

Request for Proposals

El Dorado County Air Quality Management District

Motor Vehicle Emission Reduction

Electric Vehicle Charging Station Projects - Q4 2025

Background

In 1990, Assembly Bill 2766 (AB 2766) was adopted into the California Health and Safety Code. AB 2766 authorized the Department of Motor Vehicles (DMV) to collect a motor vehicle registration clean air surcharge of four dollars (\$4) per vehicle. Revenues generated from the surcharge can be utilized by the Air Quality Management District (AQMD) for grant programs that reduce air pollution from motor vehicles in order to implement the California Clean Air Act and internal operations. Grant programs include alternative fueled vehicles, electric vehicle infrastructure, shuttles, park and ride facilities, bike trails, dirt road paving, and others. Internal operations include planning, monitoring, enforcement, and technical studies.

Purpose

This is a competitive grant program designed to improve air quality. AQMD's goal is to further reduce motor vehicle emissions by establishing Electric Vehicle Supply Equipment (EVSE) or chargers throughout the County at retail business and multi-unit residential locations and points of interest. Projects will be evaluated, ranked and awarded by the AQMD Air Pollution Control Officer (APCO) up to the maximum total amount approved by the AQMD Board of Directors.

Grant Funding

Approximately one hundred thousand dollars (\$100,000) will be available for this grant term. Grant funds will cover the cost of charger equipment and installation up to ten thousand dollars (\$10,000) per Level 2 EVSE charging plug. The APCO reserves the right to approve proposals, reject proposals, or fund an amount less than the amount requested. Proposals will be accepted until November 21, 2025.

Matching Funds

As a project match, applicants must agree to:

- Provide electricity to the charging stations.
- For non-residential businesses, make the chargers available for public use for a minimum of five (5) years; for multi-unit residential installations, make the chargers available to all residents of the property for a minimum of five (5) years.
- Provide:
 - Electricity free of charge to users for a minimum of two (2) years; <or>
 - A monetary match of 15% of the total project cost with the maximum AB2766 grant not exceeding eight thousand five hundred dollars (\$8,500) per-charger.
- Designate parking space(s) for electric vehicles as required by California Building Code.
- Ensure current California Building Code requirements are met with regards to ADA accessible parking spots (including Section 11B-202.4, Section 11B-228.3, Section 11B-502.3, Section 11B-812, and any other section applicable to the particular EVSE project).

- Maintain chargers according to manufacturer's recommendations, including repairs if needed.

Applicant Eligibility

Retail business operators, owners, retail commercial property owners, and multi-unit residential property owners located within El Dorado County are eligible to apply for these grants. El Dorado County jurisdictions including: cities, special districts, other political subdivisions and jurisdictions joined together by JPAs or MOUs, and non-profit organizations are also eligible to apply for these grants.

Payment of Grant Funds

Grantees must obtain a minimum of two quotes from licensed electrical contractors for the purchase and installation of EVSE and provide them to AQMD. Grant funds will provide 50% of the total approved proposal cost (up to five thousand dollars [\$5,000] per charger) in advance upon execution of a contract with an eligible licensed electrical contractor. The balance will be paid on a reimbursement basis for the actual eligible costs directly related to the implementation of the project as approved in the Contract upon completion of the project and issuance of a final building permit. All payment requests must include an itemization with documentation of claimed expenses (e.g., itemized receipts, proof of payment invoices, etc.). AQMD shall not under any circumstances reimburse Contractor for commitments made by Contractor for services not performed or materials not received.

Reporting Requirements

The AB 2766 grant is performance based. Periodic performance reports are required to ensure projects are on schedule and within parameters approved by AQMD. Grantees must annually report any equipment breakdowns and an estimate of EVSE usage.

Grant Term

The grant term is from the funding agreement execution date through one (1) year later. All costs must be incurred during this term. The final payment request is due two (2) months after the end of the grant term. Failure to submit final payment request and final report with appropriate documentation by the due date may result in payment request rejection and forfeiture of claims for costs incurred.

Proposals

Proposal submittal constitutes an agreement to all conditions set forth in the RFP. Proposals must include all required information, letters of support, and technical appendices as follows:

- Project Summary (Attachment 1) - Provide basic information indicated, including the number of chargers to be installed, a map depicting the approximate locations, an estimate of the number of customer vehicle trips to the site on an annual basis, and an estimate of how many customers will utilize the proposed EVSE on an annual basis.
- Public Agency Authorization Letter/Resolution – Public agency applicants must provide a governing body letter/resolution authorizing proposal submittal. Authorization must identify grant administrator. For joint proposals, the authorization must be signed by an authorized representative from each entity.

- Funding Request/Breakdown of Cost - Include amount of money requested from AB 2766 DMV Surcharge fund and total project cost. Itemize the equipment to be purchased and the installation labor cost.
- Match Requirement – State commitment to comply with the matching requirement (either by providing two (2) years of free electricity <or> a fifteen percent (15%) monetary match), and agree to acknowledge that project was funded by AQMD, by allowing the placement of a sign on the EVSE equipment.

