

CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 12/31/2024

Need Date: 01/15/2025

PROCESSING DEPARTMENT:

Department: CAO-Procurement & Contracts
Dept. Contact: Matthew McKain
Phone: X5974
Department Head Signature: Matthew Potter
Digitally signed by Matthew Potter
Date: 2024.12.16 15:02:36 -08'00'
Matthew Potter
Senior Administrative Analyst

CONTRACTOR:

Name: GovernmentJobs.com dba NEOGOV
Address: 2120 Park Place
El Segundo, CA 90245
Phone: 310-304-1918
Org Code: 0800000
Project String
(if applicable): _____

CONTRACTING DEPARTMENT: Human Resources

Service Requested: Review and Approve
Description: Eighth Amendment to Applicant and Personnel Tracking System
Contract Term: Perpetual Contract Value: \$535,701.43 as amended

COUNTY COUNSEL: (must approve all contracts and MOU's)

Approved: ☒ Disapproved: ☐ Date: _____ By: Stephen Mansell
Digitally signed by Stephen Mansell
Date: 2025.01.03 16:07:54 -08'00'
Approved: ☐ Disapproved: ☐ Date: _____ By: _____

COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!

HR APPROVAL:

Compliance with Human Resources requirements? Yes: ☒ No: ☐
Compliance verified by: Sera Salmalyan
Digitally signed by Sera Salmalyan
Date: 2025.02.18 13:08:28 -08'00'

RISK MANAGEMENT APPROVAL: (all contracts & MOU's except boilerplate grant funding contracts)

Approved: ☒ Disapproved: ☐ Date: 02/18/2025 By: Jordan A. Brown
Digitally signed by Jordan A. Brown
Date: 2025.02.18 11:28:56 -08'00'
Approved: ☐ Disapproved: ☐ Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
Approved: ☐ Disapproved: ☐ Date: _____ By: _____
Approved: ☐ Disapproved: ☐ Date: _____ By: _____

PLEASE EMAIL SIGNED DOCUMENT TO:

THANK YOU!