

# CONTRACT ROUTING SHEET

Date Prepared: 02/01/2020

Need Date: 02/06/2020

**PROCESSING DEPARTMENT:**

Department: Planning and Building

Dept. Contact: Tiffany Schmid

Phone: X5132

Department Head Signature: *Tiffany Schmid*

**CONTRACTOR:**

Name: N/A

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Org Code: 3710100

Project String (if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:** N/A

Service Requested: \_\_\_\_\_

Description: \_\_\_\_\_

Contract Term: \_\_\_\_\_ Contract Value: N/A

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Please review draft resolution ratifying EDC Fire Protection Agency amendments to the 2019 Fire Code.

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Compliance verified by: \_\_\_\_\_

**RISK MANAGEMENT APPROVAL:**

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**PLEASE EMAIL cara.bishop@edcgov.us FOR PICK-UP**

**Thank you!**

*REPLACED BY SUBMITTAL REV'D 2/1/20* **EDC COUNTY COUNSEL**  
**20-0203 B Page 1 of 2**

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**PROCESSING DEPARTMENT:**

Department: Planning and Building  
Dept. Contact: Tiffany Schmid  
Phone: X5132  
Department \_\_\_\_\_  
Head Signature: \_\_\_\_\_

**CONTRACTOR:**

Name: N/A  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Org Code: 3710100  
Project String \_\_\_\_\_  
(if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:** N/A

Service Requested: \_\_\_\_\_  
Description: \_\_\_\_\_  
Contract Term: \_\_\_\_\_ Contract Value: N/A

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved:  Disapproved: \_\_\_\_\_ Date: 2/14/20 By: D. Livingston  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Please review draft resolution ratifying EDC Fire Protection Agency amendments to the 2019 Fire Code.

EDC COUNTY COUNSEL  
2020 FEB 7 PM 12:50

~~COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!~~

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes: \_\_\_\_\_ No: \_\_\_\_\_  
Compliance verified by: \_\_\_\_\_

**RISK MANAGEMENT APPROVAL:**

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**PLEASE EMAIL [cara.bishop@edcgov.us](mailto:cara.bishop@edcgov.us) FOR PICK-UP**  
**Thank you!**