Evaluation

Proposals will be evaluated based upon the number of customer vehicle trips and the distance from other public chargers located in El Dorado County. AQMD will, in its sole discretion, determine which project(s) will make the best use of grant funds.

Respondents are advised that:

- Responses will be accepted on a continuous basis after RFP is released up until the deadline.
- Incomplete responses will not be accepted.
- All components of the proposal are mandatory.
- Failure to include all requested information may result in rejection.
- Minor or inconsequential deviations may be waived by the APCO.
- AQMD reserves the right to reject any and all of the responses to the RFP.

Order of Precedence

In the event of any conflict between or among the terms and conditions of this Request for Proposals and documents referred to herein, such conflict shall be resolved by giving precedence in the following order of priority:

- (1) Request for Proposals
- (2) Attachment 2 - Sample Contract
- (3) Attachment 1 - Project Summary

Eligible Costs

Eligible costs are direct costs associated with implementing the project, which are incurred after receiving the Notice to Proceed and by the end of the grant term. AQMD reserves the right to make, in its sole discretion, final determinations regarding cost eligibility for each project.

Ineligible Costs

Any costs not directly related to the project are ineligible for grant or matching funds. Ineligible costs using grant or matching funds include, but are not limited to:

- Costs not specifically identified in the Proposal, unless approved in writing by the APCO prior to costs being incurred;
- Costs covered by another government grant, contract, or loan;
- Expenses incurred for meetings, workshops, or training not associated with the project;
- Personnel travel or per diem costs, unless approved in writing by the APCO prior to the costs being incurred;
- Food or beverages;

- Overhead expenses such as costs for utilities, office supplies, and other miscellaneous costs incurred during the project;
- Overtime costs (except for local government staffing during evening or weekend events when law or labor contract requires overtime compensation), unless approved in writing by the APCO prior to the costs being incurred.
- Any personnel costs not directly related to salaries and/or benefits;
- Any personnel costs incurred as a result of any employee assigned to the project funded by the grant while not actually working on the project (i.e., working on other tasks, use of accrued sick leave, vacation, etc.)
- Any costs not consistent with local, state, and federal guidelines and regulations;
- Interest charges or payments on bonds or indebtedness required to finance project costs;
- Fines or penalties due to violation of federal, state, or local laws, ordinances, or regulations;
- Cameras, cell phones, electronic personal data devices, and/or pagers;
- Costs connected with contractor claims against the grantee; and
- Any costs not deemed appropriate by the APCO.

Audit Requirements

All grantees are required to comply with the following:

1. **Audit/Records Access:** Grantees agree that AQMD, El Dorado County Auditor, California Air Resources Board, Bureau of State Audits, or their designated representative(s) shall have the right to review and copy any records and supporting documentation pertaining to contract performance. Grantees agree to maintain such records for a minimum of three years after final payment, unless a longer period of records retention is stipulated or required by law, or until completion of any action and resolution of all issues which may arise as a result of any litigation, dispute, or audit, whichever is later. Grantees agree to allow designated representative(s) access to such records during normal business hours and allow interviews of any employees who might reasonably have information related to such records. Further, grantees agree to include a similar right to audit records and interview staff in any contract or subcontract related to contract performance.
2. **Personal Jurisdiction Waiver:** If, as a result of an audit finding, AQMD seeks reimbursement of costs paid to a grantee, the grantee hereby waives any jurisdictional defenses as a defense to any action in any court of the State of California for recovery of such funds.

Limitations:

This RFP does not commit AQMD to award contracts, pay any proposal presentation costs, or procure or contract for services or supplies. Respondents are entirely responsible for proposal development costs. All proposals become AQMD property and will not be returned.

Contacts:

Technical

Cory Gutierrez, Sr. AQ Engineer
Air Quality Management District
330 Fair Lane
Placerville, CA 95667
(530) 621-7571

Administrative

Scott Wilson, Program Manager
Air Quality Management District
330 Fair Lane
Placerville, CA 95667
(530) 621-7554

Submission of Proposals:

Two copies of all responses to this RFP must be received by 4:00p.m. November 21, 2025, in the Air Quality Management District office at 330 Fair Lane, Placerville, CA 95667. Responses must be marked **Attn. Scott Wilson, Time Critical, please hand deliver.**

Proposal Withdrawal and Modifications:

Applicants may withdraw their proposal by submitting a written request to the APCO, signed by the applicant or authorized agent at any time prior to the proposal submission deadline. The respondent may thereafter submit a new proposal prior to the deadline. Proposal modifications, oral or written, will not be considered after the deadline. Applicants are not to initiate contact with and lobby AQMD during the project evaluation phase about proposed projects.

Notification:

The AQMD will notify applicants within one week of APCO decision.

