

Assigned to: ED Thrapp


Contract #: 395-M0910

# CONTRACT ROUTING SHEET

Date Prepared: 10/8/08

Need Date: 10/29/08

### PROCESSING DEPARTMENT:

Department: Human Services  
 Dept. Contact: Amy Higdon  
 Phone #: x4836  
 Department Head Signature:   
Doug Nowka, Director

### CONTRACTOR:

Name: Crossroads Diversified Services  
 Address: 9300 Tech Center Drive, #100  
Sacramento, CA 95826  
 Phone: 916-676-2540

### CONTRACTING DEPARTMENT: Human Services

Service Requested: MOU to define responsibilities for operation of the One Stop Career Center  
 Contract Term: 1/1/09 to 12/31/11 Contract Value: \$0  
 Compliance with Human Resources requirements? Yes:                      No:                       
 Compliance verified by: NA

### COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved:                      Disapproved:                      ✓ Date: 10-13-08 By:   
 Approved:                      ✓ Disapproved:                      Date: 10-16-08 By: 

\* Paragraph XII - Indemnity - delete "Workforce Investment Board"  
 And replace with "DHS"

Paragraph XVI - Indemnity - "Workforce Investment Board" deleted and replaced with "DHS". 10/15/08 AM

### RISK MANAGEMENT: (Must approve all contracts, MOU's and boilerplate grant agreements)

Approved:                      ✓ Disapproved:                      Date: 10/14/08 By:   
 Approved:                      ✓ Disapproved:                      Date: 10/17/08 By: 

RECEIVED HUMAN RESOURCES DEPT 08 OCT 17 PM 3:01

RECEIVED HUMAN RESOURCES DEPT 08 OCT 14 AM 11:11

PLEASE CALL AMY HIGDON AT x4836 FOR PICK UP. THANKS!

### OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments:                       
 Approved:                      Disapproved:                      Date:                      By:                       
 Approved:                      Disapproved:                      Date:                      By: