

**ORDER FORM**

**Customer:**

El Dorado County (CA)

**Bill To:**

Attention: Jill Englemann  
Department: Human Resources  
Address:  
 330 Fair Lane  
 Placerville, CA 95667  
Phone: (530) 621-5565  
Email: jill.englemann@edcgov.us

**Quote Date:** 3/8/18

**Valid To:** 30 days

**Initial Term:** 12 Months with annual renewal option\*

**Order Summary:**

<u>Line</u>	<u>Description<sup>1</sup></u>	<u>Pro-Rated Term</u> (3/8/18-6/30/18)	<u>Initial Term*</u> (7/1/18-7/1/19)
1.0	NEOGOV Background Check Integration Annual Maintenance	\$500.00	\$1,500.00
<b>Order Total:</b>		<b>\$500.00</b>	<b>\$1,500.00</b>

<sup>1</sup> More detailed descriptions of the licenses and/or services are contained in the order detail for each service, which are incorporated herein and made a part hereof by this reference.

<sup>2</sup> This addendum is subject to the terms and conditions of any master license or online services agreement between Customer and NEOGOV. Where a conflict between the terms of this addendum and any such master agreement exists, the master agreement shall control.

*[Remainder of page intentionally left blank. Order Detail and signatures on subsequent page.]*

Administrator: The County Officer or employee with responsibility for administering this Agreement is Tameka Usher, Human Resources Director, or successor.

**Order Detail**

**1.0 Background Check API Integration**

NEOGOV offers a background check application programming interface (API) integration that allows users to purchase, monitor status and collect data on their background checks. This is made possible by close technical integration with Partnered background check providers: NEOGOV provides an API which allows the customer to pre-populate Applicant or Candidate background check forms with first name, last name, and email address, automatically send an email notification to the Applicant or Candidate for further information needed for the background check (SSN, Date of Birth, consent signatures, etc.), NEOGOV through its' Certified Eligible Partners will automatically start the background check process after the information is gathered. When results are provided by the Partner(s), NEOGOV will automatically display statuses for review and further hiring steps in Insight's Online Hiring Center (OHC).

During implementation, the Background Check Partner provides a unique key for the customer and sends it back to NEOGOV. Customer is responsible for maintaining strict access to the background check security roles in the OHC settings section called "Background Check". Customer must contact Background Check Partner and NEOGOV immediately to revoke services if there is reason to believe that securities have been compromised.



**Order Form Terms and Conditions:**

Customer shall pay the Fees set forth in this Order Form as follows:

**Annual Recurring Fees:**

- Customer shall pay all annual recurring Fees (including for any NEOGOV Integrations) for the Pro-Rated Term within thirty (30) days of the date of Customer's execution and delivery of this Order Form.
- Customer shall pay all annual recurring Fees (including for any NEOGOV Integrations) for the Initial Term within thirty (30) days of the date of Customer's receipt of NEOGOV's invoice therefore.
- Customer shall pay all annual recurring Fees (including for any NEOGOV Integrations) for any Renewal Term within thirty (30) days of Customer's receipt of NEOGOV's invoice therefor. The annual recurring Fees for a Renewal Term are subject to increase.

**IN WITNESS WHEREOF**, the parties have caused this Order Form to be executed by their respective duly authorized officers as of the date set forth below.

<b><u>Customer:</u></b>		<b><u>NEOGOV: GovernmentJobs.com, Inc.</u></b>	
Signature:		Signature:	
Print Name:	Laura Schwartz	Print Name:	John Closs
Title:	Purchasing Agent	Title:	Controller
Date:	3-13-18	Date:	3/8/2018