Contract:

Projects chosen for funding will be required to enter into a contract with AQMD and failure to timely execute the contract may result in a loss of the grant funds. Grantees must comply with County vendor and insurance requirements for service agreements. AQMD may require a proposal to be modified prior to being included as an attachment to a contract to help clarify the project commitment.

Attachment 1

PROJECT SUMMARY

Applicant:

Contact Person:

Address:

Telephone:

FAX:

Email:

Project Description:

(attach map)

Match Commitment and Acknowledgement:

By signing below the applicant acknowledges that if the proposal is awarded, the contract will require compliance with the match and acknowledgement requirements.

X

Applicant Signature and Date

Funding Request Cost Breakdown

Expand Table as necessary to itemize all expenditures

	Estimate #1	Estimate #2
Materials & Supplies		
Equipment		
Labor		
Project Grant Total:		

I INTEND TO PROVIDE THE MATCH FOR THIS PROJECT BY:

☐

PROVIDING FREE ELECTRICITY TO USERS FOR A MINIMUM OF TWO (2) YEARS - Grant funding will reimburse a maximum of ten thousand dollars (\$10,000) per charger plug.

<or>

☐

PROVIDING A FIFTEEN PERCENT (15%) MONETARY MATCH OF TOTAL PROJECT COSTS - Grant funding will reimburse a maximum of eight thousand five hundred dollars (\$8,500) per charger plug.

Attachment 2

SAMPLE CONTRACT

SAMPLE COMPANY, INC.

Level 2 Electric Vehicle Charging Stations

FUNDING AGREEMENT #XXXX

THIS AGREEMENT, made and entered into by and between the County of El Dorado Air Quality Management District, a county air quality management district formed pursuant to Health and Safety Code section 40100, et seq. (hereinafter referred to as "AQMD"), SAMPLE COMPANY, INC, a corporation duly qualified to conduct business in the State of California, doing business as That Place, whose principal place of business is 123 Example Road, Placerville, CA 95667, (hereinafter referred to as "Grantee");

WITNESSETH:

WHEREAS, the California Clean Air Act requires local air pollution control districts to reduce emissions from motor vehicles; and

WHEREAS, the AQMD Board of Directors/County of El Dorado Board of Supervisors has allocated funding in the AQMD FY2025/26 AB2766 Budget for commercial electric vehicle charging stations in the County of El Dorado; and

WHEREAS, Grantee has proposed a project that has been approved by AQMD for funding; and

WHEREAS, project site is located at 123 Example Road in Placerville, California; and

WHEREAS, it is the intent of the parties hereto that such services are in conformity with all applicable federal, state, and local laws; and

WHEREAS, Grantee represents that it is willing and able to perform the activities set forth herein;

NOW, THEREFORE, AQMD and Grantee mutually agree as follows:

- I. **Project:** Grantee shall perform all activities and work necessary to complete the Level 2 Electric Vehicle Charging Stations Project (hereinafter referred to as "Project") as set forth in Article II. "Scope of Work" below. Grantee agrees to obtain all labor, materials, equipment, licenses, permits, fees, and other incidentals necessary to perform and complete, in a professional manner, the work described herein. Grantee shall ensure that any contract it executes with a subcontractor (hereinafter referred to as "Subcontractor") for the Project shall include all the obligations, promises, and responsibilities of Grantee under this Agreement.

- II. Scope of Work:** Grantee shall commence performance of work and produce all work products in accordance with this Article unless this Agreement is terminated sooner as provided for in the "Termination" Article.

Grantee shall:

- Purchase xxx (x) Level 2 Electric Vehicle Supply Equipment (EVSE) charging stations.
- Install xxx (x) EVSE at 123 Example Road in Placerville, California.
- Complete the installation of the EVSE charging stations within one (1) year of the execution of this Agreement.
- Maintain the EVSE charging stations according to manufacturer's recommendations, including repairs if any, and make the charger available for use for a minimum of five (5) years from date of installation.
- Provide electricity to the charging stations.
- Make the chargers available for public use. Electricity shall be free of charge to the public for a minimum of two (2) years. ****Unless grantee opts to provide 15% monetary match for project.*
- Allow, at the option of AQMD, the placement of AQMD logo or statement on the Project facilities or equipment.

If Grantee discontinues providing public use of the electric vehicle charging stations or removes it prior to five (5) years after installation, it must return the chargers to AQMD. Annually, Grantee shall report charger usage data to AQMD for five (5) years from the date of execution, if charger usage data becomes available.

Title to, and risk of loss, of any electric vehicle charging station or any electric vehicle charging station installation supplies funded by this Agreement shall at all times vest in and with the Grantee. Grantee acknowledges that AQMD did not supply, design, or manufacture any electric vehicle charging station or any installation supplies funded by this Agreement. The electric vehicle charging stations and installation supplies are commercially manufactured and sold by a manufacturer.

- III. Term:** This Agreement shall become effective upon execution and shall expire five (5) years after installation of EVSE charging station unless terminated earlier in accordance with Article XV. Termination.

