

CONTRACT ROUTING SHEET

PROCESSING DEPARTMENT:

Department: Transportation
Dept. Contact: Janel Gifford
Phone: X5974
Department Head
Signature: Janel Gifford
Janel Gifford
Office Engineer/Contract Services Unit

CONTRACTOR:

Name: NA - TBD
Address: _____
Phone: _____

CONTRACTING DEPARTMENT: Transportation

Service Requested: Review and approve Contract Bid Documents

Contract Term: _____ Contract/Amendment Amount: \$

Compliance with Human Resources Requirements? Yes: NA No: _____

Compliance verified by: NA - Public Works

COUNTY COUNSEL: (must approve all contracts and MOUs)

Approved: Disapproved: _____ Date: 3/28/11 By: Josh Beck
Approved: _____ Disapproved: _____ Date: _____ By: _____

Please forward to Risk Management upon approval.

Index Code: <u>305100</u>	User Code: <u>77121 I</u>
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RISK MANAGEMENT: (All contracts and MOUs except boilerplate grant funding agreements)

Approved: Disapproved: _____ Date: 3/28/11 By: M. Sporn
Approved: _____ Disapproved: _____ Date: _____ By: _____

OTHER APPROVAL (Specify department(s) participating or directly affected by this contract).

Department(s): _____

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

