

# CONTRACT ROUTING SHEET

Date Prepared: March 19, 2008

Need Date: April 11, 2008

**PROCESSING DEPARTMENT:**

Department: Public Health  
Dept. Contact: Dan Buffalo  
Phone #: 621-6226  
Department  
Head Signature: *Gayle Erbe-Hamlin*  
Gayle Erbe-Hamlin

**CONTRACTOR:**

Name: New Morning Youth and Family  
Address: 6765 Green Valley Road  
Placerville, CA 95667  
Phone: (530) 622-5551

EL DORADO COUNTY COUNSEL  
2008 MAR 25 AM 10:14

**CONTRACTING DEPARTMENT:** Public Health

Service Requested: Alcohol and drug counseling and treatment services  
Contract Term: 1 year Contract Value: \$90,000  
Compliance with Human Resources requirements? Yes: X No:         
Compliance verified by: HR and Local 1

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: ✓ Disapproved:        Date: 4/3/08 By: *DLinderman*  
Approved:        Disapproved:        Date:        By:       

\* Need updated PROFESSIONAL LIABILITY INSURANCE CERTIFICATE

ASSIGNMENT  
DATE 3/26/2008  
ATTORNEY RES  
DEPT/INDEX NO. 404112  
BY: JH

Done 4/17/08  
*(circled)*

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved:        Date: 4/7/08 By: *Costello*  
Approved:        Disapproved:        Date:        By:       

RECEIVED  
HUMAN RESOURCES DEPT  
08 APR - 3 PM 2:50

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: Human Resources - please review Feasibility Analysis and notify Local 1  
Approved: ✓ Disapproved:        Date: 04/14/08 By: *[Signature]*  
Approved:        Disapproved:        Date:        By:       

4/16/08