- IV. Compensation:** AQMD will make one initial advance payment to Grantee in the amount equaling fifty percent (50%) of the lowest provided estimate following the full execution of this Agreement and execution of Grantee's contract with a contractor. Additional advance payments will not be permitted. Grantee shall provide evidence of expenditure of funds prior to requesting additional payments. After the initial advance payment, payments will be permitted only at which time an equivalent service has been completed. AQMD will reimburse Grantee, in arrears, after receipt, verification, and approval of submitted invoices. AQMD will pay Grantee for installed materials, equipment, labor, and permits required for installation.

Any costs not directly related to the project are ineligible for grant or matching funds. Ineligible costs using grant or matching funds include, but are not limited to:

- Costs not specifically identified in Grantee's project proposal, unless approved in writing by the Air Pollution Control Officer (APCO) prior to costs being incurred;
- Costs covered by another government grant, contract, or loan;
- Expenses incurred for meetings, workshops, or training not associated with the project;
- Personnel travel or per diem costs, unless approved in writing by the APCO prior to the costs being incurred;
- Food or beverages;
- Overhead expenses such as costs for utilities, office supplies, and other miscellaneous costs incurred during the project;
- Overtime costs (except for local government staffing during evening or weekend events when law or labor contract requires overtime compensation), unless approved in writing by the APCO prior to the costs being incurred;
- Any personnel costs not directly related to salaries and/or benefits;
- Any personnel costs incurred as a result of any employee assigned to the project funded by the grant while not actually working on the project (i.e., working on other tasks, use of accrued sick leave, vacation, etc.);
- Any costs not consistent with local, state, and federal guidelines and regulations;
- Interest charges or payments on bonds or indebtedness required to finance project costs;
- Fines or penalties due to violation of federal, state, or local laws, ordinances, or regulations;
- Cameras, cell phones, electronic personal data devices, and/or pagers;
- Costs connected with contractor claims against the Grantee; and
- Any costs not deemed appropriate by the APCO.

The total obligation of AQMD under this Agreement shall not exceed xxxxxxxxxxxxxx dollars (\$xx,xxx), inclusive of all expenses.

(if Grantee chooses to provide 15% monetary match instead of free electricity): AQMD will not reimburse the Grantee more than eighty-five percent (85%) of the total eligible Project cost up to a maximum of eight thousand five hundred dollars (\$8,500) per charger plug , assuring the Grantee has provided a fifteen percent (15%) monetary match for the Project.

Invoices shall itemize costs for all labor, installed materials, equipment, and permits, shall set forth the work completed pursuant to this Agreement, and shall reference this Agreement number on their faces. Invoices shall be mailed or delivered to AQMD at the following address:

County of El Dorado Air Quality Management District
330 Fair Lane
Placerville, CA 95667
Attn: Rania Serieh, Air Pollution Control Officer

Upon receipt of proper documentation and verification that Grantee has satisfactorily completed the work for which compensation is sought, and that the work is in accordance with the scope of work specified herein, AQMD will issue payment to Grantee within forty-five (45) calendar days of verification and approval.

The amount to be paid to Grantee under this Agreement includes all sales and use taxes incurred pursuant to this Agreement, if any, including any such taxes due on equipment purchased by Grantee. Grantee shall not receive additional compensation for reimbursement of such taxes and shall not decrease the Project to compensate therefore.

Concurrently with the submission of any claim for payment, Grantee shall certify (through copies of invoices issued, checks, receipts, and the like) that complete payment has been made to any and all subcontractors as provided.

It is understood that all expenses incidental to Grantee's performance of services under this Agreement shall be borne exclusively by Grantee.

Any compensation under this Agreement, which is not expended by Grantee pursuant to the terms and conditions of this Agreement by the Project completion date, shall automatically revert to AQMD. Only expenditures incurred by the Grantee in the direct performance of this Agreement will be reimbursed by AQMD.

- V. **Taxes:** Grantee certifies that as of today's date, it is not in default on any unsecured property taxes or other taxes or fees owed by Grantee to County of El Dorado or AQMD. Grantee agrees that it shall not default on any obligations to County of El Dorado or AQMD during the term of this Agreement.
- VI. **Rights to Emission Reductions:** Grantee transfers and conveys to AQMD all rights and claims to ownership of the emission reductions achieved through the installation and operation of any electric vehicle charging station or any installation supplies funded by this Agreement. Grantee shall not use or attempt to use the emission reductions achieved by the Project as emission reduction credits. Grantee hereby fully and completely relinquishes such rights for the useful life of the Project.
- VII. **Accident Prevention:** Grantee shall exercise all reasonable and necessary precautions for the protection of persons and property. All care shall be employed to ensure that the work proceeds under the highest standards of safety and prudence and in compliance with all applicable laws and regulations.
- VIII. **Compliance with Applicable Laws:** Grantee shall comply with all federal, state, and local laws and ordinances which are or may be applicable to the Project to be undertaken by Grantee including but not limited to Health and Safety Code section 44220, et seq., all California Air Resources Board and AQMD criteria thereunder, prevailing wage and work day definitions where applicable, Government Code section 8546.7, contracting license requirements, and permits.
- IX. **Changes to Agreement:** This Agreement may be amended by mutual consent of the parties hereto. Said amendments shall become effective only when in writing and fully executed by duly authorized officers of the parties hereto.
- X. **Confidentiality:** Grantee shall maintain the confidentiality and privileged nature of all records, including billing records, together with any knowledge therein acquired, in accordance with all applicable state and federal laws and regulations, as they may now exist or may hereafter be amended or changed. Grantee, and all Grantee's staff, employees, and representatives, shall not use or disclose, directly or indirectly at any

