

# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 06/06/2023

Need Date: 06/08/2023

**PROCESSING DEPARTMENT:**

Department: CAO-Procurement and Contracts  
Dept. Contact: Annika Andersson  
Phone: 5911  
Department Head Signature: Jon Manning  
Digitally signed by Jon Manning  
Date: 2023.06.05 14:38:39  
-07'00'  
Jon Manning, CPPB  
Administrative Analyst Supervisor

**CONTRACTOR:**

Name: Tahoe Prosperity Center  
Address: 948 Incline Way  
Incline Villiage, Nevada 89451  
Phone: 775-298-0267  
Org Code: 3740000  
Project #  
(if applicable): \_\_\_\_\_  
Funding Source: Transient Occupancy Tax (TOT)

**CONTRACTING DEPARTMENT:** Planning and Building

Service Requested: Review and Approve

Description: Economic Development Funding Agreement

Contract Term: Two (2) Years Contract Value: \$ 60,000.00

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 06/07/2023 By: Jefferson Billingsley  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Digitally signed by Jefferson Billingsley  
Date: 2023.06.07 15:52:14 -07'00'

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**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL SIGNED DOCUMENT TO:** annika.andersson@edcgov.us

**Thank you!**