



County of El Dorado

2850 Fairlane Court,
Building C
Placerville, California
530-621-5595

Minutes - Final Affordable Housing Task Force

Members:

Vance Jarrard

Meea Kang

Sean MacDiarmid

Bill Roby

Chris Westlake

Wednesday, September 17, 2025

10:00 AM

<https://us06web.zoom.us/j/87197277320>

2850 Fairlane Court, Building C Hearing Room, Placerville CA

PUBLIC PARTICIPATION INSTRUCTIONS: The meeting room will be open to the public. The meeting will be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Task Force in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 871 9727 7320. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the meeting go to <https://us06web.zoom.us/j/87197277320>.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Task Force is to attend in person. Except for a noticed teleconference meeting, the Task Force reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the day before the meeting to ensure the Task Force has adequate time to review. Please submit your comment to staff at AHTF@edcgov.us. Your comment will be placed into the record and forwarded to Task Force members.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Task Force Chair.

Individuals will have three minutes to address the Task Force. Except with the consent of the Task Force, individuals shall be allowed to speak to an item only once.

Individual Task Force members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Task Force.

If a person providing input to the Task Force creates a disruption by refusing to follow Task Force guidelines, the Task Force Chair may take the following actions:

Step 1. Request the person adhere to Task Force guidelines. If the person refuses, the Task Force Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Task Force Chair may order a recess of the meeting.

Step 3. If the disruption continues, the Task Force Chair may order the removal of the person from the meeting.

CALL TO ORDER AND ROLL CALL

Member Westlake called the meeting to order at 10:00 A.M. Members MacDiarmid and Roby were absent.

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

Public Comment: None

A motion was made by Member Jarrard, seconded by Member Kang, to Adopt the Agenda and Approve the Minutes with no changes.

Yes: 3 - Jarrard, Kang and Westlake

Absent: 2 - MacDiarmid and Roby

CONSENT CALENDAR

1. [25-1607](#) Staff recommending the Task Force approve the Affordable Housing Task Force Meeting Minutes from August 20, 2025.

This item was approved on the Consent Calendar.

END OF CONSENT CALENDAR

OPEN FORUM

Public Comment: None

Open Forum is an opportunity for members of the public to address the Task Force on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Task Force Chair may limit public comment during Open Forum.

AGENDA ITEMS

2. [25-1608](#) Staff recommending the Task Force review the revised Affordable Housing Options table and make a motion to approve and present the recommendations to the Board, along with the Resolution of Intent, at a future Board meeting.

Public Comment: None

Upon reviewing and revising the Affordable Housing Options table, a motion was made by Member Kang, seconded by Member Jarrard, to approve and present the recommendations to the Board.

NEXT MEETING

The next meeting of the Affordable Housing Task Force will be November 19, 2025, at 10 a.m.

ADJOURNED

The meeting was adjourned at 11:16 a.m.