

Date Received

CHIEF ADMINISTRATIVE OFFICE
Procurement and Contracts Division

NON-COMPETITIVE PURCHASE REQUEST JUSTIFICATION

Required for all (non-emergency) sole source acquisitions in excess of \$5,000.00 and sole source service requests in excess of \$100,000.00.

This justification document consists of three (3) pages. All information must be provided and all questions must be answered. **Department Head approval is required.**

Requesting Department Information

Department: 24-Sheriff	Org Code: 2420220 24BOAT 2400300 C60FA NA
Contact Name: TANIA	Subobject: 6040
Telephone: 621-6636	User Code: Fax:

Required Supplier / Vendor Information

Vendor / Supplier Name: BOAT SPECIALISTS	Vendor / Supplier Address: 2900 GOLF COURSE DR.
Contact Name: KYLE SMITH	VENTURA, CA 93003
Estimated Purchase Price/Contract Amount: \$99,000.00	Vendor / Supplier Email Address: ksmith@boatspecialists.com
Telephone: 805-644-6290x107	Fax:

Provide a brief description of the request, including all goods and/or services the vendor/supplier will provide and supporting exemption reference from Board Policy C-17 - Procurement Policy:

Repower the SAFE Boat with twin Mercury Verados boat motors, remove old motors, install new motors, parts, and on-water sea trial and calibration.

Department Head: **Monica Ferguson** Digitally signed by Monica Ferguson
Date: 2023.01.17 09:03:16 -08'00'
Signature

Purchasing Agent: *Michelle Warren* 1/17/2023
Signature

Notes: on-going supply chain issues.

Board of Supervisors:
Date:
Item:

P&C Assignment:
Assigned To:
Date:

A. The good/service requested is restricted to one supplier for the reason stated below:

1. Why is the acquisition restricted to this goods/services supplier? (Explain why the acquisition cannot be competitively sourced. Explain how the supplier is the only source for the acquisition.)

The Safe Boat was damaged in a storm in 2022 and was taken to Cal's Marine to have some issues looked at with the motors. The initial bid to repair them was approximately \$12,000.00. After looking into them further, the bid went up to \$57,000.00. Ken Winters with DGS looked at the boat and talked to the mechanics at Cal's Marine. According to Ken, the engines have extensive work needed, the power heads are down on compression and the lower units have gear, case, and shaft damage. The trim units for the engines are non-rebuildable and are not available. The engines are very outdated, and parts are becoming unavailable not to mention that the manufacture Evinrude is going out of business. Ken said the best course of action would be to repower the boat. This will entail new rigging and instrumentation in the cabin for the modern engines as well. The estimated cost for this repower is \$99,000.00.

We reached out to the manufacturer (Safe Boat) and they advised us the new motors needed to replace the motors on the Safe Boat will not be available for 67 weeks. We have also checked with Marine Service Center in Sacramento, they reported the same issue. We spent hours on the phone and found one boat dealer in Ventura, Ca (Boat Specialists) who have probably the last set of motors available in stock. If we do not secure these motors the Safe Boat will most likely be out of service for the next two boating seasons.

Boat Specialists also said they could hold the motors with a \$1,500 refundable deposit.

2. Provide the background of events leading to this acquisition.

The SAFE Boat was sustained damage over the last few years of operation. The boat was inspected and found to be needing two new motors. Three vendors were contacted and two would not be able to provide these out-of-stock motors for approximately 67 weeks. Boat Specialists had the last two motors available, and we have had to place them on hold with a deposit before they were sold out.

3. Describe the uniqueness of the acquisition. (Why was the goods/services supplier chosen?)

Boat Specialists has the new motors and can repair the SAFE Boat immediately. The boating season begins in May, and we will not have a boat on South Lake Tahoe if we do not use Boat Specialists.

4. What are the consequences of not purchasing the goods/services or contracting with the proposed supplier?

The boating season will begin and we will not have a patrol boat on our busiest lake in the season if this repair is not done now.

5. What market research was conducted to substantiate no competition, including the evaluation of other items or service providers? (Provide a narrative of your efforts to identify other similar or appropriate goods/services, including a summary of how the department concluded that such alternatives are either inappropriate or unavailable. The name and addresses of suppliers contacted and the reasons for not considering them must be included OR an explanation of why the survey or effort to identify other goods/services was not performed.)

Three vendors were contacted. Two of them would not have the motors needed for another 67 months. Boat Specialists had the last two in stock, and we want to take advantage of this opportunity to repair this Boat prior to the start of the season.

B. Price Analysis:

1. How was the price offered determined to be fair and reasonable? (Explain what basis was used for comparison and include cost analysis as applicable.)

The price is reasonable and the items are only available from this vendor.

2. Describe any cost savings or avoidance realized (one-time or ongoing) by acquiring the goods/services from this supplier.

Our boating season would be affected by the lack of a functional boat on South Lake Tahoe if repairs are not undertaken soon.