time, any said confidential information, other than to AQMD for the purpose of, and in the performance of, this Agreement. This confidentiality provision shall survive after the expiration or earlier termination of this Agreement.

- XI. Independent Grantee/Liability:** Grantee is, and shall be at all times, deemed independent and shall be wholly responsible for the manner in which it performs work required by the terms of this Agreement and exclusively assumes responsibility for the acts of Grantee's employees, associates, and subcontractors in connection with the performance of Grantee's obligations under the Project and this Agreement.

Grantee shall maintain safe conditions at the jobsite for the duration of the Work for the public, AQMD staff, and all persons performing the Work. Grantee shall comply fully with all laws, orders, citations, rules, regulations, standards, and statutes with respect to occupational health and safety, the handling and storage of hazardous materials, accident prevention, safety equipment and practices. Grantee shall be solely responsible for providing a safe place to work for its employees and for employees of its subcontractors and suppliers or material and equipment, for adequacy of and required use of all safety equipment, and for full compliance with aforesaid laws, orders, citations, rules, regulations, standards, and statutes.

This Article, shall survive any termination of this Agreement.

- XII. Non-Allocation of Funds:** The terms of this Agreement and the services to be provided thereunder are contingent on the approval of funds by the appropriating government agency. Should sufficient funds not be allocated, the services provided may be modified or this Agreement terminated at any time by giving Grantee thirty (30) days prior written notice.

- XIII. Fiscal Considerations:** The parties to this Agreement recognize and acknowledge that AQMD may not expend funds for products, equipment, or services not budgeted in a given fiscal year. It is further understood that in the normal course of AQMD business, the AQMD Board of Directors will adopt a proposed budget prior to a given fiscal year, but that the final adoption of a budget does not occur until after the beginning of the fiscal year.

Notwithstanding any other provision of this Agreement to the contrary, AQMD shall give notice of cancellation of this Agreement in the event of adoption of a proposed budget that does not provide for funds for the services, products, or equipment subject herein. Such notice shall become effective upon the adoption of a final budget, which does not provide funding for this Agreement. Upon the effective date of such notice, this Agreement shall be automatically terminated and AQMD released from any further liability hereunder.

In addition to the above, should the AQMD Board of Directors during the course of a given year for financial reasons reduce or order a reduction in the budget for AQMD for which services were contracted to be performed, pursuant to this paragraph in the sole discretion of AQMD, this Agreement may be deemed to be canceled in its entirety subject to payment for services performed prior to cancellation.

- XIV. Audits, Inspections, and Enforcement:** Grantee shall at any time during regular business hours, and as often as AQMD may deem necessary, make available to AQMD for examination all of Grantee's records and data with respect to the matters covered by this Agreement. Grantee shall, and upon request by AQMD, permit

AQMD to audit and inspect all of such records and data necessary to ensure Grantee's compliance with the terms of this Agreement. Grantee shall be subject to an audit by AQMD or its authorized representative to determine if the revenues received by Grantee were spent in accordance with the terms and conditions of this Agreement. If, after audit, AQMD makes a determination that funds provided Grantee pursuant to this Agreement were not spent in conformance with this Agreement or any other applicable provisions of law, Grantee agrees to immediately reimburse AQMD all funds determined to have been expended not in conformance with said provisions.

Grantee shall retain all records and data for activities performed under this Agreement for at least three (3) years from the date of final payment under this Agreement or until all state and federal audits are completed for that fiscal year, whichever is later.

Grantee acknowledges that if total compensation under this Agreement is greater than ten thousand dollars (\$10,000.00), this Agreement is subject to examination and audit by the California State Auditor for a period of three (3) years, or for any longer period required by law, after final payment under this Agreement, pursuant to Government Code section 8546.7. In order to facilitate these potential examinations and audits, Grantee shall maintain, for a period of at least three (3) years, or for any longer period required by law, after final payment under the contract, all books, records, and documentation necessary to demonstrate performance under the Agreement.

The obligations set forth in this Article, shall survive any termination of this Agreement.

XV. Termination: AQMD may immediately suspend or terminate this Agreement for cause, in whole or in part, where in the determination of AQMD there is:

1. An illegal or improper use of the grant funds;
2. A failure to comply with any term of this Agreement;
3. A substantially incorrect or incomplete report submitted to AQMD; or
4. Improperly performed services.

