


AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)	
TRANSFER #		BUDGET TRANSFER REQUEST	
JOURNAL #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL	
DATE		BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL	
INPUT BY			
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type:	Transfer 1: BoS Approval
DEPT NAME	HHSA - Admin/Finance Dept. 50	Legistar Number & Date:	Legistar #24-1519 8/27/2024
DEPT CONTACT & EXT.	Kimmi McAdams	 <small>Olivia Byron-Cooper (Aug 16, 2024 16:47 PDT)</small>	08/16/2024
DEPARTMENT AUTHORIZATION SIGNATURE AND DATE			8/16/2024
			PAGE 1 OF 1

DIRECTIONS:

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1	50600	5000000	6020	BUDGET-SUMMARY		INC	\$ 51,172	FY 23/24 Inc Exp Briw Security
2	50400	5000000	4609	BUDGET-SUMMARY		DEC	\$ 51,172	FY 23/24 Dec Exp Staff Dev
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12								

<p>_____ JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICER DATE</p>	<p style="text-align: center;">APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <p>_____ SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE</p> <p>_____ ATTEST: CLERK, BOARD OF SUPERVISORS DATE</p>
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DISTRIBUTION: WHITE - BOS / YELLOW - AUDITOR / PINK - CHIEF ADMINISTRATIVE OFFICE / GOLD - DEPARTMENT

MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	HHSA - Admin/Finance Dept.	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Kristen Monroe	Document total*	\$ 102,344
Contact phone*	642-7119		

BUDGET TRANSFER HEADER

Prepared date*	08/16/24	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)	
Fiscal year	FY 23/24		
Short Description* <small>(10 characters)</small>	HHSA SEC		
		Legistar Item Number*	Legistar #24-1519 8/27/2024
* REQUIRED FIELDS		Project Strings Required	Yes

By signing this memo I hereby certify that:
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature*


 Olivia Byron-Cooper (Aug 16, 2024 16:47 PDT)

BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

The Health and Human Services Agency (HHSA), Admin and Finance Department (AFD) is requesting a budget transfer increasing appropriations for Fixed Assets in the amount of \$51,172 for the labor installation to upgrade the security camera system at the Briw Road facility. This is to be funded with General Fund savings. The purchase of the equipment was previously approved by the Board on 2/27/24 (Legistar #24-006) and was funded with APRA that was allocated to Public Health. This budget transfer includes a decrease in the amount of \$51,172 to appropriations for staff development.

Net result is zero change in budgeted Net County Cost/General Fund.

Safety and security assessment was conducted and it was determined that the security camera system should be upgraded to provide additional visual coverage to more of the facility and parking areas.

FOR AUDITOR'S OFFICE USE ONLY

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____