

Contract #: Amended CAC Bylaw:
Index Code: 531011

CONTRACT ROUTING SHEET

Date Prepared: 12/12/14 12/18/14

Need Date: 12/31/14

PROCESSING DEPARTMENT:

Department: Health & Human Services
Dept. Contact: Amy Higdon
Phone #: x4836
Department
Head Signature: [Signature]
Don Ashton, M.P.A., Director

CONTRACTOR:

Name: _____
Address: _____
Phone: _____

CONTRACTING DEPARTMENT: HHS/Community Services

Service Requested: Review of amended Community Action Council Bylaws
Contract Term: _____ Contract/Grant Value: \$ _____
Compliance with Human Resources requirements? N/A x Yes _____ No _____
Compliance verified by: _____

EL DORADO COUNTY COUNSEL
2014 DEC 18 4:10:57

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: x Disapproved: _____ Date: 12/30/14 By: [Signature]
Approved: _____ Disapproved: _____ Date: _____ By: _____

See comments
comments addressed. Amy Higdon

PLEASE CALL AMY HIGDON x4836 FOR PICK UP. THANK YOU!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

NOTE: Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.

Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

[Signature] 12/12/14
CFO Review/Date

[Signature] 12/16/14
Program Manager II, Admin & Contracts Date
rec'd 12/11