In no event shall any payment by AQMD constitute a waiver by AQMD of any breach of this Agreement or any default, which may then exist on the part of Grantee. Neither shall such payment impair or prejudice any remedy available to AQMD with respect to the breach or default. AQMD shall have the right to demand of Grantee the repayment to AQMD of any funds disbursed to Grantee under this Agreement which in the judgment and sole discretion of AQMD were not expended in accordance with the terms of this Agreement. Grantee shall promptly refund any such funds upon demand.

In addition to immediate suspension or termination, AQMD may impose any other remedies available at law, in equity, or otherwise specified in this Agreement.

Any party may terminate this Agreement for any or no reason at any time upon giving the other party at least thirty (30) days advance, written notice of intention to terminate. In such case, AQMD shall, subject to Article IV "Compensation", pay it's pro rata share of the reasonable value of all services satisfactorily rendered and actual, reasonable costs incurred up to the time of the termination. Upon such termination, the entire work product produced by Grantee and any unexpended funds

shall be promptly delivered to AQMD.

- XVI. Notice to Parties:** All notices to be given by the parties hereto shall be in writing and served by depositing same in the United States Post Office, postage prepaid and return receipt requested. Notices shall be in duplicate and addressed as follows:

To AQMD:

County of El Dorado
Air Quality Management District
330 Fair Lane
Placerville, California 95667

Attn: Rania Serieh, Air Pollution Control Officer

or to such other location as AQMD directs.

To Grantee:

SAMPLE COMPANY, Inc.
Attn: Contact Name
123 Example Road
Placerville, CA 95667

or to such other location as Grantee directs.

- XVII. Change of Address:** In the event of a change in address for Grantee's principal place of business, Grantee's Agent for Service of Process, or Notices to Grantee, Grantee shall notify AQMD in writing as provided in the Article XVII, "Notice to Parties". Said notice shall become part of this Agreement upon acknowledgment in writing by AQMD's Contract Administrator, and no further amendment of the Agreement shall be necessary provided that such change of address does not conflict with any other provisions of this Agreement.

- XVIII. Time is of the Essence:** It is understood that for Grantee's performance under this Agreement, time is of the essence. The parties reasonably anticipate that Grantee shall, to the reasonable satisfaction of AQMD, complete all activities outlined in Article II. Scope of Work.

- XIX. Indemnity:** Grantee shall jointly and severally defend, indemnify, and hold AQMD and El Dorado County, their Boards, officers, agents, and employees harmless against and from any and all claims, suits, losses, damages, and liability for damages of every name, kind, and description, including attorneys' fees and costs incurred, brought for, or on account of, injuries to or death of any person, including but not limited to workers, AQMD or El Dorado County employees, and the public, or damage to property, or any economic or consequential losses, which are claimed to or in any way arise out of or are connected with or resulting from the purchase, installation, maintenance, or public use of the charging stations or the performance by Grantee, or its officers, agents, subcontractors, or employees of Grantee's duties under this Agreement, unless such claim, loss, damage, injury, or death is the result of the sole negligence, active negligence, or willful misconduct of AQMD or El Dorado County.

This duty of Grantee to indemnify and save AQMD and El Dorado County and, their Board, officers, agents, and employees harmless includes the duties to defend set forth in Civil Code section 2778.

Nothing herein shall be construed to seek indemnity in excess of that permitted by Civil Code section 2782, et seq. In the event any portion of this Article is found invalid, the Parties agree that this Article shall survive and be interpreted consistent with the provisions of Civil Code section 2782, et seq.

In no event shall AQMD or El Dorado County be liable to Grantee, or any third party for any direct, indirect, consequential, special, incidental, or punitive damages for the design, manufacture, operation, maintenance, performance, or demonstration of the electric vehicle charging stations under any theory, including but not limited to tort, contract, breach of warranty, or strict liability.

The obligations of this Article shall survive any termination of this Agreement, and Grantee is liable for the obligations herein.

XX. Insurance:

Grantee shall provide proof of a policy of insurance satisfactory to County of El Dorado's Risk Management Division and documentation evidencing that Grantee meets the following requirements:

- A. Full Workers' Compensation and Employers' Liability Insurance covering all employees of Grantee as required by law in the State of California.
- B. Commercial General Liability Insurance (providing scope of coverage equivalent to ISO policy form CG 00 01) of not less than \$1,000,000.00 combined single limit per occurrence for bodily injury and property damage and a \$2,000,000.00 aggregate limit. Grantee's insurance shall name AQMD and El Dorado County as additional insureds on a form CG 2010 1185, or equivalent.
- C. Grantee shall furnish certificates of insurance satisfactory to County of El Dorado Risk Management Division as evidence that the insurance required above is being maintained.
- D. The insurance will be issued by an insurance company acceptable to County of El Dorado Risk Management Division or be provided through partial or total self-insurance likewise acceptable to the Risk Management Division.
- E. Grantee agrees that the insurance required above shall be in effect at all times during the term of this Agreement. In the event said insurance coverage expires at any time or times during the term of this Agreement, Grantee agrees to provide at least thirty (30) days prior to said expiration date, a new certificate of insurance evidencing insurance coverage as provided for herein for not less than the remainder of the term of the Agreement, or for a period of not less than one (1) year. New certificates of insurance are subject to the written approval of Risk Management and Grantee agrees that no work or services shall be performed prior to the giving of such written approval. In the event Grantee fails to keep in effect at all times insurance coverage as herein

