



EL DORADO COUNTY
HEALTH AND HUMAN SERVICES AGENCY

MEMO

Date: November 21, 2016

To: Don Ashton
CAO

From: Patricia Charles-Heathers, Ph.D.
HHSA Director

Subject: Health and Human Services Agency Public Health Division Request to process attached budget transfer upon BOS approval

Health and Human Services Agency (HHSA), Public Health Division (PHD), is requesting a budget transfer to establish the grant award from the County Medical Services Program (CMSP) Governing Board for CMSP Pilot Project. The total allocation is \$300,000; of which, \$100,000 will be awarded in fiscal year 2016-2017. PHD is requesting an increase in Other Governmental Agency revenues and increase in Permanent Employees, Client Program Services, Interfund transfer and Intrafund transfer appropriations. In addition, PHD is requesting increase in HHSA Admin Interfund Revenue and decrease in Public Health Intrafund Transfer Abatement and increase PH Special Dept expense, increase Dept 15 Appropriation for contingency.

The overall budget for Public Health for FY 2016-17 will increase by \$100,000. There is no impact to the County General Fund.

Increase in Revenue:

Index Code 406100	
Sub Object 1200 Other Governmental Agencies	\$ 100,000
Index Code 450000	
Sub Object 1800 Interfund Revenue: Service between Fund Types	\$ 11,581

Increase in Appropriations:

Index Code 406100	
Sub Object 3000 Permanent Employees	\$ 63,555
Sub Object 4532 Client Program Services	\$ 22,264
Sub Object 5300 Interfund: Service between Fund Types	\$ 11,581
Sub Object 7254 Intrafund: Public Health	\$ 2,600
Index Code 401111	
Sub Object 4500 Special Dept Expense	\$ 2,600
Index Code 151000	
Sub Object 7700 Appropriation for contingency	\$ 11,581

Decrease in Appropriations:

Index Code 401111	
Sub Object 7384 Intrafund Abatements: Public Health	\$ 2,600

Signature: Patricia Charles-Heathers

Date: 11-21-16

10/21/16

TRANSFER #	
DATE	
CODE BY	

EL DORADO COUNTY APPROPRIATION TRANSFER (29730 GOV. CODE)
BUDGET TRANSFER REQUEST #1

TO BE COMPLETED BY THE DEPARTMENT	
DOCUMENT TOTAL	228,362
NUMBER OF LINES	9
TRANSACTION CODE TOTAL*	82

Health and Human Services Agency
DEPARTMENT OR AGENCY NAME

11/21/2016
DATE

Patricia Charles-Heston
DEPARTMENT AUTHORIZATION SIGNATURE AND PHONE NUMBER

COMPLETE THE INFORMATION BELOW WITH JUSTIFICATION NARRATIVE OR ATTACH A MEMO.
 REMOVE THE GOLD COPY AND SUBMIT COMPLETE REQUEST TO THE AUDITOR / CONTROLLER'S OFFICE.
 A BUDGET TRANSFER MUST BE AT LEAST TWO LINES, NOT EXCEED TWENTY-SIX LINES AND USE AN "ODD AND EVEN" NUMBERED TRANSACTION CODE*
 * 002 = INCREASE ESTIMATED REVENUE * 011 = INCREASE IN APPROPRIATION / BOS APPROVED
 * 003 = DECREASE ESTIMATED REVENUE * 012 = DECREASE IN APPROPRIATION / BOS APPROVED

S F X	TRANS CODE NO.*	INDEX CODE NUMBER	SUB OBJECT NUMBER	USER CODE NUMBER	AMOUNT	DESCRIPTION (50 CHARACTERS MAX.)
1	002	406100	1200		100,000	FY 16/17 CMSP Pilot Proj Inc Other Gov Agency
2	011	406100	3000		63,555	FY 16/17 CMSP Pilot Proj Inc Sal
3	011	406100	4532		22,264	FY 16/17 CMSP Pilot Proj Inc Client Prg Svc
4	011	406100	5300		11,581	FY 16/17 CMSP Pilot Proj Inc Interfund
5	011	406100	7254		2,600	FY 16/17 CMSP Pilot Proj Inc Intrafund Trf
6	002	450000	1800		11,581	FY 16/17 CMSP Pilot Proj Inc Interfund Rev
7	012	401111	7384		2,600	FY 16/17 CMSP Pilot Proj Dec Intrafund Abatement
8	011	401111	4500		2,600	FY 16/17 CMSP Pilot Proj Inc Spec Dept Exp
9	011	151000	7700		11,581	FY 16/17 CMSP Pilot Proj Inc App for Contingency
10						
11						
12						
13						

REVIEWED
FOR
FORMAT BY

JOE HARN, C.P.A. AUDITOR / CONTROLLER _____ DATE _____

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

CHIEF ADMINISTRATIVE OFFICE - ANALYST _____ DATE _____

SIGNATURE: CHAIRMAN, BOARD OF SUPERVISORS _____ DATE _____

CHIEF ADMINISTRATIVE OFFICE _____ DATE _____

ATTEST: CLERK, BOARD OF SUPERVISORS _____