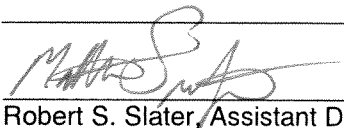


# CONTRACT ROUTING SHEET

**PROCESSING DEPARTMENT:**

**CONTRACTOR:**

Department: Transportation  
Dept. Contact: Matt Smeltzer/Julie D.  
Phone: X5912/X5922  
Department Head \_\_\_\_\_  
Signature:   
Robert S. Slater, Assistant Director

Name: John J. and Anne Power  
Address: 16 Gold Run Ct  
Oakley, CA 94561  
Phone: (925) 625-3144

**CONTRACTING DEPARTMENT:** Department of Transportation;  
Lease Agreement #212-L1211; John and Anne Power; DOT Temporary

**Service Requested:** Housing for Snow Crews – 420 Deer Ave., Tahoma

**Contract Term:** Upon Execution of Amend **Contract/Amendment Amount:** No change

**Compliance with Human Resources Requirements?** Yes: X No: \_\_\_\_\_

**Compliance verified by:** Contract Notification Sent \_\_\_\_\_; **HR Response Received** \_\_\_\_\_;  
OK per \_\_\_\_\_.

**COUNTY COUNSEL:** (must approve all contracts and MOUs)

Approves: ✓ Disapproved: \_\_\_\_\_ Date: 9/20/11 By: D. Livingston  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

RECEIVED COUNTY COUNSEL  
11 SEP 12 11:03 AM

**Please forward to Risk Management upon approval.**

|                          |                  |
|--------------------------|------------------|
| Index Code: <u>40111</u> | User Code: _____ |
|--------------------------|------------------|

**RISK MANAGEMENT:** (All contracts and MOUs except boilerplate grant funding agreements)

Approved: ✓ Disapproved: \_\_\_\_\_ Date: 9/22/11 By: KW  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

We need insurance certificates renewed prior to taking possession of premises.  
Insurance Certs will be obtained prior to possession of premises. Yes 9/22/11

RECEIVED HUMAN RESOURCES DEPT.  
11 SEP 21 PM 2:07

**OTHER APPROVAL** (Specify department(s) participating or directly affected by this contract)

Department(s): \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

11 SEP 21 PM 1:42

RECEIVED HUMAN RESOURCES DEPT.