



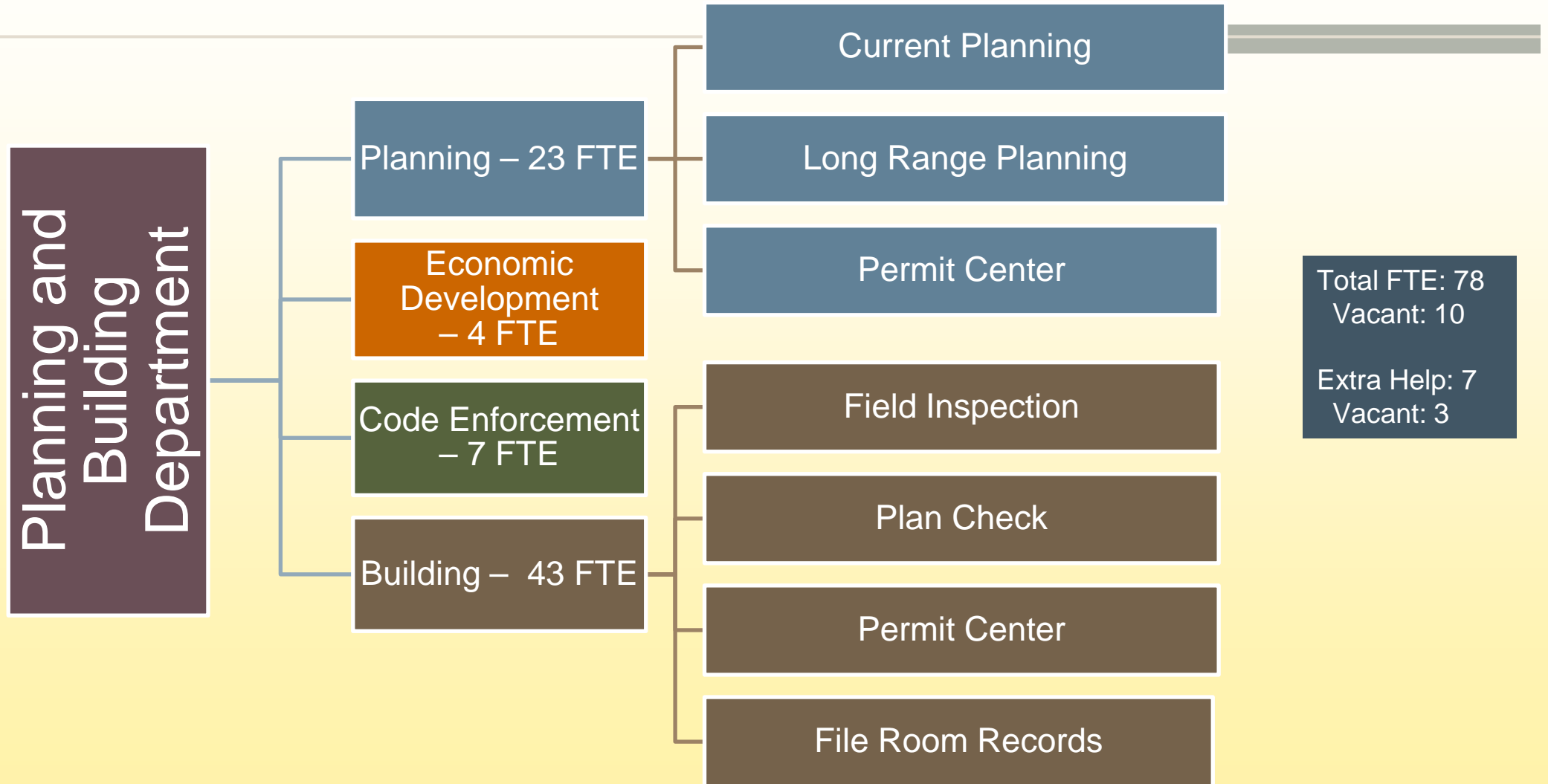
Department of Planning and Building Overview

Board of Supervisors Meeting
February 26, 2019

Department Mission

Guide land use and development consistent with the General Plan, Building Codes and related regulations by providing accurate, timely and courteous professional and technical services to our customers, to maintain the County's unique quality of life, protect public safety and the environment and to promote economic vitality for current and future generations.

