

# County of El Dorado

Probation Department  
3974 Durock Road, 205  
Shingle Springs, CA  
530-621-5625  
www.edcgov.us/probation

## Minutes - Draft

### Community Corrections Partnership

*Chief Probation Officer, Chair \**  
*Presiding Judge of Superior Court for El Dorado County \**  
*Sheriff \**  
*District Attorney \**  
*Chief Public Defender \**  
*Chief of Police, City of Placerville \**  
*Director of the Health and Human Services Agency\**  
*Chief Administrative Officer*  
*Chief of Police, City of South Lake Tahoe*  
*Superintendent of Schools EDC*

*\* CCP Executive Committee*

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Wednesday, March 30, 2016

2:00 PM

3974 Durock Road, Shingle Springs, 95682

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### Special Meeting

#### 2:05 PM - CALL TO ORDER AND ROLL CALL

*Bill Clark is the designee for Vern Pierson, Teri Monterosso arrived at 3:12 PM*

**Present:** 6 - Jackie Davenport, Bill Clark, Brian Richart, John D'Agostini, Don Ashton and Scott Heller

**Absent:** 1 - Teri Monterosso

#### PUBLIC COMMENT

*None*

#### ADOPTION OF THE AGENDA

**A motion was made by D'Agostini seconded by Ashton to adopt the agenda.**

**Yes:** 6 - Jackie Davenport, Bill Clark, Brian Richart, John D'Agostini, Don Ashton and Scott Heller

**Absent:** 1 - Teri Monterosso

#### OLD BUSINESS

- 1. 16-0323** Approve the Minutes from Meeting of June 29, 2015.

**Attachments:** [16-0323 CCP Meeting 3-30-2016 June 29 2015 CCP DRAFT Minutes](#)

**A motion was made by Davenport, seconded by D'Agostini to approve this matter.**

**Yes:** 6 - Jackie Davenport, Bill Clark, Brian Richart, John D'Agostini, Don Ashton and Scott Heller

**Absent:** 1 - Teri Monterosso

## ADMINISTRATIVE MATTERS

2. **16-0324**      Recommending the Executive Committee to approve a business practice to allow 10% transfer between CCP approved budget line items and budget object levels without any increase to total approved budget appropriations.

**A motion was made by Ashton, seconded by Davenport to approve this concept and move forward to establish a policy that will allow 10% transfers between budget line items in the same budget object level within the Department's Budget.**

**Yes:** 5 - Jackie Davenport, Brian Richart, John D'Agostini, Don Ashton and Scott Heller

**Noes:** 1 - Bill Clark

**Absent:** 1 - Teri Monterosso

3. **16-0325**      Executive Committee to receive a report on the Board of State and Community Corrections (BSCC) Community Recidivism Reduction Grant Program.

**Received and Filed**

4. **16-0326**      Executive Committee to receive a report back from the Chair on CCP's Consultant and FY 2016/2017 contract status.

**Received report from CCP Chair. Committee agreed to authorize the contract to be extended and funded per the one year extension.**

**Yes:** 6 - Jackie Davenport, Bill Clark, Brian Richart, John D'Agostini, Don Ashton and Scott Heller

**Absent:** 1 - Teri Monterosso

5. **16-0343**      Recommend and approve June 29, 2016 for next CCP Meeting.

**This matter was approved with the date changed to Tuesday, May 10, 2016.**

**Yes:** 6 - Jackie Davenport, Bill Clark, Brian Richart, John D'Agostini, Don Ashton and Scott Heller

**Absent:** 1 - Teri Monterosso

**STAFF REPORTS**

6. 16-0327 Receive Staff Report and Discuss Second Chance Program - AB1056 (2015/2016): The Safe Neighborhoods and School Act. The BSCC has been working on the implementation of AB 1056. Below is a brief update on the process.

1.) BSCC Executive Steering Committee (ESC) is being finalized. This committee will be charged with specified tasks, including the development of Requests for Proposals to seek applications for grant funds. ESCs submit findings and grant award recommendations to the BSCC Board for final disposition.

2.) Tentative timeline of RFP Release Fall 2016

3.) Tentative timeline of RFP Award Spring 2017

4.) Any Public Agency - lead applicant

5.) BSCC will be hosting a regional meeting in Sacramento around May or June 2016

**Attachments:** [BSCC Proposition 47 Frequently Asked Questions](#)

[16-0327 CCP Meeting 3-30-2016 HANDOUT BSCC Prop47 FAQs Updated 3-15-2016](#)

**Report received. A motion was made by Ashton, seconded by D'Agostini to approve Probation as the Lead Agency in this matter.**

**Yes:** 6 - Jackie Davenport, Bill Clark, Brian Richart, John D'Agostini, Don Ashton and Scott Heller

**Absent:** 1 - Teri Monterosso

7. 16-0329 Discuss Local Innovation Subaccount, created within the Law Enforcement Services Account.

