



COUNTY OF EL DORADO, CALIFORNIA
BOARD OF SUPERVISORS POLICY

Subject: ORDINANCES - NEW OR AMENDED	Policy Number A-3	Page Number: 1 of 2
	Date Adopted: 12/22/1987	Revised Date:

BACKGROUND:

Ordinances are county regulations established by the Board of Supervisors which are enforceable by law. Most ordinances are codified in the El Dorado County Code. Final drafts of the ordinances are prepared by the County Counsel staff.

POLICY:

All ordinances or ordinance amendments, except for emergency ordinances and minor changes to the zoning ordinance, shall be presented to the Board of Supervisors for conceptual approval before requesting County Counsel to prepare a draft ordinance or ordinance amendment.

PROCEDURE:

1. A department or individual requesting the development of a new or amended ordinance shall prepare a letter to the Board of Supervisors explaining the need for the ordinance. The letter should include or attach an analysis which describes the problem, discusses alternatives, identifies relevant costs, and identifies the County department which would be responsible for administering or enforcing the proposed ordinance.
2. Upon approval in concept of the proposed new or amended ordinance, the Board of Supervisors will direct County Counsel to prepare the final document.
3. County Counsel will draft and present the final ordinance with a digest to the Board of Supervisors.

Primary Department: County Counsel



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Subject:	Policy Number	Page Number:
ORDINANCES - NEW OR AMENDED	A-3	2 of 2
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References: Government Code, County Code