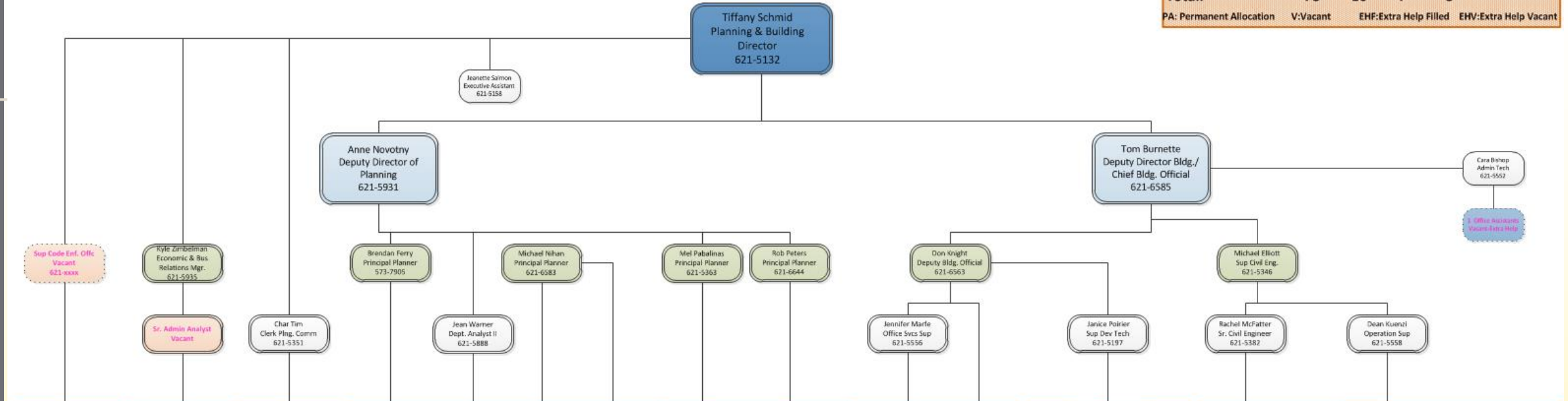
Department Divisions & Units



El Dorado County Planning and Building Department (02/13/19)

	PA	V	EHF	EHV
Director:	1			
Code Enforcement:	7	3		
Economic Development:	4	3		
Planning:	23	1	1	
Building:	43	3	6	3
Total:	78	10	7	3

PA: Permanent Allocation V: Vacant EHF: Extra Help Filled EHV: Extra Help Vacant



Code Enforcement

Protect the health and safety of EDC residents by enforcing minimum standards for property maintenance as well as procedures for abatement of public nuisances.

- Lynda Bergeson, Code Enf. Officer (623-5361)
- Wayne Scutto, Code Enf. Officer (623-5342)
- Judy Hickenlooper, Dev. Tech II (623-5366)
- Inhama McGillivray, Dev. Tech I (623-5859)
- (1) Code Enf. Officers Vacant

Economic Development

Promotes strategies and programs to stimulate business growth and economic expansion in El Dorado County. The mission is to enable a prosperous and vibrant economy.

- Kimberly DeWitt, Analyst Vacant
- Administrative Assist Vacant

Admin Staff

Administrative support for EDC Planning Commission and Planning Department

- Debra Erevins, Dev. Aide II (621-7674)
- Charles West, Office Assistant II Extra Help
- Char Tim, Clerk Plng. Comm (621-5351)

Long Range Planning (LRP)

The LRP team is responsible for helping the Board of Supervisors develop plans, policies, ordinances and programs. LRP involves highly complex and diverse land use, transportation, and storm water management decisions that require a careful balancing of competing economic, social and environmental interests. LRP is comprised of three teams: Land Use (including Housing, Community & Economic Development Programs), Storm Water (the Storm Water team works to protect the valuable water resources of El Dorado County), and Administration.

