

AUDITOR / CONTROLLER'S USE	
TRANSFER #	
DATE	
CODE BY	

BUDGET TRANSFER REQUEST #1

Library
DEPARTMENT OR AGENCY NAME

TO BE COMPLETED BY THE DEPARTMENT	
DOCUMENT TOTAL	3,332.00
NUMBER OF LINES	8
TRANSACTION CODE TOTAL*	52

6/5/2012

Jean Ann 5546
DEPARTMENT AUTHORIZATION SIGNATURE AND PHONE NUMBER

**COMPLETE THE INFORMATION BELOW WITH JUSTIFICATION NARRATIVE OR ATTACH A MEMO.
REMOVE THE GOLD COPY AND SUBMIT COMPLETE REQUEST TO THE AUDITOR / CONTROLLER'S OFFICE.
A BUDGET TRANSFER MUST BE AT LEAST TWO LINES, NOT EXCEED TWENTY-SIX LINES AND USE AN "ODD AND EVEN" NUMBERED TRANSACTION CODE***

* 002 = INCREASE ESTIMATED REVENUE * 011 = INCREASE IN APPROPRIATION / BOS APPROVED
* 003 = DECREASE ESTIMATED REVENUE * 012 = DECREASE IN APPROPRIATION / BOS APPROVED

S F X	TRANS CODE NO.*	INDEX CODE NUMBER	SUB OBJECT NUMBER	USER CODE NUMBER	AMOUNT	DESCRIPTION (50 CHARACTERS MAX.)
1	002	602100	1943		316.00	FY11/12 Bud Rev Main donations
2	011	602100	4516		316.00	FY11/12 Bud Rev Main donations for books
3	002	602200	1943		300.00	FY11/12 Bud Rev SLT donation
4	011	602200	4516		300.00	FY11/12 Bud Rev SLT donation for books
5	002	602200	1954		1,000.00	FY11/12 Bud Rev SLT FOL donation for books
6	011	602200	4516		1,000.00	FY11/12 Bud Rev SLT FOL donation for books
7	002	602300	1943		50.00	FY11/12 Bud Rev CP donation
8	011	602300	4516		50.00	FY11/12 Bud Rev CP donation for books
9						
10						
11						
12						
13						

REVIEWED FOR FORMAT BY JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE _____

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

CHIEF ADMINISTRATIVE OFFICE - ANALYST _____ DATE _____

SIGNATURE: CHAIRMAN, BOARD OF SUPERVISORS _____ DATE _____

CHIEF ADMINISTRATIVE OFFICE _____ DATE _____

ATTEST: CLERK, BOARD OF SUPERVISORS _____