



**RESOLUTION NO. 044-2013**

**OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO**

**WHEREAS**, the Director of Child Support Services requested a classification study of the single position Executive Secretary in the Child Support Services Department; and

**WHEREAS**, the allocated position is a Merit System Services position, and therefore Merit is responsible for performing the classification study; and

**WHEREAS**, the results of the study by Merit concluded that the position should be appropriately reclassified as a Staff Services Specialist, and the Human Resources Department has read the report and concurs; and

**WHEREAS**, in accordance with Section 304 of the El Dorado County Personnel Management Resolution #228-84, the Human Resources Director may recommend to the Board of Supervisors a reclassification of a position if the duties and responsibilities of a position becomes so altered that the position does not fit into the classification to which it was originally allocated; and

**WHEREAS**, in accordance with Section 202 of the El Dorado County Compensation Administration Resolution #227-84 applicable to represented employees, and Section 501 of the El Dorado County Salary and Benefits Resolution #323-2001 applicable to unrepresented employees, the Board of Supervisors shall by Resolution specify the number and classification of all authorized positions for each department of the County; and

**WHEREAS**, Resolution #62-2012 established the authorize Personnel Allocation based on the Fiscal Year 2012-2013 recommended Budget and has been subsequently amended by action of the Board; and

**WHEREAS**, the Board of Supervisors of the County of El Dorado authorizes the Director of Human Resources to make any technical corrections if needed.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of El Dorado does hereby amend, modify and/or alter its Authorized Personnel Allocation Resolution #62-2012 as set forth below:

Department	Class No.	Class Title	Departmental Total Positions			
			Allocated	Filled	Proposed	New Allocation
Child Support Services	2112	Executive Secretary	1.0	1.0	-1.0	0
Child Support Services	7800	Staff Services Specialist	0	0	+1.0	1.0

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PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the 30 day of April, 2013, by the following vote of said Board:

Ayes: Veerkamp, Nutting, Mikulaco, Briggs, Santiago

Attest:  
James S. Mitrisin  
Clerk of the Board of Supervisors

Noes: none  
Absent: none

By:   
Deputy Clerk

  
Chairperson, Board of Supervisors  
**RON BRIGGS**