provided, the County of El Dorado and/or AQMD may, in addition to any other remedies it may have, terminate this Agreement upon the occurrence of such event.

- F. The certificates of insurance must include the following provisions stating that:
 - 1. The insurer will not cancel the insured's coverage without prior written notice to County of El Dorado and AQMD; and
 - 2. AQMD, its officers, officials, employees, and volunteers and the County of El Dorado, its officers, officials, employees, and volunteers are included as additional insured, on an additional insured endorsement, but only insofar as the operations under this Agreement are concerned. This provision shall apply to the general liability policy.
- G. Grantee's insurance coverage shall be primary insurance as respects the County of El Dorado, AQMD, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by AQMD, its officers, officials, employees or volunteers shall be in excess of Grantee's insurance and shall not contribute with it.
- H. Any deductibles or self-insured retentions must be declared to, and approved by, the County of El Dorado and AQMD. At the option of the County of El Dorado and AQMD, either: The insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the County of El Dorado, AQMD, their officers, officials, employees, and volunteers; or Grantee shall procure a bond guaranteeing payment of losses and related investigations, claim administration, and defense expenses.
- I. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the County of El Dorado, AQMD, their officers, officials, employees, or volunteers.
- J. The insurance companies shall have no recourse against the County of El Dorado, AQMD, their officers and employees or any of them for payment of any premiums or assessments under any policy issued by any insurance company.
- K. Grantee's obligations shall not be limited by the foregoing insurance requirements and shall survive the expiration of this Agreement.
- L. In the event Grantee cannot provide an occurrence policy, Grantee shall provide insurance covering claims made as a result of performance of this Agreement for not less than three (3) years following completion of performance of this Agreement.
- M. The certificates of insurance shall meet such additional standards as may be determined by the County of El Dorado and AQMD, either independently or in consultation with County's Risk Management Division as essential for protection of the County of El Dorado and AQMD.

N. Before the commencement of any work required in the performance of the Agreement, Grantee shall provide documentation of Subcontractor's policy of insurance satisfactory to County of El Dorado's Risk Management Division evidencing that Subcontractor maintains insurance that meets the following requirements:

1. Full Workers' Compensation and Employers' Liability Insurance covering all employees of Subcontractor as required by law in the State of California.
2. Commercial General Liability Insurance of not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage and a \$2,000,000 aggregate limit.
3. Automobile Liability Insurance of not less than \$1,000,000 is required in the event motor vehicles are used by Subcontractor in the performance of the Agreement.
4. The Subcontractor's insurance companies shall have no recourse against AQMD, its officers and employees or any of them, or the County of El Dorado, its officers and employees or any of them for payment of any premiums or assessments under any policy issued by any insurance company.

XXI. Conflict of Interest: The parties to this Agreement have read and are aware of the provisions of Government Code section 1090, et seq. and section 87100 relating to conflict of interest of public officers and employees. Grantee attests that it has no current business or financial relationship with any AQMD employee(s) that would constitute a conflict of interest with provision of services under this Agreement and will not enter into any such business or financial relationship with any such employee(s) during the term of this Agreement. AQMD represents that it is unaware of any financial or economic interest of any public officer or employee of Grantee relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement either party may immediately terminate this Agreement by giving written notice as detailed in Article XV. Termination, herein.

XXII. Nondiscrimination:

- A. This Agreement involves funding from the state and, as a consequence, Grantee, and any of its subcontractors shall comply with all applicable nondiscrimination statutes and regulations during the performance of this Agreement including but not limited to the following: Grantee, and its employees, representatives, and subcontractors shall not unlawfully discriminate against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status; Grantee shall, unless exempt, comply with the applicable provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.) and applicable regulations promulgated thereunder (2

California Code of Regulations section 7285.0, et seq.); and the applicable regulations of the Fair Employment and Housing Commission implementing Government Code section 12990, set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations incorporated into this Agreement by reference and made a part hereof as if set forth in full. Grantee, its employees, representatives, and subcontractors shall give written notice of their obligations under this clause as required by law.

- B. Where applicable, Grantee shall include these nondiscrimination and compliance provisions in any of its agreements that affect or are related to the services performed under this Agreement.
- C. Grantee's signature shall provide any certifications necessary under the laws of the State of California, including but not limited to Government Code section 12990.

