

**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 791100 (4000000)	Transfer to index code:
Department: Child Support Services	Department:
Approved (Dept Head) Date <u>11-28-18</u>	Approved (Dept Head) _____ Date _____

Specific location (address): 3883 Ponderosa Rd, Shingle Springs, CA 95642

Where in facility? Upstairs

First contact person: Mike Brazil	Phone: (530) 642-7298
Second contact person: Wendy Perry	Phone: (530) 642-4831

Cty Tag #	Description	Serial/VIN #	Condition
32412	Gateway all-in-one		Poor
30948	NEC MultiSync LCD 1700V monitor		Poor
34882	NEC MultiSync LCD2170NX monitor		Broken
	Dell 1908FPt monitor	CN-0D307J-74445-92I-DLES	Broken
	Dell 1908FPt monitor	CN-0D307J-74445-92I-DLAS	Broken
	Dell 1355cnw printer	HWFQGM1	Broken
	Dell 1355cnw printer	8Z1RGM1	Broken
	Dell 1355cnw printer	9ZBRGM1	Broken
	Dell 1355cnw printer	84MQGM1	Broken
	Dell 1235cn printer	5JWTJH1	Broken
	Dell 1235cn printer	359TJH1	Broken
	Dell 1235cn printer	2GWTJH1	Broken
	Dell 1235cn printer	J51VJH1	Broken
	Dell 1235cn printer	G05VJH1	Fair
	Dell 1235cn printer	7P4VJH1	Fair
	Dell 1235cn printer	179TJH1	Fair
	Dell 1235cn printer	92XTJH1	Fair
	Dell 1235cn printer	2DXTJH1	Fair
	UPC x9		Dead
	Lexmark E240 printer	72BXFCC	Poor
	Lexmark E250D printer	620XG73	Poor


<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<u>11/28/18</u>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: 791100 (4000000)	Transfer to index code:
Department: Child Support Services	Department:
Approved (Dept Head)  Date 11-21-18	Approved (Dept Head) _____ Date _____

Specific location (address): 3883 Ponderosa Rd, Shingle Springs, CA 95642

Where in facility? Upstairs

First contact person: Mike Brazil

Phone: (530) 642-7298

Second contact person: Wendy Perry

Phone: (530) 642-4831

Cty Tag #	Description	Serial/VIN #	Condition
32428	ViewSonic VG900 monitor		Fair
32429	ViewSonic VG900 monitor		Fair
32433	ViewSonic VG900 monitor		Fair
32420	ViewSonic VG900 monitor		Fair
32436	ViewSonic VG900 monitor		Fair
32434	ViewSonic VG900 monitor		Fair
32415	ViewSonic VG900 monitor		Fair
32416	ViewSonic VG900 monitor		Fair
32435	ViewSonic VG900 monitor		Fair
32431	ViewSonic VG900 monitor		Fair
32427	ViewSonic VG900 monitor		Fair
32422	ViewSonic VG900 monitor		Fair
32424	ViewSonic VG900 monitor		Fair
32426	ViewSonic VG900 monitor		Fair
32423	ViewSonic VG900 monitor		Fair
	Dell P1913SF monitor	CN-0NWXT6-72872-37M-CJHM	Poor
	Dell 1707FPc monitor	CN-0CC352-64180-62M-0HHL	Poor
32421	ViewSonic VG920 monitor		Fair
	Dell E172FPb monitor	CN-0M1609-46633-3B2-113L	Poor
	Dell 1702FP monitor	MX-08G152-47605-1A2-A3ZF	Poor
	Dell 1908WFPf monitor	CN-0GP004-72872-7BU-0C3S	Poor

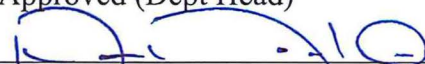
<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	<i>11/28/18</i>
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Board Approval	
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<u>Remarks:</u>
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**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code: 250000	Transfer to index code:
Department: Probation	Department:
Approved (Dept Head)  Date 11.19.18	Approved (Dept Head) Date