- Russ Nigert, Assistant in Civil Eng. (573-7926)
- Amy Phillips, Assistant in Civil Eng. (621-5923)
- Cindy Johnson, Admin Tech (621-4650)
- Clifford, Dept. Analyst II (621-5159)
- Lindsay Angstrom, Sr. Planner (621-5162)
- Eren Sanchez, Assistant Planner (621-6595)
- Jean Warner, Dept. Analyst II (621-5888)

Permit Center Current Planning

Guide land use and development consistent with the General Plan, Building Codes and related regulations and to maintain the County's unique quality of life, protect public safety and the environment.

- Aaron Mount, Sr. Planner (621-5345)
- Tom Purcell, Associate Planner (621-5903)
- Evan Mattes, Associate Planner (621-5994)
- Emma Carico, Assistant Planner (621-5875)
- Mari Hillard, Senior Planner (621-5697)
- Alex Guilbert, Associate Planner (621-5977)
- Melanie Shasha, Associate Planner (621-6530)
- (1) Assistant Planner Vacant (623-4330)

File Room Records

Process and maintain applications, plans and permit records; conduct research, send correspondence related to permits, receive all planning and building department phone calls and inspection requests, manager inspector vehicle use, order department supplies.

- Auril France, Sr. Office Assistant (621-6521)
- Jolene Hodges, Office Assistant II (621-5324)
- Desarae Wind, Office Assistant II (621-5343)
- Chelsea Foreman, Office Assistant I (621-4206)
- Kathleen Silver, Office Assistant I (621-5454)
- Ella Willard, Office Assistant-Ext
- Dewey Raymond, Sr. Dev. Aide (621-5413)
- Barbara Seebay, Dev. Aide I Extra Help

Permit Center

Receive and process permit applications, research permit history, review plans, calculate and collect fees, issue building permit.

- Alice Schlick, Sr. Dev. Tech (573-3460)
- Geannie McGrath, Dev. Tech I (573-3413)
- Natalie Ross, Dev. Aide (573-3415)
- Chelsea Foreman, Office Assistant I (621-4206)
- Kathleen Silver, Office Assistant I (621-5454)
- Ella Willard, Office Assistant-Ext
- Mary Beth Nizer, Sr. Dev. Tech (621-5379)
- Carli Close, Dev. Tech II (621-5965)
- Linda Whitmore, Dev. Tech II (621-5338)
- Deborah Presley, Dev. Tech II (621-4685)
- Markeza Zamora, Dev. Tech II (621-5827)
- Julie Saylor, Dev. Tech I (621-5354)
- Jeff Nickles, Dev. Tech I (621-5322)
- Tullin Emery, Dev. Tech I (621-5366)
- Kevin Hart, Dev. Tech I (621-6623)
- Gloria Dawson, Office Assistant Extra Help

Plan Check

Ensure Building Codes are met to provide minimum standards to safeguard the public by controlling the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings, structures and certain equipment within this jurisdiction.

