

CONTRACT ROUTING SHEET

Contract #: 031-51611

Date Prepared: 5/8/15 *Resubmitted 5/26/15* Need Date: 6/1/15 *6/6/15*

PROCESSING DEPARTMENT:

Department: CAO/HCED
Dept. Contact: Jeff McLaughlin / CJ Freeland
Phone #: Xt 5159
Department
Head Signature: *[Signature]*

CONTRACTOR:

Name: Sierra Business Council
Address: 10183 Truckee Airport Rd
Truckee, CA 96161
Phone: (530) 582-4800

CONTRACTING DEPARTMENT: HCED Programs

Service Requested: CDBG Subrecipient for Microenterprise Technical Assistance Services
Contract Term: Thru September 2016 Contract Value: \$85,000.00
Compliance with Human Resources requirements? Yes: No:
Compliance verified by:

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: Date: 5/19/15 By: K. Wardham
Approved: Disapproved: Date: 6/2/15 By: K. Wardham

Please see comments

EL DORADO COUNTY COUNSEL
2015 JUN 25 PM 11:19
EL DORADO COUNTY COUNSEL

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: Date: 6/2/15 By: *[Signature]*
Approved: Disapproved: Date: 6/3/15 By: *[Signature]*

clean up with contracts to use city contract language & resubmit with insurance using EBIX

as to form - ins. to be submitted later for approval

Please call C.J. Freeland ext. 5159 when ready for pick up

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments:
Approved: Disapproved: Date: By:
Approved: Disapproved: Date: By:

HUMAN RESOURCES DEPT.
2015 JUN 11 AM 8:19
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2015 MAY 11 AM 8:19

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