Specific location (address): 3974 Durock Rd Ste 205 Shingle Springs, CA 95682

Where in facility? Cubicle 17 & Cubicle 58 & Cubicle 60 & Attic

First contact person: Geri Payne Phone: (530) 621-6079

Second contact person: Laura DeHaan Phone: (530) 621-6093

Handwritten initials

Cty Tag #	Description	Serial/VIN #	Condition
	Chair (Cubicle 17)		Broken
	Chair (Cubicle 17)		Old
	Chair (Cubicle 17)		Old
	Chair (Cubicle 58)		Old
	Chair (Cubicle 58)		Old
	(19) Emergency "go" bags & Misc safety supplies (Attic)		Old
	(2) Large desk pieces (Attic)		Old
	(10) Misc keyboards & Mice (Cubicle 60)		Broken
32923	HP Laser Jet 4200 (Cubicle 60)		Broken
	HP Deskjet 6940		Broken
	(3) Misc white boards / cork boards (Cubicle 60)		Old
	Multiple misc three ring binders		Old
	Multiple misc chair arms (Cubicle 60)		Good
	Dell C1760nw Printer (Cubicle 60)		Broken
	Box of misc trays (Cubicle 60)		Old
	(5) Keyboard trays and wrist pad rests (Cubicle 60)		Old/Used
	(3) boxes misc cords and wires		Old/Used
	Tote file storage box		Good/Used
	Desk leg		Old
	Tall rolling cart w drawers		Broken

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	11/21/18	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		Auditor records updated by: _____ Date: _____

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code: 250000	Transfer to index code:
Department: Probation	Department:
Approved (Dept Head) Date 11.19.18	Approved (Dept Head) Date

Specific location (address): 3974 Durock Rd Suite 205 Shingle Springs 95682

Where in facility?

First contact person: Phone:

Second contact person: Phone:

2/26

Cty Tag #	Description	Serial/VIN #	Condition
104615	Optiplex 780	HL65BP1	Old
104635	Optiplex 780	HL96BP1	Old
104622	Optiplex 780	HL64BP1	Old
104946	Optiplex 780	H5MWHQ1	Old
105397	Optiplex 7010	B6TFPW1	Old
105140	Ipad	DVPHVOYYDNQT	Old Defective
107107	Dell Venue Pro	DDWJR02	Old
107742	Dell Venue Pro	BJ8FT22	Old
105117	Dell Precision M6600	8854BT1	OLD
107106	Dell Venue Pro	H0VJR02	OLD
107110	Dell Venue Pro	FGWJR02	Defective
107744	Dell Venue Pro	3Z9FT22	Defective
107108	Dell Venue Pro	72WJR02	Defective
107109	Dell Venue Pro	CBWJR02	Defective
107273	Dell Venue Pro	4PCBV22	Defective
107494	Dell Venue Pro	DZ20V22	Defective
N/A	Samsung 1080 P 48" TV	04MP3CAH406066Z	Used
N/A	Samsung 1080 P 48" TV	04MP3CAH04537M	Used
N/A	Visio 48" TV	LAUSTWES4406933	Used

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<u>Remarks:</u>	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus

Inter-Department Transfer

Transfer from index code:		Transfer to index code:	
Department: HHSA		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<i>Catrina Charles - Heather 10/16/15</i>			

SW

Specific location (address): 935 Spring Street

Where in facility? PHF basement

First contact person: Jill Rubin Phone: 642-7303

Second contact person: Amy Higdon Phone: 642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
104806	Fuji Desktop Scanner	27044	Functional Expired Warranty
105244	Fuji Desktop Scanner	445841	Functional Expired Warranty
103594	Fuji Desktop Scanner	163446	Functional Expired Warranty
103601	Fuji Desktop Scanner	163291	Functional Expired Warranty
104812	Fuji Desktop Scanner	27510	Functional Expired Warranty
103602	Fuji Desktop Scanner	163403	Functional Expired Warranty
No GT#	Fuji Desktop Scanner	26638	Functional Expired Warranty
No GT#	Fuji Desktop Scanner	131671	Functional Expired Warranty
No GT#	Fuji Desktop Scanner	62820	Functional Expired Warranty
No GT#	Fuji Desktop Scanner	62753	Functional Expired Warranty
No GT#	Fuji Desktop Scanner	82099	Functional Expired Warranty
105247	Fuji Desktop Scanner	445437	Functional Expired Warranty
No GT#	2 HP monitor stands		Functional Expired Warranty
No GT#	1 Dell 17" Sq. monitor		Broken Not Functional

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>10/22/18</i>
Posted to Intranet	<i>/</i>
Board Approval	
Pick-up by Contractor	
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Remarks: 5MC436166

OK to surplus 10/2/18

Auditor records updated by: _____ Date: _____

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code:		Transfer to index code:	
Department: HHSA		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<i>Patricia Charles-Hodges</i>	10/16/18		