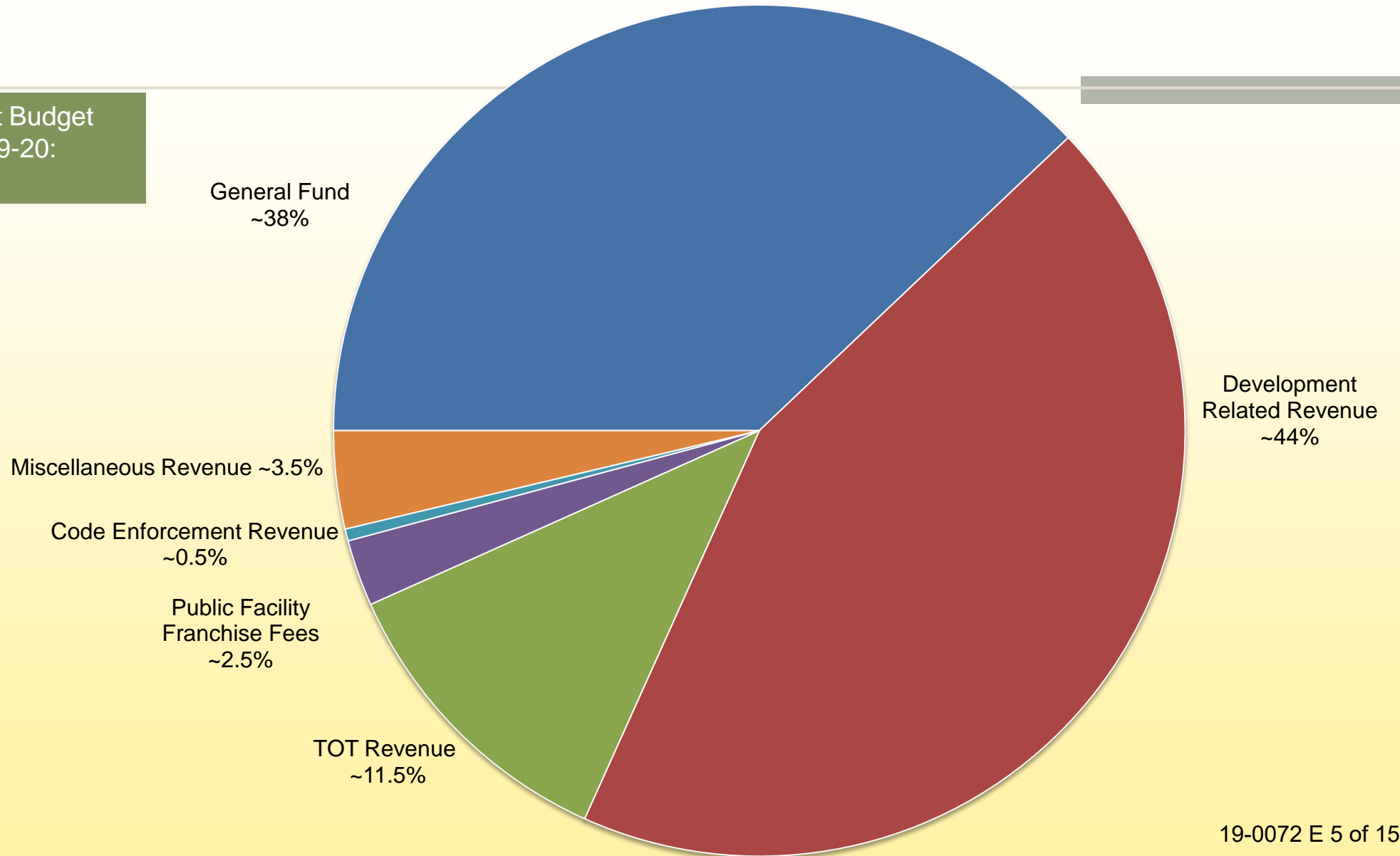
- Chris Simonson, Building Inspector III (621-5766)
- Spencer Roundtree, Building Inspector III (621-5368)
- Steve Fritze, Building Inspector III (621-5330)
- Mike Tarmen, Building Inspector II (621-5761)
- (1) Building Inspector Vacant (623-xxxx)

Field Inspection

- Brian Parish, Building Inspector II (573-3484)
- (1) Building Inspector Vacant (573-xxxx)
- Richard Taylor, Building Inspector III (621-5467)
- Shannon Gardner, Building Inspector III (621-5337)
- Greg Horstall, Building Inspector II (621-5338)
- Jason Kitt, Building Inspector I (621-5336)
- Annette Wheeler, Building Inspector I (621-5637)
- Ray Wheeler, Building Inspector III (621-5141)
- Blp. Inspector Vacant (623-xxxx)
- Bill McDowell, Building Inspector II (621-5303)
- Mark Schmetz, Building Inspector I (621-5190)
- Brandon Lamons, Building Inspector I (621-5335)
- Jim Shweta, Building Inspector Extra Help
- Robert Palmam, Building Inspector I Extra Help

Department Funding

Department Budget
For FY 2019-20:
~ \$16M



Planning



Long Range Planning



Current Planning



Permit Center

Current planning functions deal with day-to-day land use and development applications, which include processing requests for discretionary actions and ministerial permits. Long Range Planning includes activities such as the creation, implementation and maintenance of the General Plan, Zoning Ordinance and related policies.

