Counsel please include this information in your billing description.	Contract #: 12-53574 Legistar # 12-1231 P&C # 285-O1311	
	Index Code: 305100	Charge To #: 71328 I
	Project Description:	US 50/Silva Valley Parkway Interchange – Phase 1 Project

CONTRACT ROUTING SHEET

PROCESSING DEPARTMENT:

Department: Transportation
Dept. Contact: Matt Smeltzer
Phone: x5912
Department Head Signature: _____
Matt Smeltzer, P.E.
Deputy Director, Engineering

CONTRACTOR:

Name: **PG&E**
Address: _____
Phone: _____

CONTRACTING DEPARTMENT: Transportation

Service Requested of Counsel/Risk: **Review & Approve – Utility Agreement**

Contract Term: **Until Terminated** **Contract Amount**: **$853,380**

Compliance with Human Resources Requirements? **Yes:** **X** **No:** _____

Compliance verified by: **NA - Utility Agreement**

COUNTY COUNSEL: (must approve all contracts and MOUs**)**

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

Please forward to Risk Management upon approval.

RISK MANAGEMENT: (All contracts and MOUs except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

OTHER APPROVAL (Specify department(s) participating or directly affected by this contract).

Department(s): _____

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____