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Subject: LCSA Budget Reallocation Request

Good Afternoon Ronald!

Thank you for participating in the Fiscal Year 2019-20 1st Budget Reallocation process within the Budget and Expenditure Claiming Application (BECA). We have approved the requested item listed below in the amount of \$50,000 which will be reflected in a one-time increase to your Administrative allocation. Your remaining monthly advances will each be increased by approximately \$4,000 (1/12 of \$50,000) to reflect the adjustment to your allocation.

- Two vehicles for mobile outreach - \$50,000

If any part of these funds are determined to not be needed or go unspent for these specific items, the funds must be returned to DCSS on or before the next budget reallocation cycle to be reallocated back into the program to assist other LCSAs.

An approval comment has been entered in BECA to record your reallocation approval within the system. Your reallocation worksheet is reset to zero enabling future reallocation submissions, if needed. A data export of your approved request will be sent in a separate email.

If you have any questions, please contact your LCSA Fiscal Administrative Analyst.

Thank you.

Donna M. Scheidegger, Manager

LCSA Fiscal & Administrative Support Section

Dept. of Child Support Services

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