Planning Division

Budget for
FY 2019-20
~\$6.3 Million

Deputy Director
of Planning

Anne Novotny

Administration

4 FTE

Long Range
Planning

7 FTE

Current
Planning

5 FTE

Permit Center

5 FTE

Building



Plan
Check



Field
Inspection



Permit
Center

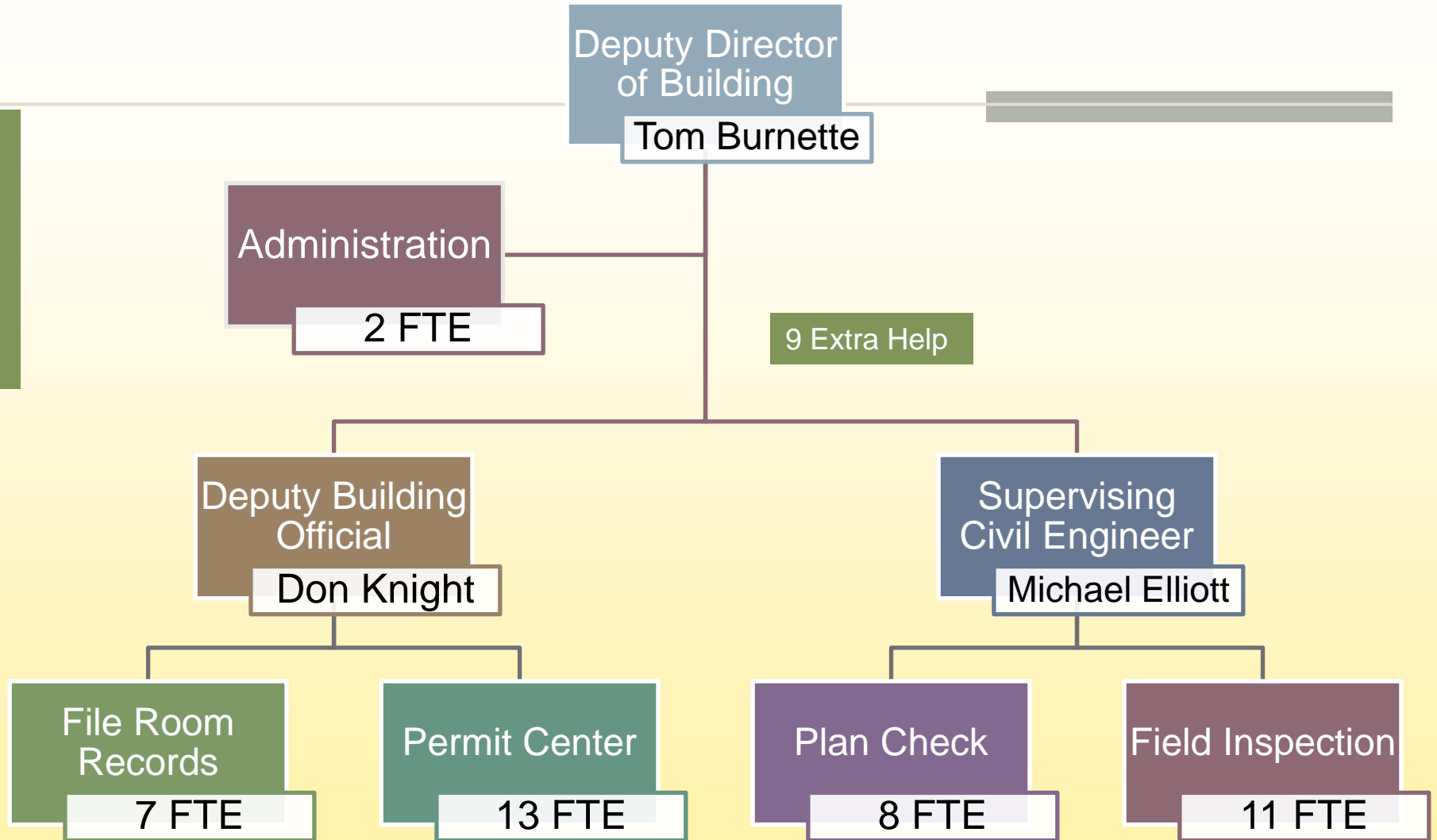


File Room

The Building Division is responsible for building plan review, permit issuance and site inspections to ensure compliance with current state and County codes, for new construction, remodels and additions for industrial, commercial, and residential projects within the County.

