

Agreement # \_\_\_\_\_

Legistar # \_\_\_\_\_

# AGREEMENT CONTRACT ROUTING SHEET

**Date Prepared:** 05/13/2024

**Need Date:** 05/13/2024

**PROCESSING DEPARTMENT:**

Department: Planning and Building  
Dept. Contact: Chris Smith  
Phone: x6624  
Department  
Head Signature: \_\_\_\_\_

**CONTRACTOR:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Org Code: 3720200  
Project #  
(if applicable): \_\_\_\_\_  
Funding Source: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Planning and Building Department

Service Requested: Review and Approve

Description: Review and Approve Agreement Regarding Timing For Completion of Formation of Community Facilities Districts

Contract Term: \_\_\_\_\_ Contract Value: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 05/13/2024 By: Jefferson Billingsley Digitally signed by Jefferson Billingsley  
Date: 2024.05.13 10:40:11 -0700  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

5/13/24 final version approved as to form.

**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL SIGNED DOCUMENT TO:** christopher.smith@edcgov.us

**Thank you!**