Patricia Charles-Hodges

Specific location (address): 935 Spring St

Where in facility? PHF basement

First contact person: Jill Rubin Phone: 642-7303

Second contact person: Amy Higdon Phone: 642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
35575	Dell 2400MP DLP Projector	FN2LT91	Functional Expired Warranty
34566	DELL 2300 MP PROJECTOR	20Y5081	Functional Expired Warranty
104130	Dell Latitude E6520	123R5Q1	Broken Not Functional
103530	Dell Latitude E6510	9WTCRM1	Broken Not Functional
105337	Dell Optiplex 7010	3JYQYV1	Broken Not Functional
105732	Dell Latitude E6330	GHJDXW1	Broken Not Functional
	Fujitsu fj6130 desktop scanner	63406	Broken Not Functional
	Fujitsu fj6130z desktop scanner	445755	Broken Not Functional
	2 (two) Dell 19" widescreen monitor		Broken Not Functional
	1 (one) HP 20" widescreen monitor.		Broken Not Functional
	1 (one) HP 17" square monitor.		Broken Not Functional
	1 (one) box misc keyboards, cables, mice, camera		Broken Not Functional
	HpCompaq 7900 Desktop PC	20010911	Broken Not Functional
105622	Dell Optiplex 7010	H3SPRW1	Broken Not Functional

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	10/22/18
Posted to Intranet	
Board Approval	
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Remarks: 19JE282348, 19PF37423A05

[Signature] 10/8/18

Auditor records updated by: _____ Date: _____

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code:		Transfer to index code:	
Department: HHSA		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<i>Patricia Charles-Hester</i>	<i>10/16/18</i>		

5

Specific location (address): 935 Spring Street

Where in facility? PHF basement

First contact person: Jill Rubin Phone: 642-7303

Second contact person: Amy Higdon Phone: 642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
No GT#	HP 4015 Printer	JPDF208856	Broken Not Functional
No GT#	HP 4015 Printer	JPDF213693	Broken Not Functional
No GT#	HP CP1525nw Printer	JPDF208856	Broken Not Functional
101754	Dell Optiplex 755	4BQKLF1	Broken Not Functional
105354	Dell Optiplex 7010	4VZ7YV1	Broken Not Functional
104799	Fuji Desktop Scanner	26552	Functional Expired Warranty
104795	Fuji Desktop Scanner	27388	Functional Expired Warranty
104798	Fuji Desktop Scanner	27057	Functional Expired Warranty
104814	Fuji Desktop Scanner	27614	Functional Expired Warranty
104813	Fuji Desktop Scanner	27133	Functional Expired Warranty
105254	Fuji Desktop Scanner	445642	Functional Expired Warranty
104805	Fuji Desktop Scanner	27423	Functional Expired Warranty
105246	Fuji Desktop Scanner	445556	Functional Expired Warranty
103599	Fuji Desktop Scanner	162720	Functional Expired Warranty
103591	Fuji Desktop Scanner	163633	Functional Expired Warranty
104807	Fuji Desktop Scanner	27226	Functional Expired Warranty
104801	Fuji Desktop Scanner	27286	Functional Expired Warranty
105248	Fuji Desktop Scanner	445558	Functional Expired Warranty
104802	Fuji Desktop Scanner	26599	Functional Expired Warranty
103593	Fuji Desktop Scanner	162766	Functional Expired Warranty
103598	Fuji Desktop Scanner	163218	Functional Expired Warranty

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>10/22/18</i>
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Remarks: I7IC383819 I5MC436166

OK no snippets *10/9/18*

Auditor records updated by: _____ Date: _____

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County of El Dorado Property Transfer Request	
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In
<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 103110	Transfer to index code:
Department: Information Technologies	Department:
Approved (Dept Head) <i>[Signature]</i> Date <i>10/23/18</i>	Approved (Dept Head) _____ Date _____
Specific location (address): 360 Fair Lane Building B Placerville	
Where in facility? IT Surplus Area	
First contact person: Jaime Cone	Phone: (530) 621-7664
Second contact person: Josie Gonzalez	Phone: (530) 621-7663

Cty Tag #	Description	Serial/VIN #	Condition
107870	DELL VM-WARE RAIL APPLIANCE W/FOUR NODES AND	8HSP0Z1	Good
	TWO NETWORKING N4032 POWER SUPPLY	47SP0Z1	Good
	(Just the 4 switches from the Unit are going to Surplus)	9NHQ0Z1	Good
		JNHQ0Z1	Good
N/A	PowerDsine 3512 POE Injector	N09471211002711A02	Broken
30710	CISCO 2950 SWITCH	FAB0549P1NH	Good
N/A	APC UPS 1500	QS1115330392	Broken

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	<i>11/2/18</i>	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
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County of El Dorado
Property Transfer Request