XXIII. California Residency (Form 590): Grantee shall submit a Form 590 prior to execution of this Agreement, or seven (7) percent of each payment made to Grantee will be withheld during the term of this Agreement. This requirement applies to any agreement/contract exceeding \$1,500.

XXIV. County Payee Data Record Form: Grantee shall file a County Payee Data Record Form with County of El Dorado, unless Grantee has on file with County of El Dorado a Department of the Treasury Internal Revenue Service Form W-9.

XXV. Licenses: Grantee represents that it and any and all subcontractors, if any, employed under this Agreement are duly certified or licensed in good standing by the State of California to perform the services contemplated under this Agreement, and that Grantee, and all subcontractors shall maintain said certificates and licenses in good standing throughout the term of this Agreement.

XXVI. Business License: County of El Dorado's Business License Ordinance provides that it is unlawful for any person to furnish supplies or services, or transact any kind of business in the unincorporated territory of County of El Dorado without possessing a County of El Dorado business license unless exempt under County Ordinance Code section 5.08.070. Grantee warrants and represents that it shall comply with all of the requirements of County of El Dorado's Business License Ordinance, where applicable, prior to beginning work under this Agreement and at all times during the term of this Agreement.

XXVII. California Forum and Law: Any dispute resolution action arising out of this Agreement, including, but not limited to, litigation, mediation, or arbitration, shall be brought in El Dorado County, California, and shall be resolved in accordance with the laws of the State of California.

XXVIII. Contract Administrator: The AQMD Officer or employee with responsibility for administration of this Agreement is Rania Serieh, Air Pollution Control Officer, or successor.

XXIX. Authorized Signatures: The parties to this Agreement represent that the undersigned individuals executing this Agreement on their respective behalf are fully authorized to do so by law or other appropriate instrument and to bind upon said

parties the obligations set forth herein.

- XXX. Partial Invalidity:** If any provision, sentence, or phrase of the Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions, sentences, or phrases will continue in full force and effect without being impaired or invalidated in any way.
- XXXI. Binding on Successors:** This Agreement, including all covenants and conditions contained therein, shall be binding upon and inure to the benefit of the parties, including their respective successors-in-interest, assigns, and legal representatives.
- XXXII. No Third Party Beneficiaries:** Nothing in this Agreement is intended, nor will be deemed, to confer rights or remedies upon any person or legal entity not a party to this Agreement.
- XXXIII. Counterparts:** This Agreement may be executed in one or more counterparts, each of which shall be an original and all of which together shall constitute one and the same instrument.
- XXXIV. Entire Agreement:** This document and the documents referred to herein or exhibits hereto are the entire Agreement between the parties, and they incorporate or supersede all prior written or oral agreements or understandings.
- XXXV. Levine Act:** Pursuant to Government Code section 84308 (SB 1439, the Levine Act), Grantee shall complete and sign the attached Exhibit A, regarding campaign contributions by Grantee, if any, to any officer of County.

IN WITNESS WHEREOF, the parties hereto have executed this Funding Agreement on the dates indicated below.

**-- COUNTY OF EL DORADO
AIR QUALITY MANAGEMENT DISTRICT --**

By: _____
Rania Serieh
Air Pollution Control Officer
"AQMD"

Dated: _____

-- SAMPLE COMPANY, INC. --

By: _____
Name of Signatory
"Grantee"

Dated: _____

Exhibit A

CALIFORNIA LEVINE ACT STATEMENT

SAMPLE COMPANY, INC.

California Levine Act Statement

California Government Code section 84308, commonly referred to as the "Levine Act," prohibits any officer of El Dorado County from participating in any action related to a contract if he or she accepts, solicits, or directs any political contributions totaling more than five hundred dollars (\$500) within the previous twelve (12) months, and for twelve (12) months following the date a final decision concerning the contract has been made, from the person or company awarded the contract. The Levine Act also requires disclosure of such contribution by a party to be awarded a specific contract. An officer of El Dorado County includes the Board of Supervisors, any elected official, and the chief administrative officer (collectively "Officer"). It is the Contractor's responsibility to confirm the appropriate "Officer" and name the individual(s) in their disclosure.

Have you or your company made any political contribution(s), or been solicited to make a contribution by an Officer or had an Officer direct you to make a contribution of more than \$500 to an Officer of the County of El Dorado in the twelve months preceding the date of the submission of your proposals or the anticipated date of any Officer action related to this contract?

_____YES _____NO

If yes, please identify the person(s) by name:

Do you or your company anticipate or plan to make any political contribution(s) of more than \$500 to an Officer of the County of El Dorado in the twelve months following any Officer action related to this contract?

_____YES _____NO

If yes, please identify the person(s) by name:

Answering YES to either of the two questions above does not preclude the County of El Dorado from awarding a contract to your firm or any taking any subsequent action related to the contract. It does, however, preclude the identified Officer(s) from participating in any actions related to this contract.

Date

Signature of authorized individual

Type or write name of company

Type or write name of authorized individual