**Attachments:** [16-0329 CCP Meeting 3-30-2016 HANDOUT Government Code 30025-30029.12 Local Innovation Fund](#)

**This item is tabled to a future meeting. Further research will be done to understand the intent of the Subaccount.**

**Yes:** 6 - Jackie Davenport, Bill Clark, Brian Richart, John D'Agostini, Don Ashton and Scott Heller

**Absent:** 1 - Teri Monterosso

8. 16-0330 Receive staff report on status of Community Corrections Center (CCC) at the Shingle Spring site. Discuss the possibility of CCC concept at the South Lake Tahoe site.

**Received and Filed**

Teri Monterosso arrived at 3:12 pm.

9. 16-0331 Receive staff report on progress of Jail Utilization Study conducted by California Forward.

Received and Filed

10. 16-0332 Receive report from CCP Consultant, Julie Wyatt.

Received and Filed

## POLICY MATTERS

CCP Chair Brian Richart leaves the room; Andrew Craven is the designee for Brian Richart.

11. 16-0333 Review and Approve proposed Community Corrections Center (CCC) Goals and Objectives for inclusion into the CCP Implementation Plan starting fiscal year 2016/2017.

**Attachments:** [16-0333 CCP Meeting 3-30-2016 CCC Proposed Goals and Objective](#)

**A motion was made by D'Agostini, seconded by Davenport to approve this matter.**

**Yes:** 6 - Jackie Davenport, Bill Clark, John D'Agostini, Teri Monterosso, Don Ashton and Scott Heller

**Absent:** 1 - Brian Richart

CCP Chair Brian Richart returned.

12. 16-0334 Discuss and recommend process for annual Board of State and Community Corrections CCP Implementation Survey.

**Attachments:** [16-0334 CCP Meeting 3-30-2016 FY2015-2016 Submitted CCP Survey](#)

**Consensus by the Executive Committee to adopt the process for the CCP Implementation Survey to be completed and submitted for review to the Executive Committee prior to final submission to the BSCC.**

**FUNDING MATTERS**

- 13. 16-0335** The Probation Department, through the Community Corrections Center (CCC), is requesting an additional \$15,000 in budget appropriations for current FY 2015/2016 for transitional housing and requesting approval to move any unspent budget appropriation from the transportation line item to the transitional housing line item. The request of additional \$15,000 is recommended to be funded through the Community Corrections (formerly Local Community Corrections AB109) fund balance.

**Attachments:** [A - CCP item 16-0335 5/3/16](#)

**A motion was made by Ashton, seconded by Monterosso, to approve this matter. Clarification was provided by the CAO Representative that this item would have to go before the Board of Supervisors for final approval and budget appropriations.**

**Yes:** 7 - Jackie Davenport, Bill Clark, Brian Richart, John D'Agostini, Teri Monterosso, Don Ashton and Scott Heller

- 14. 16-0337** The Sheriff's Department is requesting an additional \$85,000 in budget appropriations for current fiscal year 2015/2016 for the needs assessment for program space in the local jail(s). The request is specifically a request for funds from the Planning/Implementation Allocation.

**No Action Taken. Item stricken per Sheriff's request.**

- 15. 16-0339** Presentation on SB678 data and the impact to future funding for the Probation Department for California Community Corrections Performance Incentive Act of 2009 (SB678) and the county distribution of the Community Corrections Growth Special Account. (Sales Tax Growth - AB109)

**Received.**

- 16. 16-0340** The Probation Department, through the CCC, is requesting \$35,000 in budget appropriations for fiscal year 2016/2017 for a large four wheel drive caged passenger van. Funding for this request is recommended from the Planning/Implementation Allocation.

**A motion was made by Monterosso, seconded by D'Agostini to approve this matter.**

**Yes:** 7 - Jackie Davenport, Bill Clark, Brian Richart, John D'Agostini, Teri Monterosso, Don Ashton and Scott Heller

- 17. **16-0341** Fiscal staff report on fiscal year 2015/2016 budget status and on fiscal year 2016/2017 revenue projections and estimated fund balances.

**Received and Filed**

- 18. **16-0342** Recommend the Fiscal Subcommittee to begin development of a recommended Community Corrections (formally Local Community Corrections AB109) Budget for FY 2016/2017, for review at the next CCP Executive Committee meeting. Consider directing the Fiscal Subcommittee to include a "Contingency" line item in the respective budget.

**Consensus by the Executive Committee to have all budget requests for FY 2016/2017 email to Julie Wyatt by April 20, 2016 with the expectation the draft Community Corrections Budget Proposal would be compiled and emailed to the Executive Committee by April 25, 2016 for review.**

**5:28 PM - ADJOURNMENT**