Surplus Trade-In Inter-Department Transfer

Transfer from index code: 040000	Transfer to index code:
Department: Treasurer-Tax Collector	Department:
Approved (Dept Head) <i>K.E. Cole for C.L. Rafferty</i> Date <i>10/17/18</i>	Approved (Dept Head) Date

Specific location (address): 360 Fair Lane, Placerville, CA 95667

Where in facility? Treasurer-Tax Collectors Office

First contact person: Doug Nelson Phone: 530-621-5821

Second contact person: Karen Coleman Phone: 530-621-5819

Cty Tag #	Description	Serial/VIN #	Condition
107605	Jetscan iFX i100	1i101124514329	Broken

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Remarks:	
<i>Used as Trade-In: P.O. # 19000333</i>	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

County of El Dorado	
Property Transfer Request	
<input checked="" type="checkbox"/> Surplus	<input type="checkbox"/> Trade-In
<input type="checkbox"/> Inter-Department Transfer	
Transfer from index code: 028300	Transfer to index code:
Department: FACILITIES	Department:
Approved (Dept Head) <i>B. J. Hull</i> Date <i>11/14/18</i>	Approved (Dept Head) _____ Date _____
Specific location (address): 3000 FAIRLANE COURT SUITES 2 & 3	
Where in facility? READY ROOM	
First contact person: MARY DAVIS	Phone: 621-5890
Second contact person: SUZANNE MONTEZ	Phone: 621-5890

Cty Tag #	Description	Serial/VIN #	Condition
NONE	DELL MONITOR MODEL M992		BAD
101674	COMPUTER DELL OPTIPLEX 755 DC E2180	5CZ7GF1	BAD
101676	COMPUTER DELL OPTIPLEX 755 DC E2180	FC27GF1	BAD
35967	COMPUTER DELL OPETIPLEX 745P4	JCKL3D1	BAD

Routing of PTR Form	N/A or Date	Remarks: Auditor records updated by: _____ Date: _____
Sent to Auditor/Purchasing	<i>11/15/18</i>	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code: I/C 350000 ORG 3500000	Transfer to index code:
Department: CDS Administration and Finance Division	Department:
Approved (Dept Head) <i>Anna Schwartz</i> Date <i>11/8/18</i>	Approved (Dept Head) Date
Specific location (address): 2850 Fairlane Court, Placerville, Building C	
Where in facility?	Second Floor, Offices 2W-203 and 2W-107 (left side of Building C, left corner)
First contact person:	Julianne Melchor, Department Analyst Phone: (530) 621-5910
Second contact person:	Lauri Stutts, Administrative Technician <i>L</i> Phone: (530) 621-7593

Cty Tag #	Description	Serial/VIN #	Condition
1) No Tag	Brother Facsimile Transceiver Model FAX4750e w/Toner Cart.	U60283E5J265531	Good
2) Grn Tag	HPfax 1220xi Machine, C6747A	MY22ID60BC	Fair
3) No Tag	File Cabinet - Lateral, 42-inch, 5-drawer, Light Gray	N/A	Broken Drawer
4) No Tag	Organizer - Cardboard - Map Storage	N/A	Good / Unused
5) No Tag	5 Each - Chair, Office, Fabric, with Arms	N/A	Poor/Damaged
6) No Tag	1 Each - Chair, Side, Blue Fabric, Aluminum Frame	N/A	Fair
7) No Tags	Box of Chair Arms, Pad, Back Support	N/A	Poor/Damaged
8) Grn Tag	Keyboard Tray - Workrite Ergonomics	N/A	Poor
9) No Tag	Keyboard Tray - Harper's	N/A	Good
10) Grn Tag	GBC AccuCut A520pro Papercutter, Model RH21H	N/A	Fair
11) No Tag	Macklandburg-Duncan American Level - ProSmart	N/A	Poor
12) No Tags	3 Each - Boxes, Metal. with latches for Tools and First Aid	N/A	Good
13) No Tag	Pencil Sharpener - Electronic	N/A	Poor
14) No Tags	Cell Phone LG VX8350, LG Charger, Belt Case	MEID A000000C4D599	Obsolete
15) No Tags	2 Each - Box of Plastic/Metal File Trays	N/A	Poor
16) No Tags	Box of Hole Punches - 2-hole and 3-hole	N/A	Unused/Poor
17) No Tags	Box of Desktop Items & Metal Bookends	N/A	Good
18) No Tags	Box of Plastic Components - Desk Organizer/Odds & Ends	N/A	Poor
19) No Tags	5 Each - Desktop File Organizers - Metal, Adjustable & Fixed	N/A	Good

