



County of El Dorado

330 Fair Ln, Building A
Conference Room A
Placerville, CA 95667

Minutes - Final Community Action Council

Public Official Sector

George Turnboo, BOS Dist. II - Alternate Mark Treat
Lori Parlin, BOS Dist. IV - Alternate Shelley Wiley
Brian Veerkamp, BOS Dist. III - Alternate Kathy Witherow
John Clerici, City of Placerville - Alternate Patty Borelli
Alberto Manfredi, City of S. Lake Tahoe

Low-Income Sector

Kelly Krohn, Chair, Individual
Misha Lee, Vice Chair, Individual
Melissa Williams, Individual
Shannon Maguire-Estrada, Marshall Medical Center
Colleen Goodrich, Individual

Community Sector

Stephanie Lopez-Vasser, Salvation Army
Aaron Lungren, The Church of Jesus Christ of Latter-Day Saints
Kim McPherson, Food Bank Of El Dorado County
2 Vacancies

Wednesday, October 22, 2025

10:00 AM

<https://edcgov-us.zoom.us/j/88584103278>

330 Fair Lane, Building A, Conference Room A
Placerville, CA 95667

3368 Lake Tahoe Blvd., Suite 102
South Lake Tahoe, CA 96150

PUBLIC PARTICIPATION INSTRUCTIONS: The Council meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Council in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 885 8410 3278. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Council meeting go to <https://edcgov-us.zoom.us/j/88584103278>.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Council is to attend in person. Except for a noticed teleconference meeting, the Council reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the Council meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the day before the meeting to ensure the Council has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to Council members.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Commission Chair.

Individuals will have three minutes to address the Commission. Except with the consent of the Commission, individuals shall be allowed to speak to an item only once.

Individual Commission members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Commission.

If a person providing input to the Commission creates a disruption by refusing to follow Commission guidelines, the Commission Chair may take the following actions:

Step 1. Request the person adhere to Commission guidelines. If the person refuses, the Commission Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Commission Chair may order a recess of the Commission meeting.

Step 3. If the disruption continues, the Commission Chair may order the removal of the person from the Commission meeting.

1. CALLED TO ORDER AND ROLL CALL AT 10:00 AM

Present: 9 - Alternate Wiley, Member Lee, Alternate Borelli, Member Krohn, Member Lopez-Vasser, Member Lungren, Member Williams, Alternate Treat and Member McPherson

Absent: 3 - Member Manfredi, Alternate Witherow and Member Maguire-Estrada

2. ADOPTION OF THE AGENDA AND APPROVAL OF THE CONSENT CALENDAR

The Council may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Council member may request an item be removed from the Consent Calendar for discussion and separate Council action. At the appropriate time as called by the Council Chair, members of the public may make a comment on matters on the Consent Calendar prior to Council action.

The council did not have any comments or edits to the agenda or the consent calendar. No public comment was made.

3. CONSENT CALENDAR

[25-1780](#)

CAC September Minutes

A motion was made by council member Borelli and seconded by council member Treat to adopt the agenda and approve the minutes.

Yes: 6 - Alternate Borelli, Member Krohn, Member Lungren, Member Williams, Alternate Treat and Member McPherson

Absent: 3 - Member Manfredi, Alternate Witherow and Member Maguire-Estrada

Abstained: 3 - Alternate Wiley, Member Lee and Member Lopez-Vasser

END OF CONSENT CALENDAR**4. OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Council on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Council Chair may limit public comment during Open Forum.

No public comment was made.

5. COMMUNITY SERVICES REPORT OUT

[25-1781](#)

Community Services Agency Report

Attachments: [Agency Report for October](#)

[25-1782](#)

Expenditure Activity Reporting System, EARS Report

Attachments: [EARS - Expenditure Activity Reporting System October 2025](#)

Deputy Director of Community Services, Lynette Stott, reported out. Stott reviewed the CSBG discretionary fund budget and disbursement in the amount of \$26,000.

Council members had a discussion regarding the agency report out.

6. MEMBERSHIP COMMITTEE

Committee to report out membership updates and make any recommendations of new members.

Council member Wiley reported that both council members Marrone and Armstrong submitted their resignations from the Council.

Council member Wiley introduced Low-Income Sector Applicant Colleen Goodrich. Goodrich shared her experience and had open discussion with the council members.

A motion was made by council member Treat and seconded by council member Borelli to approve adding Colleen Goodrich to the council under the low-income sector.

Yes: 9 - Alternate Wiley, Member Lee, Alternate Borelli, Member Krohn, Member Lopez-Vasser, Member Lungren, Member Williams, Alternate Treat and Member McPherson

Absent: 3 - Member Manfredi, Alternate Witherow and Member Maguire-Estrada

7. OUTREACH COMMITTEE

Committee to report updates and make any recommendations.

Council member Treat reported that the committee needs to establish a new plan for the 2026 year. There were no updates at this time. Goodrich asked to be added to the Outreach Committee.

8. ACTION AND DISCUSSION ITEMS

[25-1779](#)

Community Action Council to review, discuss and approve the 2026 Meeting Calendar

Attachments: [CAC 2026 Calendar](#)

A motion was made by council member McPherson and seconded by council member Borelli to approve the 2026 meeting calendar with the edit to add the September meeting on the calendar.

Yes: 9 - Alternate Wiley, Member Lee, Alternate Borelli, Member Krohn, Member Lopez-Vasser, Member Lungren, Member Williams, Alternate Treat and Member McPherson

Absent: 3 - Member Manfredi, Alternate Witherow and Member Maguire-Estrada

[25-1793](#)

Community Action Council to review and make any recommendations to the 2025 Goals

Attachments: [GOALS 2025](#)

The council discussed the goals and council member Treat had asked to add a goal to make more suggestions to the board. The council discussed creating monthly initiatives, creating a calendar of speakers, and scheduling off site tours. There was discussion around the council's involvement in funding and core purposes. Discussion on goals and purpose to be continued at the December meeting.

[25-1807](#)

Community Action Council to select a speaker for the November 18th annual presentation to the Board of Supervisors

The council agreed council member Krohn will present annual report to the Board of Supervisors.

9. UPDATE BY MEMBERS:

Announcements, Information Sharing, Proposed Activities

Council member Treat shared an update on the Grizzly Flat rebuild. The small home was completed.

Council member McPherson shared that the Elder Outreach food distribution as well as the Food Bank Of El Dorado County is partnering with the Upper Room to provide community members in need the opportunity to shop for items at no cost.

Council member Lopez-Vasser stated that they have already seen an increase in community need and inquiry during the government shutdown. The Salvation Army is already working on their holiday gift baskets to hand out and appreciate the collaboration with other agencies to locate clients in need.

10. ADJOURNMENT AT 11:22 AM.

Next CAC Meeting

December 10, 2025. The November and December meeting is combined. As a reminder the Annual Report Presentation to the Board of Supervisors will be on Tuesday, November 18th at 10:00 AM.