Building Division

Budget for
FY 2019-20
~ \$6.7 Million



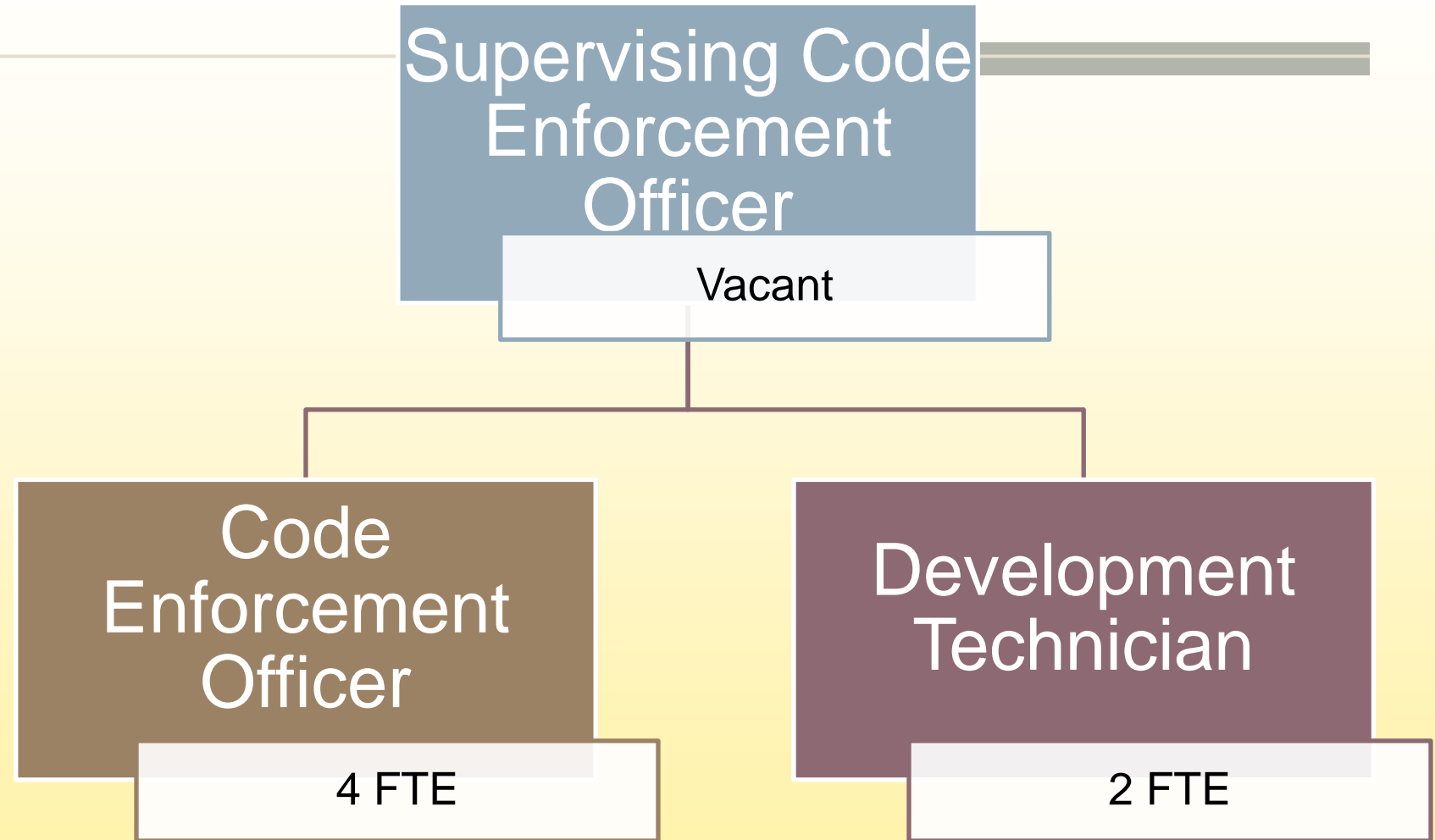
Code Enforcement



- **The purpose of Code Enforcement is to protect the health and safety of El Dorado County residents by enforcing minimum standards for property maintenance, as well as procedures for abatement of public nuisances.**

Code Enforcement

Budget for
FY 2019-20
~\$890,000



Economic Development

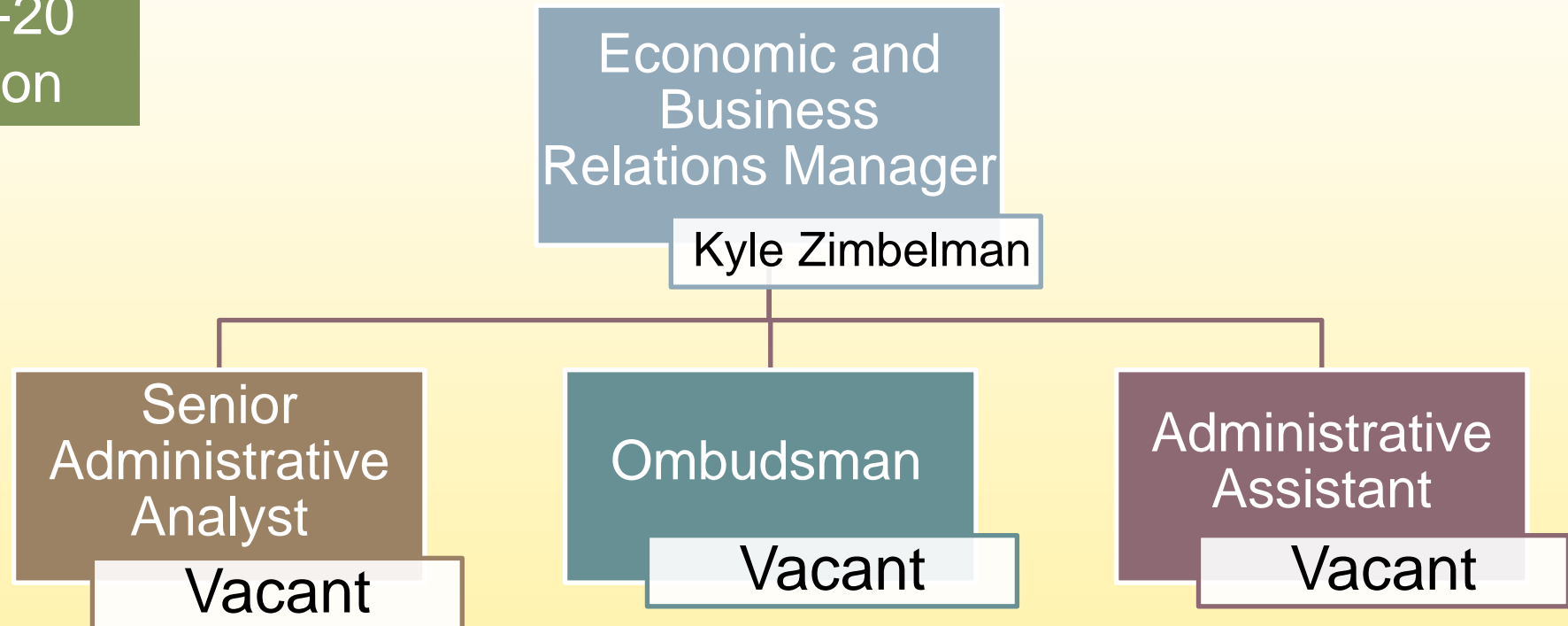
Goal: To Enable a Prosperous and Vibrant Economy.



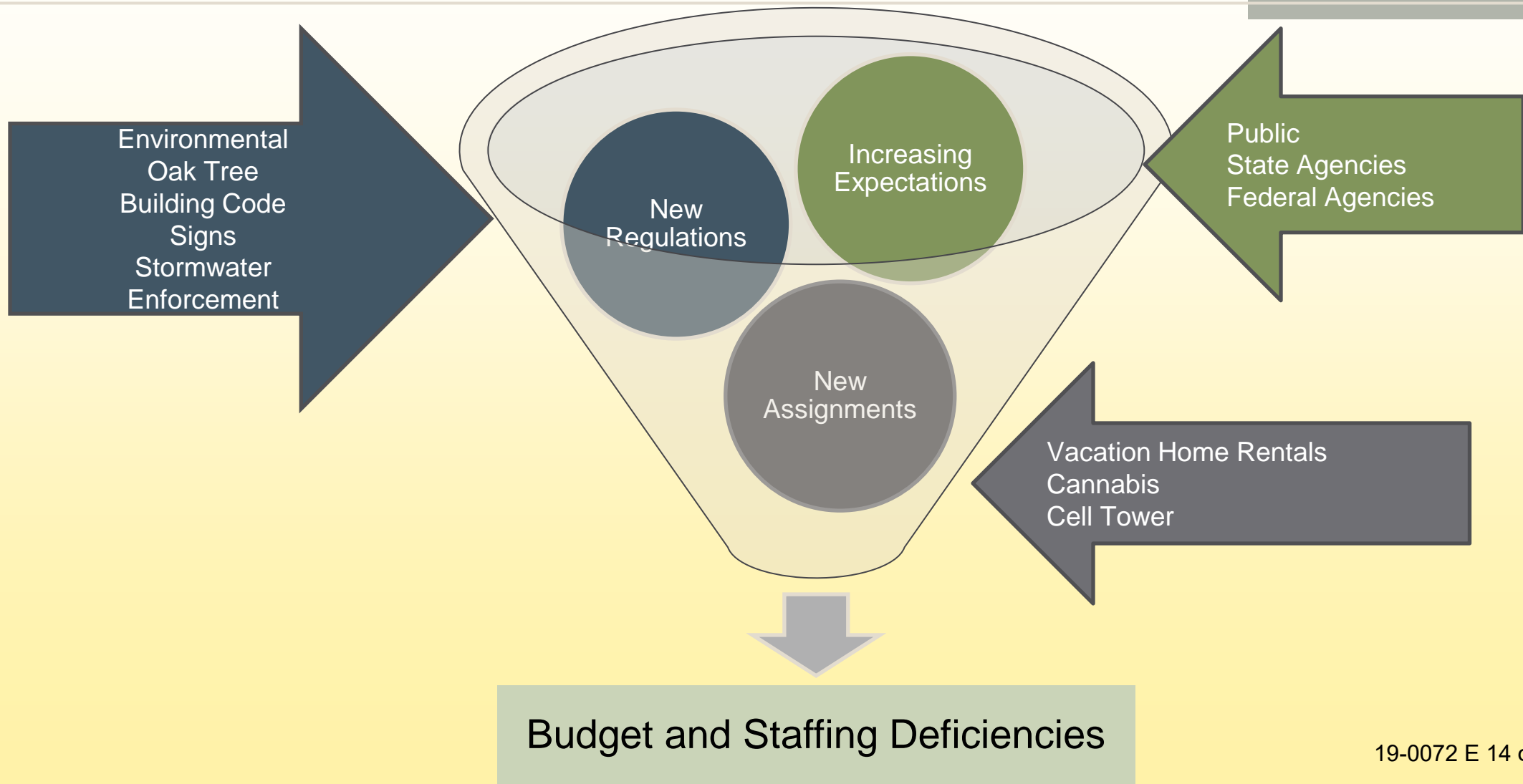
Elevate to El Dorado
A Great Place to Live, Work & Play

Economic Development

Budget for
FY 2019-20
~\$2 Million



Challenges



Commitments

