Personnel Rules Resolution #018-2019 applicable to represented employees, and Section 401 of the El Dorado County Salary and Benefits Resolution #016-2020 applicable to unrepresented employees, the Board of Supervisors shall by Resolution specify the number and classification of all authorized positions for each department of the County;

WHEREAS, Resolution #106-2020 established the authorized Personnel Allocation based on the Fiscal Year 2020-2021 Recommended Budget and has been subsequently amended by action of the Board;

WHEREAS, the District Attorney's Office has completed an evaluation of department operations and has determined that staffing modifications are needed;

WHEREAS, the District Attorney's Office has determined a Special Investigator position is no longer needed to meet service operations and recommends the reduction in force of one full-time equivalent (1.0 FTE) Special Investigator position (filled); and

WHEREAS, the reduction of the identified position will also aid the District Attorney's Office in its current restructuring efforts to realign business functions.

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors of the County of El Dorado authorizes the Director of Human Resources to make any technical corrections if needed.

BE IT FURTHER RESOLVED, the Board gives direction to the Director of Human Resources to initiate the reduction in force process by notifying the respective bargaining unit and the affected employee(s) of the proposed deletion, and computing the respective retention points for each employee potentially affected by this reduction in force.

BE IT FURTHER RESOLVED, the Board directs Human Resources to meet and confer in regard to the impact of the initial layoff that will become effective upon appropriate notice, as required by the Memoranda of Understanding between the County of El Dorado and the affected labor organization.

BE IT FURTHER RESOLVED, the reduction in the filled position in the District Attorney's Office will be effective on Wednesday, October 28, 2020.

BE IT FURTHER RESOLVED that the Board of Supervisors of the County of El Dorado does hereby amend the Authorized Personnel Allocation Resolution #106-2020 as set forth below, effective the first pay period following adoption.

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Allocation Changes						
Department	Job Class No.	Class Title	Departmental Total Positions			
			Allocated	Filled	Proposed	New Allocation
District Attorney	2104	Sr. Office Assistant	3.0	2.0	-1.0	2.0*
District Attorney	5608	Special Investigator (DA)	1.0	1.0	-1.0	0.0
District Attorney	5205	Assistant District Attorney	2.0	1.0	-1.0	1.0
District Attorney	1306/1307	Administrative Analyst I/II	1.0	0.0	-1.0	0.0
District Attorney	5115/5116	Paralegal I/II	5.0	4.0	-1.0	4.0
District Attorney	5607	Investigative Assistant	1.0	1.0	+1.0	2.0
District Attorney	3175	IT Department Specialist	0.0	0.0	+1.0	1.0
District Attorney	2104	Sr. Office Assistant	2.0**	2.0	+2.0	4.0
District Attorney	5117	Sr. Paralegal	0.0	0.0	+2.0	1.0

*Prior Board action with Legistar item 19-0702 approved this FTE deletion.

**Showing new allocation count based on above 1.0 Sr. Office Assistant deletion.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the ____ day of _____, 2020, by the following vote of said Board:

Ayes:

Attest:
Kim Dawson
Clerk of the Board of Supervisors

Noes:
Absent :

By: _____
Deputy Clerk

Brian K. Veerkamp, Chair, Board of Supervisors