



# County of El Dorado

330 Fair Ln, Building A  
Conference Room A  
Placerville, CA 95667

## Minutes - Final Community Action Council

### *Public Official Sector*

*George Turnboo, BOS Dist. II - Alternate Mark Treat*

*Lori Parlin, BOS Dist. IV - Alternate Shelley Wiley*

*Brian Veerkamp, BOS Dist. III - Alternate Kathy Witherow*

*John Clerici, City of Placerville - Alternate Patty Borelli*

*Alberto Manfredi, City of S. Lake Tahoe*

### *Low-Income Sector*

*Kelly Krohn, Chair, Individual*

*Kimberly Peterson, Tahoe Coalition for the Homeless*

*Misha Lee, Individual*

*Melissa Williams, Individual*

*Vacancy*

### *Community Sector*

*Stephanie Lopez-Vasser, Salvation Army*

*Aaron Lungren, The Church of Jesus*

*Christ of Latter-Day Saints*

*Kathryn Marrone, Liberty Energy*

*2 Vacancy*

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Wednesday, April 23, 2025

10:00 AM

<https://edcgov-us.zoom.us/j/84565404974>

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**30 Fair Lane, Building A, Conference Room A  
Placerville, CA 95667**

**3368 Lake Tahoe Blvd., Suite 102  
South Lake Tahoe, CA 96150**

**PUBLIC PARTICIPATION INSTRUCTIONS:** The Council meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded.

Members of the public may address the Council in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 845 6540 4974. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Council meeting go to  
<https://edcgov-us.zoom.us/j/84565404974>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Council is to attend in person. Except for a noticed teleconference meeting, the Council reserves the right to conduct the meeting without remote access if there is a malfunction.

If you choose not to observe the Council meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the day before the meeting to ensure the Council has adequate time to review. Please submit your comment to the Clerk of the Board at [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us). Your comment will be placed into the record and forwarded to Council members.

**PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Commission Chair.

Individuals will have three minutes to address the Commission. Except with the consent of the Commission, individuals shall be allowed to speak to an item only once.

Individual Commission members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Commission.

If a person providing input to the Commission creates a disruption by refusing to follow Commission guidelines, the Commission Chair may take the following actions:

Step 1. Request the person adhere to Commission guidelines. If the person refuses, the Commission Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Commission Chair may order a recess of the Commission meeting.

Step 3. If the disruption continues, the Commission Chair may order the removal of the person from the Commission meeting.

**1. CALLED TO ORDER AND ROLL CALL AT 10:07A.M.**

**Present:** 7 - Alternate Wiley, Member Marrone, Member Lee, Member Borelli, Member Krohn, Member Williams and Alternate Treat

**Absent:** 4 - Member Peterson, Member Lopez-Vasser, Member Lungren and Member Manfredi

**2. ADOPTION OF THE AGENDA AND APPROVAL OF THE CONSENT CALENDAR**

The Council may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent

Calendar with one single vote. A Council member may request an item be removed from the Consent Calendar for discussion and separate Council action. At the appropriate time as called by the Council Chair, members of the public may make a comment on matters on the Consent Calendar prior to Council action.

**3. CONSENT CALENDAR**

**A motion was made by council member Treat and seconded by council member Borelli to adopt the agenda and approve the minutes.**

**Yes:** 7 - Alternate Wiley, Member Marrone, Member Lee, Member Borelli, Member Krohn, Williams and Alternate Treat

**Absent:** 4 - Member Peterson, Member Lopez-Vasser, Member Lungren and Manfredi

25-0769 CAC Minutes from March 2025

Attachments: [March Minutes Draft](#)

**END OF CONSENT CALENDAR****4. OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Council on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Council Chair may limit public comment during Open Forum.

*Comments were made by community member Kim McPherson from The Food Bank of El Dorado County. Jodi with Aspire Kids as well as Mark Treat regarding the Title 25 rebuild.*

**5. Public Hearing**

Draft 2026/2027 Community Action Plan (CAP) and Community Needs Assessment (CNA)

A. Community Services Staff to share an overview and introduction to the draft 2026/2027 CAP/CNA for El Dorado County.

B. The council to share any comments on the CAP and CNA.

C. The council to open up for community comments and testimonials.

25-0786 Community Action Plan Draft 2026/2027

Attachments: [DRAFT 2026-2027 CAP](#)

25-0787 Community Needs Assessment (CNA)

Attachments: [Appendix C- Community Needs Assessment](#)

*Health and Human Services Agency staff provided an overview of the Community Action Plan (CAP) and the Community Needs Assessment (CNA).*

*Comments were made by council members Kelly Krohn and Kate Marron. Testimonials regarding CSBG programs were made by council members Kelly Krohn and Misah Lee.*

## 6. COMMUNITY SERVICES REPORT OUT

*Lynette Engelhardt Stott, Deputy Director of Community Services, provided the Health and Human Services Agency report.*

25-0770 Agency Report

Attachments: [Agency Report - April](#)

25-0771 EARS-Expenditure Activity Reporting System Report

Attachments: [EARS - Expenditure Activity Reporting System 2024 Disc](#)

[EARS - Expenditure Activity Reporting System 2024 funding](#)

[EARS - Expenditure Activity Reporting System 2025](#)

## 7. MEMBERSHIP COMMITTEE

### A. Committee to report out.

### B. Committee to review CAC applicants and make any recommendations

*The council discussed the potential applicants and membership commitments. No public comment was made.*

**A motion was made by council member Wiley and seconded by council member Treat to approve Kim McPherson as a new member of the Community Action Council under the Community Sector.**

**Yes:** 7 - Alternate Wiley, Member Marrone, Member Lee, Member Borelli, Member Krohn, Williams and Alternate Treat

**Absent:** 4 - Member Peterson, Member Lopez-Vasser, Member Lungren and Manfredi

*No additional comment was made.*

**A motion was made by council chair Krohn and seconded by council member Williams to approve Caleb Armstrong as a new Community Action Council member under the Community Sector.**

**Yes:** 6 - Alternate Wiley, Member Marrone, Member Lee, Member Borelli, Member Krohn and Alternate Treat

**Noes:** 1 - Williams

**Absent:** 4 - Member Peterson, Member Lopez-Vasser, Member Lungren and Manfredi

## 8. OUTREACH COMMITTEE

### A. Committee to report out and make any recommendations.

*Council member Mark Treat provided an update about the outreach committee's work, including creating business cards and flyers to promote the CAC.*

*There was no further public comment.*

## 9. ACTION AND DISCUSSION ITEMS

### A. CAC Goals Discussion

25-0772 CAC Goals

Attachments: [GOALS 2025](#)

*Council member Treat asked to remove the suggested guest speaker Kim McPherson as a speaker.*

*Council member Williams asked the council to invite other businesses to come and provide information about their services.*

## 10. UPDATE BY MEMBERS:

Announcements, Information Sharing, Proposed Activities

*Council member Borelli shared about the Placerville Fire Safe Council event on Saturday May 31, 2025.  
No additional public comment.*

## 11. ADJOURNMENT AT 11:45 A.M.

Next CAC Meeting

May 28, 2025