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Pick-up by Contractor	
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Remarks: Proceeds/Deposit to I/C 350000, U/C 21800A
FENIX: ORG 3500000
Auditor records updated by: Date:

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**County of El Dorado
Property Transfer Request**

Surplus **Inter-Department Transfer**

Transfer from index code: Transfer to index code:

Department: HHSA Department:

Approved (Dept Head) Date Approved (Dept Head) Date
Patricia Charles-Hedberg *10/25/18*

Specific location (address): 3057 Briw Rd. B Room 9 to be moved to PHF basement

Where in facility? 935 Spring Street PHF Basement

First contact person: Jill Rubin Phone: 642-7303

Second contact person: Amy Higdon Phone: 642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
none	Dell Printer B2360dn		Broken Not Functional
none	Epson Printer LQ590		Broken Not Functional
	2 small monitors		Broken Not Functional

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Remarks: IAHA591985
<i>OK to Surplus</i> (with circled '2')
Auditor records updated by: Date:

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**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code: 243111	Transfer to index code:
Department: Sheriff/Custody	Department:
Approved (Dept Head) <i>[Signature]</i> ESLICK	Approved (Dept Head)
Date <i>11/08/2018</i>	Date

Specific location (address): 300 Forni Rd

Where in facility? Conex boxes
First contact person: Ben Miller Phone: 530 621-6013
Second contact person: Sgt. Godman Phone: 530 621-5357

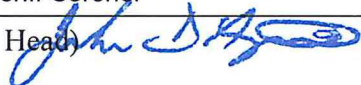
Cty Tag #	Description	Serial/VIN #	Condition
N/A	Freezer shelving	N/A	fair
N/A	Freezer shelving	N/A	fair
N/A	Rolling Electronics cabinet	N/A	Good
N/A	Sony disk changer	8597882	?
N/A	Book shelf	N/A	Good
N/A	Lumber 2x12 former locker room benches	N/A	Good
N/A	Book shelf	N/A	Fair
N/A	Two file cabinets	N/A	Good
N/A	Two 32" Sceptre TVs	EO55322BCB4576	inoperative
26019	Topaz SX tower	A30100735	?
N/A	Desk ,Yellow	N/A	Poor
N/A	Chair, Inmate housing unit ,four.	N/A	Poor
N/A	Food warmer	KAH-J160565-168	Poor
N/A	Table,butcher block.	N/A	Fair
Fair	Serving table	04134288	Poor

Routing of PTR Form	N/A or Date	Remarks:
Sent to Auditor/Purchasing	<i>11/26/18</i>	
Posted to Intranet		
Board Approval		
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Copy to Auditor		
		Auditor records updated by: _____ Date: _____

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**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code: 242116		Transfer to index code:	
Department: Sheriff Coroner		Department:	
Approved (Dept Head) 	Date 11/27/18	Approved (Dept Head)	Date

Specific location (address): Green Valley Mortuary

Where in facility?

First contact person: Patrick Trevino

Phone: 621-5609

Second contact person:

Phone:

Cty Tag #	Description	Serial/VIN #	Condition
23898	Cooler 2-Body box MEMORY CHPL		Poor

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	11/27/18
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks: Green Valley Mortuary no longer needs item. EDSO will not need item in new location.	
Auditor records updated by:	Date:

PRINT COMPLETED FORM ON WHITE PAPER AND SEND TO PROCUREMENT & CONTRACTS

**County of El Dorado
Property Transfer Request**

Surplus **Trade-In** **Inter-Department Transfer**

Transfer from index code: 306500 / ORG 3600010	Transfer to index code:
Department: CDS Transportation - Maintenance Division	Department:
Approved (Dept Head) <i>Ry Martinez</i>	Date <i>10/24/18</i>
Approved (Dept Head)	Date
Specific location (address): 2441 Headington Road, Placerville	
Where in facility?	Maintenance Equipment Shop/Yard
First contact person: Kent Taylor, Equipment Superintendent <i>JK</i>	Phone: (530) 621-4900
Second contact person: Lauri Stutts/Julianne Melchor, CDS OPS Unit	Phone: (530) 621-7593

Cty Tag #	Description	Serial/VIN #	Condition
200206	1989 Waldon Sweeper, License E279860 (EQ 72-03)	20811	Poor

Routing of PTR Form	N/A or Date	Remarks: Proceeds/Deposit to I/C 306500, U/C 25000A
Sent to Auditor/Purchasing	<i>10/24/18</i>	FENIX: ORG 3600010
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing